

LASSEN LAFCO
Schedule of Fees and Fee Deposits

1. All fee deposits are initial payments toward the total cost of processing and will be assessed to cover the cost of processing requests (project costs). Project costs include staff time spent on review of projects and preparation of a presentation to Commission, publication costs, copying, postage, outside review costs, petition reviews, environmental fees, travel costs, and noticing costs. Fees will not be charged for meeting or hearing time or administrative overhead.
2. A fee deposit will be charged at the time applications are received and applications will not be deemed filed without the signed "Agreement to Pay" form and payment of the fee deposit as outlined below:

Annexation of a Single Family Dwelling	\$1,000.00
Consolidation	\$2,000.00
Dissolution	\$2,000.00
District Formation	\$5,000.00
Out of Agency Agreement Request	\$ 700.00
Incorporation	\$15,000.00
Annexation/Reorganization/Detachment	\$2,000.00
Sphere of Influence Amendment w/ MSR	\$5,000.00
Sphere of Influence Amendment w/o MSR	\$2,000.00
Use of Latent Powers	\$1,000.00
Other Actions	\$ 700.00

Copies (staff reports, minutes, Public Records) actual cost = \$.07 each
 Agenda Subscription \$12.00 per year
 Staff Research and Studies Actual Project Cost

3. Charges for Staff time will be at the following rates:

Executive Officer	\$85/hour
LAFCO Counsel	\$140/hour
Clerical	\$35/hour

4. State Board of Equalization, State Controller's Office and the Department of Fish and Game fees (if applicable) will be paid by the applicant. Recording, engineering and surveying fees will be the responsibility of the applicant. Applicants are responsible for supplying two sets of mailing labels of property owners and registered voters within the project area and within 300 feet of the proposed project boundaries.

5. The Commission, upon a finding that such action would be in the public's interest and/or necessary for health and safety reasons, may waive fees partially or in total. Requests for fee waivers must be submitted in writing to the Commission noting such compelling reasons for a fee waiver. The Executive Officer shall not waive fees.
6. Staff time will be monitored against the deposit on file with LAFCO; if the cost of processing an application begins to exceed the deposited amount, additional deposits will be required.
7. If extensive staff assistance is required prior to receipt of an application, a deposit will be required at the time the work is requested.
8. All final bills shall be paid by the applicant prior to the filing of the Certificate of Completion or during other times during the LAFCO process as deemed appropriate by the Executive Officer.
9. Charges for the reconsideration of a LAFCO determination are the responsibility of the requesting party.
10. Fee deposits with LAFCO, which exceed the cost of processing the application by \$25 or more, will be refunded after LAFCO completes its final filings.
11. LAFCO will also charge its pre-application staff time spent reviewing environmental and other documents and participating in the process as the lead agency, as part of its processing costs.
12. As LAFCO funding agencies, fees and fee deposits for applications from the City of Susanville and County of Lassen for LAFCO staff time shall be waived for LAFCO staff time only, other project costs and agency costs as noted above shall be paid by the City or County upon invoice from LAFCO.