



Lassen LAFCO Agenda - 4.13.26

AGENDA

Regular Meeting

April 13, 2026 03:00 PM

66 North Lassen St, Susanville, CA 96130

<https://www.lassenlafco.org/>

Commissioners

Chair, Public Member Todd Eid • Vice Chair, City Member Mendy Schuster • City Member Dawn Miller • County Member Tom Neely • County Member Mike Scanlan • County Member Alternate Gary Bridges • City Member Alternate Russ Brown • Chris Gallagher Public Member Alternate

LAFCO Staff

Executive Officer Jennifer Stephenson • Clerk Ruth McElrath • LAFCO Counsel John Kenny

RULES AND PROCEDURES OF THIS COMMISSION

You may use your computer or smart device to watch the video conference by downloading the Zoom iCloud Conference app or on the Zoom website, or you may dial in with your phone for audio only. See below for instructions on how to join.

The Commission welcomes you to its meetings which are regularly scheduled for the second Monday of every even numbered month at 3:00 p.m. Your interest and participation is encouraged and welcome.

As a courtesy the LAFCO meeting is also accessible to the public via live streaming at:

<https://us02web.zoom.us/j/83831966039?pwd=5BOBntVDXI5nfy4EQQDNE3tWWtbiiG.1>

or by phone at: Phone Number: (669)900-9128 Meeting ID: 838 3196 6039 Passcode: 237482

Online and telephonic access does not guarantee the public the ability to observe the meeting in the event there is a disruption or connectivity issues that affect broadcasting. Members of the public who want to be assured that they have the ability to observe the meeting and make comment during the meeting, should attend the meeting in-person.

If you have any problems joining the meeting, please call LAFCO at (310)936-2639.

REASONABLE ACCOMMODATIONS

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Executive Officer 24 hours before the meeting at (310)936-2639.

Disclosure & Disqualification Requirements Any person or group of persons acting in concert who

directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Plumas LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 et seq. Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO staff

LAFCO staff may be contacted at (310)936-2639 or by email at jennifer@pcateam.com . Copies of reports are located on the LAFCO webpage at:www.lassenlafco.org

1. Call to Order

- A. Roll Call
- B. Pledge of Allegiance

2. Approval of Agenda (Additions and Deletions)

Discussion Possible Action  [Comment](#)

3. Correspondence

Discussion Possible Action  [Comment](#) [View Item](#)

- A. Cure and Correct Letter March 11, 2026 and LAFCo Response

4. Approval of Minutes

Discussion Possible Action  [Comment](#) [View Item](#)

- A. Approval of the February 9, 2026 LAFCo minutes

5. Authorize payment of claims

Discussion Possible Action  [Comment](#) [View Item](#)

- A. Authorize payment of claims for February 2026 and March 2026 and transfer of Contingency funds to Legal Counsel and MSR funds.

6. Public Comments

Discussion  [Comment](#)

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chairman reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda

7. Seating Special Districts on LAFCo

Discussion  [Comment](#)

A. Update on status of special district invitation to join LAFCo

8. File 2026-01: Oring OASA to Susanville and Susanville SD

Discussion Possible Action  [Comment](#) [View Item](#)

Consider delegating approval power to the Executive Officer on a one time basis in anticipation of application immediately following the LAFCo meeting or call a special meeting to consider approval.

A. Receive Staff Report

B. Provide direction to staff to either process the OASA as delegated in the policies and procedures or call a special meeting to consider approval.

9. Little Valley CSD MSR

Discussion Possible Action  [Comment](#) [View Item](#)

Little Valley CSD MSR for Adoption

A. Receive presentation on Little Valley CSD MSR

B. Consider adoption of Resolution 2026-01 adopting MSR determinations and SOI Update

10. Proposed Budget for FY 26-27

Discussion Possible Action  [Comment](#) [View Item](#)

A. Receive staff report for proposed budget for FY 26-27

B. Consider Resolution 2026-02 adopting the proposed budget for FY 26-27

11. Executive Officer Report

Discussion  [Comment](#)

A. Policy and Bylaws Updates

12. Commissioner Reports

Discussion  [Comment](#)

13. Adjournment

Adjourn to the next regular meeting on June 8, 2026.