

Lassen Local Agency Formation Commission

Regular Meeting Agenda

MONDAY – April 13, 2015

3:00 PM

**Board of Supervisors Chambers
707 Nevada Street
Susanville, CA.**

(website www.lassenlafco.org)

1. Call to order

Commissioners

Todd Eid, Chair, Public Member
Brian Wilson, City Member, Vice Chair
Rod De Boer, City Member
Jeff Hemphill, County Member
Jim Chapman, County Member

Alternate Members

Bob Pyle, County Member Alt.
Kathie Garnier, City Member Alt.
Andrew Wellborn, Public Member Alt.

LAFCO Staff

John Benoit, Executive Officer
John Kenny, LAFCO Counsel
Gwenna MacDonald, Clerk

2. Approval of Agenda (Additions and Deletions)

3. Correspondence:

4. Approval of Minutes: *December 8, 2014 & January 26th, 2015*

5. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chairman reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

PUBLIC HEARING

6. Proposed Budget for FY 2015-2016

- a. Receive Executive Officer's Report
- b. Conduct Public Hearing
- c. Discuss and Consider Resolution 2015-0002 approving the proposed budget for FY 2015-2016.

Action Items:

7. Conduct Workshop on the Service Review for the City of Susanville and discussion of possible Sphere of Influence Options for the City.

- a. Review Draft Report and provide direction to staff regarding MSR content.

8. Authorize Payment of Claims for Jan 18th to Feb 28th 2015 and March 2015.

- a. Approve payment of expenses for Jan 18 to February 28th and March 2015.

9. Executive Officer's Monthly Report – Information items and (or) Discussion with Commissioners. No decisions will be made regarding the following items:

*Meyers Healthcare District Annexation
Fall River Mills FPD-McArthur FPD-Northwest Lassen FPD Sphere
Possible Northwest Lassen and McArthur FPD Consolidation
Big Valley Water Users Legislation
Honey Lake Valley RCD Service Review and Sphere of Influence
Herlong PUD – Consolidation or Annexation?
CSA #2 Dissolution*

10. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

11. Adjourn to the next Regular LAFCo Meeting: June 8, 2015

***Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority
Government Code Section 56325.1***

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.

- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Clerk's office located at the City of Susanville, 66 North Lassen Street, Susanville CA. and the Lassen Co. Community Development Office located at 707 Nevada Street, Susanville CA. [such documents are also available on the Lassen LAFCO website (www.lassenlafco.org) to the extent practicable and subject to staff's ability to post the documents prior to the meeting]

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56700.1 and 57009 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, and 82015 and 82025 of the Political Reform Act applicants for LAFCO approvals and those opposing such proposals are required to report to LAFCO all political contributions and expenditures with respect to a proposal that exceeds \$1,000. LAFCO has adopted policies to implement the law, which are available on the Commission's webpage. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained by calling the calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff

LAFCO staff may be contacted at (530) 257-0720 or by email at lafco@co.lassen.ca.us. Copies of reports are located on the LAFCO webpage at: www.lassenlafco.org

LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION
Board of Supervisors Chambers 707 Nevada Street Susanville, CA 96130

SPECIAL MEETING
January 26, 2015 - 3:00 p.m.

Meeting was called to order at 3:01 p.m. by Chairperson Eid.

Roll call of members present: Jim Chapman, Rod E. De Boer, Jeff Hemphill, Brian R. Wilson and Todd Eid.

Staff Present: John Benoit, Executive Officer and Gwenna MacDonald, Clerk.

Motion by Commissioner Wilson to approve the agenda as submitted; Commissioner De Boer provided a second and the motion carried unanimously. Ayes: Chapman, De Boer, Hemphill, Wilson and Eid.

Correspondence

Mr. Benoit shared information from the Special District Risk Management Authority.

Minutes *There were no minutes for approval.*

Public Comments

There were no public comments.

6 Public Hearing: Formation of the Southern Cascades Community Services District

Mr. Benoit reported that LAFCO received a resolution of application from Modoc County and Lassen County Board of Supervisors approving the formation of an Emergency Medical Services CSD. The proposed District Sphere of Influence is a large area of unincorporated territory in the southwestern Modoc County and Northwestern Lassen County region. The District would provide locally based ambulance, emergency medical and emergency medical training services. Prior to the formation of the District, registered voters will have to approve a special tax in order to raise funds for operation of the District. LAFCO approval of the proposal will be conditional upon the success of the adoption and certification of a special tax. Mr. Benoit reviewed the proposal and plan for services as well as the justification for services based upon the lack of local emergency medical services.

Chairperson Eid opened the public hearing at 3:07 p.m. and requested comments.

Commissioner Wilson asked if a vote was needed to waive the application fee, given the fact that the proposed District has no revenue source.

Mr. Benoit responded that the fee waiver request had been voted on and approved at a prior meeting. He reviewed Resolution No. 2015-0001, noting that the Sphere of Influence would be adopted one year after the formation of the District.

Commissioner Chapman observed that the SOI is coterminous and wedged in between three existing ambulance providers with no way to increase or decrease and suggested adopting the SOI at the outset.

Mr. Benoit responded that the Sphere of Influence cannot be adopted for a District that has not been formed, prior to recording the Certificate of Completion with the State. Lassen LAFCO is considered the principal county and will be acting as lead agency for the District formation.

There being no further comments, Chairperson Eid closed the public hearing at 3:19 p.m.

The Commission discussed the process and timeline for an election to vote on the establishment of a special tax which would be the source of revenue for the District. The Lassen County Clerk would be facilitating the election as a consolidated election, with information regarding Modoc County voters being provided by the Modoc elections office. There were no further comments.

Motion by Commissioner Wilson to approve Resolution Number 2015-0001; Commissioner Chapman provided a second and the motion carried unanimously. Ayes: Chapman, De Boer, Hemphill, Wilson and Eid.

7 2015 Regular Meeting Schedule

Mr. Benoit reviewed the proposed meeting schedule for 2015, with meetings scheduled for the second Monday each month in February, April, June, August, October and December. He noted that the meeting in October was scheduled for the third Monday due to a holiday conflict, and that no meeting would be held in February. It was the consensus of the Commission to hold meetings according to the proposed schedule.

8 Calafco Workshop – April 15-17, 2015

It was the consensus of the Commission to authorize the Executive Officer to attend the Calafco Workshop scheduled for April 15-17, 2015, in Grass Valley.

9 Payment of Claims: December 2014 and January 2015

Motion by Commissioner Chapman to approve claims for December 2014 and January 2015 in the amount of \$5,281.99; Commissioner De Boer provided a second and the motion carried unanimously. Ayes: Chapman, De Boer, Hemphill, Wilson and Eid.

10 Executive Officer Report

Mr. Benoit reported that he has met with the new Executive Officer for Shasta LAFCO and at this time, they would not be proceeding with an annexation. There was nothing new to report regarding the Fall River Mills Fire Protection District. At the moment CalFire is providing service and the formation of a District appears to be cost prohibitive at the present time. He reminded the Commission that Form 700's are due April 1st, and that he would be meeting with the City Administrator in February regarding a status update for the City of Susanville Municipal Services Review. He noted that the LAFCO Policies were due for a review and update, and he would be bringing that back for the Commission's review at an upcoming meeting.

11 Commissioner Reports No business.

Motion by Commissioner De Boer, second by Commissioner Wilson to adjourn until April 13, 2015; motion carried unanimously. Ayes: Chapman, De Boer, Hemphill, Wilson and Eid.

The meeting adjourned at 3:39 p.m.

Todd Eid, Chairperson

Gwenna MacDonald, Recording Secretary

Approved _____

LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION
Board of Supervisors Chambers 707 Nevada Street Susanville, CA 96130

REGULAR MEETING
December 8, 2014 - 3:00 p.m.

Meeting was called to order at 3:01 p.m. by Chairperson Eid.

Roll call of members present: Jim Chapman, Brian R. Wilson and Todd Eid. Absent: De Boer and Wosick.

Staff Present: John Benoit, Executive Officer and Gwenna MacDonald, Clerk.

Motion by Commissioner Chapman to approve the agenda as submitted; Commissioner Wilson provided a second and the motion carried. Ayes: Chapman, Wilson and Eid. Absent: De Boer and Wosick.

Correspondence

Mr. Benoit distributed copies of The Sphere, a CalLAFCO publication.

Minutes

Motion by Commissioner Wilson to approve the minutes of the August 11, 2014 and October 6, 2014 meetings; Commissioner Chapman provided a second and the motion carried. Ayes: Wilson, Chapman and Eid. Absent: De Boer and Wosick.

Public Comments

There were no public comments.

6 Southern Cascades Community Services District Application

Mr. Benoit explained that LAFCO Application 2014-0001 for the formation of the Southern Cascades Community Services District is nearing the end of its one year filing term, and the proponents of the District are still active in seeking funding and investigating options after the ballot measure failed to pass in the June 2014 election. The District has requested an extension to February 10, 2017 in order to allow sufficient time for the proponents to complete the application process.

Dan Bouse, Big Valley working group, stated that the group was still active and were meeting on a weekly basis and working in the community and were planning on going through the special election process in May. He referred to the loss on the June 2014 ballot as a wake-up call, as the election failed to pass by only 44 votes. The group is very hopeful and dedicated to working with the community to educate them regarding the value of establishing the special district.

Motion by Commissioner Wilson to approve the application extension as requested; Commissioner Chapman provided a second and the motion carried. Ayes: Wilson, Chapman and Eid. Absent: De Boer and Wosick.

7 RCD Consolidation – Surprise Valley and Central Modoc

Mr. Benoit reported that he received a courtesy call from Modoc LAFCO that a proposed resolution for the dissolution of the Central Modoc Resource Conservation District and Surprise Valley Resource Conservation District for the purpose of forming a single Modoc Resource Conservation District was being considered by the Modoc LAFCO, which is the lead agency for the dissolution and formation. He referred to the existing and proposed district boundary maps, noting that a portion of the southern edge of the District drops into Lassen County. There was a general discussion regarding the proposed consolidation, and Mr. Benoit noted that it was information only item and did not require a vote by the Commission.

8 Discussion of October Calafco Conference

Mr. Benoit reviewed highlights of the October Calafco Conference, including presentations regarding water conservation legislation, the history of LAFCO and issues related to cyber security. He added that all presentations are available to view online.

9 Payment of Claims: October 2014 and November 2014

Motion by Commissioner Wilson to approve claims for October 2014 and November 2014 in the amount of \$6,475.00; Commissioner Chapman provided a second and the motion carried. Ayes: Wilson, Chapman and Eid. Absent: De Boer and Wosick.

10 Executive Officers Report

Mr. Benoit reported that he attended the Meyers Healthcare District Annexation meeting scheduled on October 7, 2014 in Adin, at which time he shared the concerns of Lassen LAFCO. He came away from the meeting with the observation that the annexation process has been totally misrepresented to the District and they had no knowledge of anything regarding the establishment of Sphere of Influence requirements, an election to vote for the establishment of a special tax, and they have opted to go back to the drawing board and start at the beginning. He encouraged them to retain an attorney in order to prepare an acceptable application that meets all of the requirements of the annexation process.

Mr. Benoit explained that the Fall River Mills Fire Protection District was working to adopt a Sphere of Influence which would include the McArthur, Northwest Lassen and Shasta Fire Protection Districts, that the Susanville MSR was on track to be considered in February, and that he was working on a service review for the Lassen County RCD. He would be continuing to work with the Herlong PUD and was going to be meeting with Pat Williams, General Manager, to develop a strategy for timelines, tax sharing, and annexation versus consolidation.

Pat Williams, General Manager, Herlong PUD, stated that the application for consolidation was in progress, and that they were working through the CEQA process and that a draft application had been submitted to both Boards and at this time it appeared that they were leaning towards an annexation.

Mr. Benoit added that the dissolution of CSA #2 pertains to the Johnstonville well which had been serving the Caltrans yard. The property has been transferred to the City of Susanville, so there is no further need for a Community Service Area.

11 Commissioner Reports No business.

Motion by Commissioner Chapman, second by Commissioner Wilson to adjourn until February 9, 2015; motion carried. Ayes: Chapman, Wilson and Eid. Absent: De Boer and Wosick. The meeting adjourned at 3:39 p.m.

Todd Eid, Chairperson

Gwenna MacDonald, Recording Secretary

Approved _____

Lassen Local Agency Formation Commission

DATE: April 13, 2015
TO: Lassen Local Agency Formation Commissioners
FROM: John Benoit, Executive Officer
RE: Budget Justification and Proposed Budget for FY 2015-2016

Budget Justification

While LAFCO is mindful of the budget constraints of the City and County the following proposed activity report reflects substantial limitations in the upcoming fiscal year. The proposed budget suggests using staff as much as possible in the preparation of the MSR's and SOI's including using funds from staff services to augment this activity when LAFCO project activity is less than anticipated has been successful. Three years ago the budget was reduced by \$12,911 (18% approximately) with reductions in Executive Officer Services, Clerk Services many services and supplies (since LAFCO has gone to 6 meetings a year), mapping, legal and a substantial reduction in the travel budget.

Since the passage of AB-2838, based on the recommendations of the Commission for Local Governance, LAFCO has become an independent agency. Many of the start-up activities have been completed, many more activities need to take place such as the mandated Municipal Service Reviews and Sphere of Influence updates and continuing increases in unfunded mandates.

The legislature continues to empower LAFCO's through legislation since there is no other vehicle available to them.

On November 14th, 2005 Lassen LAFCO adopted expanded budgeting policies as part of its operational bylaws. These policies are as follows:

3.2 Budget

- a) *The Commission shall serve as the LAFCO Budget Committee and shall prepare and submit a budget to the Commission for review each spring in coordination with the Lassen County and City of Susanville budgeting process. When the Commission has finalized the budget, the Executive Officer shall promptly send it on to the County and the City as provided by the LAFCO Act, Section 56381.*
- b) *The Commission may at any time and at its own discretion modify its approved budget.*
- c) *The LAFCO Executive Officer shall be responsible for managing the day-to-day business of the Commission and for directing expenditures for that purpose within the guidelines established by the adopted budget.*
- d) *LAFCO's budget for the next fiscal year shall normally be set at level that allows the agency to complete the essential tasks of the approved work program. If the Commission determines that it cannot reasonably require funding at the level necessary to fund the work program, the Commission shall eliminate or modify items in the work program to reflect the reductions in funding prior to approval of the reduced budget. The proposed and final budget shall be equal to or greater than the budget adopted for the previous fiscal year unless the commission finds that there is a diminished work load and reduced staffing or program costs will nevertheless allow the commission to fulfill its purposes and programs as required by the LAFCO Law. (§56381)*

- e) *Where feasible, LAFCO shall re-budget rollover from the prior fiscal year to reduce costs to the funding agencies. Alternatively, LAFCO may wish to use rollover monies to fund a Contingency Fund not exceeding 10% of LAFCO's total expenditures for a given fiscal year. Appropriations and Expenditures from the Contingency shall require Commission approval.*
- f) *Since Government Code 56381 (c) does not expressly require the City of Susanville (City) share of LAFCO's operating expenses to be deposited with the County Auditor. As long as the City is managing LAFCO's finances it is the policy of LAFCO to allow the City to transfer the City's share of LAFCO's operating costs, as apportioned by the County Auditor, to the LAFCO fund account. The City shall notify the auditor of the date and amount of the transfer.*

In the sheet attached to the resolution, I have provided a "Proposed" budget based on the costs to provide LAFCO.

The overall goal of this budget is to conduct LAFCO business in a proactive manner involving the Community and to meet the overall requirements of the Cortese-Knox-Hertzberg Act at a reasonable cost.

Summary of the Proposed Budget:

Insurance: LAFCO is required to carry insurance as an independent agency. Fortunately, the Board of Supervisors has approved that LAFCO be covered under the County's insurance program. LAFCO's share of insurance costs continues to be \$1,000.00 per year.

Office Expense This covers copy costs, postage, communication and publications. In FY 2003-04 and FY 04-05, FY 05-06, \$2,100 was budgeted for this item. Due to public noticing this budget was increased. Office Expenses since FY 2006-07 and again in this budget have been split into 4 budget categories as follows: For FY 15-16 General Office Expenses are proposed to be \$250.00, Copies at \$750.00, Communications at \$1,000.00 (decreased from \$1,200 from FY 2011-2012), and Postage at \$300.00 (decreased from \$650.00 in FY 2011-2012).

Memberships The Calafco Board voted to increase Calafco dues by 2 percent. Therefore the Calafco Dues in 2015-2016 will be \$785.00. It is important LAFCO remain in its statewide professional organization and participate in LAFCO issues of common concern for the benefit of Lassen LAFCO and its agencies.

Legal Services This year I am recommending this item remain the same as last year at \$2,500.00. Fortunately, LAFCO has not needed Counsel present at its meetings and costs have been very minimal. In most cases, the need for Counsel to attend a meeting would be directly billable to a project applicant. Since the Legislature has made LAFCO independent, separate LAFCO Counsel is necessary to represent LAFCO's interest as distinct from the County, independent special districts and the City. Project related legal costs would be billed to the project proponent through LAFCO's adopted fee structure.

Executive Officer Services This line item was reduced to \$30,000 in FY 2012-2013, which is proposed to remain the same. Other administrative and activity costs have been placed into the Brown Act Budget Item below as well as MSR and SOI activities. Project activity may consist of a City Annexations. This category includes general administrative work, project processing, meeting with Special Districts, the Grand Jury and environmental review on Spheres of Influence

updates and the staff activities enumerated in the "activities" report. Notwithstanding a very complex reorganization (application), controversial service review, sphere of influence or incorporation project for Lassen LAFCO, this amount should also cover LAFCO administration and potentially also allow time to work to continue on the Municipal Services Reviews and Sphere Studies.

Note: project related cost overruns relating to an application would normally be fee supported if an augmentation is needed in this category. A project proponent will pay all project related costs including legal costs.

Brown Act Compliance In FY 2012-2013, this item was reduced to \$3,500. This item has been requested by the Commission in previous years to be included in the budget by the Commission. This includes staff and legal time for compliance with the Brown Act and Public Records Act. LAFCO is required to comply with these laws as a part of its normal operation. Funds have been taken from Legal and Executive Officer Services since these could be considered administrative (and) or legal services.

Legal Notices/Publications I am recommending \$400 for this item the same as last year. Legal notices are required by state law and must be prepared for Municipal Service Reviews and Sphere of Influence Updates, all public hearings before the commission and protest hearings. Public hearing notices are required for many LAFCO actions.

Transportation/Travel/Conf. Registration I am recommending \$1,500 unless the commission wishes to send more than one Commissioner to the annual conference in Sacramento on September 2nd – 4th 2015. The estimated cost to send one Commissioner is around \$1,000 for this year. This also includes cost to cover 1/6 of staff to attend the Calafco workshops and bring back information.

Sphere of Influence Updates and Municipal Service Reviews I am recommending \$14,000 to cover the costs of working on Municipal Service Reviews and \$3,000 for Spheres of Influence Updates as required by the LAFCO Act. This amount is the same as this fiscal year. This includes funding for the Sphere of Influence for the City of Susanville. *See the attached sheet showing the Service Review and Sphere of Influence Status as of April 2015, which shows the work program under PENDING UPDATES.*

Mapping LAFCO has set aside funds for mapping Spheres of Influence and District Boundaries. The amount set aside has been reduced to \$2,000 to provide GIS service in a timely manner.

Financial Services LAFCO is no longer in the A-87 program. The total cost of City financial services is projected to be \$1,722.30. This is a fixed cost and unless an agreement is renegotiated, this amount cannot be changed.

LAFCO Clerk Services: The City has proposed \$2,377.72 be budgeted for use of city staff for LAFCO minute services. Since the LAFCO Commission will meet 6 times next year I propose continuing this item with a budget of \$1,500.00. This represents the minimum costs of clerking services to LAFCO to be paid to the City of Susanville. This assumes LAFCO will meet 6 times this year and possibly a seventh time.

Contingency LAFCO established a contingency budget policy in November 2005 which states: *"Where feasible, LAFCO shall re-budget rollover from the prior fiscal year to reduce costs to the funding agencies. Alternatively, LAFCO may wish to use carryover monies to fund a Contingency Fund not exceeding 10% of LAFCO's total expenditures for a given fiscal year."* In the event there is no cash on hand at the commencement of the next fiscal year the LAFCO statute calls for the County Auditor to follow the regulations in the Cortese-Knox Act and advance the Commission for two-months operational costs of LAFCO as of July 1st, 2009. This will not be the case this year.

Gov Code Section 56381(c) in part states *"...Between the beginning of the fiscal year and the time the auditor receives payment from each affected city and district, the board of supervisors shall transmit funds to the commission sufficient to cover the first two months of the commission's operating expenses as specified by the commission. When the city and district payments are received by the commission, the county's portion of the commission's annual operating expenses shall be credited with funds already received from the county"*

The above section also states as follows: *"If, at the end of the fiscal year, the commission has funds in excess of what it needs, the commission may retain those funds and calculate them into the following fiscal year's budget."*

As a practical matter and as stated in LAFCO's policies, the Commission should consider retaining a portion (10%) of its carryover funds from one fiscal year to another to fund a contingency budget and develop a reserve as would any special district in the event of cost overruns such as litigation. As shown in this budget, this figure would be reduced to \$6,440.73.

Anticipated re-budgeting of funds

Notwithstanding unexpected expenses, at current expenditure rates the Commission will be able to re-budget approximately \$10,000.00 from the 2014-2015 fiscal year to the 2015-2016 fiscal year (see budget worksheet attached to Resolution 2015-0002).

Costs to City and County

The City and County uses accrual accounting so all LAFCo activities during this fiscal year should be paid from this year's budget. Assuming a carryover of \$10,000 is realized, a 10 percent LAFCO contingency is funded at \$6,440.73, the amount to be apportioned between the City and County would be **\$60,848.03** for FY 2015-2016, which is slightly higher than last year due to the increase in the Calafco Dues.

Recommendation:

Conduct a public hearing, review the proposed budget and work program and consider Resolution 2015-0002

Service Review and Sphere Status - LASSEN LAFCo April 2015

AGENCY NAME	Service Review Completed	Sphere Completed
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Community Services Districts

Spalding CSD	6.25.07 & 2.14.2011	12.11.2007 & 12.12.2011
Stones-Bengard	4.9.2007	11.12.2007
Leavitt Lake CSD	7.10.2006	2.12.2007
WPVCSD	6.13.05	1.9.2006
Westwood CSD	8.8.2005 & 8.12.2013	2.12.07 & 8.12.2013
Clear Creek CSD	3.31.04 & 8.12.13	4.9.2007 & 8.12.2013
Little Valley CSD	9.10.12	9.10.12

Sanitary District

Susanville Sanitary	2.14.05 & 2.11.2013	2.14.05 & 2.11.2013
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Library District

Lassen Library	8.8.2011	9.11.06 & 8.8.2011
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City

City of Susanville	3.13.2006 & pending	12.10.2007 & to be revised in 2015-2016
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Fire and EMS Districts

Susan River FPD	11.10.2008	11.10.2008
Lake Forest FPD	11.10.2008	11.10.2008
Standish Litchfield FPD	11.10.2008	11.10.2008
Doyle FPD	2.8.2010	8.9.2010
Big Valley FPD	2.8.2010	8.9.2010
Hallelujah Junction FPD	2.8.2010	8.9.2010
Janesville FPD	2.8.2010	8.9.2010
Little Valley FPD	2.8.2010	8.9.2010
Madeline FPD	2.8.2010	8.9.2010
Milford FPD	2.8.2010	8.9.2010
Northwest Lassen	2.8.2010	8.9.2010
Spalding CSD Fire	2.8.2010	8.9.2010
WPVCSD Fire	2.8.2010	8.9.2010
Westwood Fire	2.8.2010	8.9.2010
Stones Bengard Fire	2.8.2010	8.9.2010

Public Utility

HPUD	8.11.2014	10.6.2014
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Municipal Utility

LMUD	9.14.09	9.14.09
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Pest Abatement

Big Valley Pest Abatement

County Waterworks District

LCWWD #3 Bieber	12.9.2013	12.9.13
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County Service Areas

Johnstonville CSA #2	8.8.2011	8.8.2001
CSA #1 Lassen TV CSA	5.14.2012	5.14.2012

Resource Conservation

Honey Lake RCD	2015-2016	2015-2016
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Flood Control

Lassen Modoc FCWCD	exempt	exempt
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Street Lighting

Bieber Lighting District

PENDING UPDATES

City of Susanville	Update Pending	Update Pending
HLVRCD	Update Pending	Update Pending

Resolution 2015-0002
of the
Lassen Local Agency Formation Commission

A Resolution of Lassen Local Agency Formation Commission Adopting a Proposed Budget for 2015-2016

WHEREAS, Lassen LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1st and a final budget by June 15th; and,

WHEREAS, the Commission has prepared a proposed budget for public review; and,

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the proposed budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2015-2016 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000;

NOW THEREFORE, Lassen Local Agency Formation Commission does hereby determine, resolve, and order the following:

1. That Lassen LAFCO hereby adopts the attached 2015-2016 proposed budget (Exhibit A).
2. Directs the Executive Officer to transmit the proposed budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible.

PASSED AND ADOPTED by Lassen Local Agency Formation Commission at a regular meeting of said Commission held on the 13th day of April 2015 by the following roll call vote:

AYES: -

NOES: -

ABSTAINS: -

ABSENT: -

Signed and approved by me after its passage this 13th day of April, 2015.

Todd Eid, Chair
Lassen LAFCO

Attest:

John Benoit, Executive Officer
Lassen LAFCO

Line Classification	B		D		E		F		G		H		I		J		K	
	2009-2010 Final Budget		2010-2011 Final Budget		2011-2012 Final Budget		2012-2013 Final Budget		2013-2014 Final Budget		2014-2015 Final Budget		2015-2016 Proposed Budget		2016-2017 Proposed Budget		2017-2018 Proposed Budget	
REVENUES																		
EXPENDITURES																		
and Supplies																		
30 4521 INSURANCE	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
30 4610 OFFICE EXPENSE	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
30 4550 COPIES	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
30 4530 COMMUNICATIONS	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00
30 4641 POSTAGE	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00
30 4830 MEMBERSHIPS	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
30 4331 Exec. Off. Svcs	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00
30 4332 Brown Act/PRA Compliance	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
30 4540 LEGAL NOTICES/PUBLICATIONS	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
30 4580 TRANS AND TRAVEL (CALAFCO)	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
30 4590 CONFERENCES AND TRAINING	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
30 4342 Municipal Services Reviews	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
30 4330 Sphere of Influence Updates	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00	\$ 70,725.00
Services and Supplies																		
30 4340 SPECIAL DEP EXP (Mapping)	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
30 4330 AUDIT	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30	\$ 1,722.30
30 4333 Financial Services	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72	\$ 2,377.72
30 4334 LAFCO Clerk Reimbursement- City of Susanville	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02	\$ 7,100.02
OTHER CHARGES																		
and LAFCO																		
30 4451 Contingency Fund	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50
General Reserve Fund	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50
Budget Including Contingency																		
Net carryover including carryover of Contingency funds	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50	\$ 7,782.50
Amount to be apportioned between the City and the County	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)	\$ (48,579.75)

Lassen Local Agency Formation Commission

CLAIMS

Jan 18 to Feb 28, 2015 & March 2015

Authorize payment of the following claims:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
April 1, 2015	Staff Svcs & Expenses – Jan 18-Feb 28	\$ 4,481.76
TOTAL: Jan 18-Feb 28 2015 Expenses:		\$ 4,481.76
April 1, 2015	March 2015 Staff Expenses	\$ 3,400.42
Mar 31, 2015	City Billing Jan 1, Mar 31, 2015	\$ 519.59
Total	March 2015 Expenses	\$ 3,920.01

DATED: April 13, 2015

APPROVED: April 13, 2015

Todd Eid, Chair or Brian Wilson, Vice-Chair
Lassen Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

2014-2015 Expenditures

Lassen LAFCO

Item	Account Number	Insurance	Office Expense	Copies	Communication	Postage	Memberships	Legal Svcs	Ex. Off. Svcs	Brown Act	Publications	Travel
		4521	4610	4550	4530	4641	4830	4310	4331	4332	4540	4580
Total Budgeted		\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 750.00	\$ 300.00	\$ 769.00	\$ 2,500.00	\$ 30,000.00	\$ 3,500.00	\$ 400.00	\$ 1,500.00
Calafco dues fy 14-15												
Staff Services - MSR July 1-31, 2014				\$ (17.00)	\$ (74.15)							
Staff Services - MSR Aug 1-31, 2014				\$ (103.30)	\$ (75.99)							
Staff Svcs Sept 1-30, 2014			\$ (10.25)	\$ (6.50)	\$ (76.10)	\$ (37.10)				\$ (500.00)		
Staff Services - MSR Oct 1-31, 2014				\$ (37.50)	\$ (75.82)	\$ (5.39)						
Staff Svcs Nov 1-30, 2014				\$ (20.00)	\$ (82.99)	\$ (19.32)				\$ (500.00)		
Staff Svcs and MSR Dec 1-31, 2014			\$ (36.43)	\$ (27.60)	\$ (75.21)	\$ (6.37)				\$ (500.00)		
Feather Publishing SCCSD Legal notice												
Staff Svcs Jan 1-17, 2015					\$ (23.44)						\$ (85.75)	
City Invoice 41449 July 1-Dec 31, 2014									\$ (1,914.69)			
Staff Exp Jan 18-Feb 28, 2015			\$ (86.33)	\$ (75.29)	\$ (131.70)	\$ (13.44)				\$ (500.00)		
Staff Exp March 2015					\$ (85.42)							
City Invoice #100188 3.31.15												
TOTAL REMAINING		\$ 1,000.00	\$ 116.99	\$ 712.81	\$ 49.18	\$ 218.38	\$ -	\$ 2,500.00	\$ 9,212.81	\$ 1,500.00	\$ 314.25	\$ 1,500.00

Lassen LAFCO

4/3/2015

INVOICE January 18 to February 28, 2015 Invoice

John Benoit

P.O. Box 2694
Granite Bay, CA 95746
Tel: (530) 257-0720
Fax (530) 797-7631

Invoice number: 2015-0030

Invoice date: 13-Apr-15

Vender ID #

Client name: Lassen LAFCO c/o City of Susanville
Address: 66 North Lassen Street
City, state, postal code: Susanville, CA 96130-3904

Telephone:

Fax:

PO number:

Lafco Staff	Hours		Start / End Date	Amount
John Benoit	51.00	Staff Svcs	Jan 18-Feb 28, 2015	\$4,175.00
				\$ -
Total activity cost:				\$4,175.00
Materials / Other Expenses			Reason / Vendor	Amount
Reproduction Costs			Jan 26, 2015 packets	\$75.29
Postage			Mail out Jan 26 Packets	\$13.44
Phone & Communications			Phone Internet and fax	\$ 131.70
Office Supplies			Toner-Website Domain	\$86.33
Travel Exp.				
Total materials cost:				\$306.76
Total billing:				\$ 4,481.76

Assen | AECN

February 2015
Jan 18-31, 2015

Date	Description	Category	Amount	Quantity	Unit Price	Total
17-Jan-15	Meeting Packets and misc SCCSD emails comm with Counsel	copy	\$67.79	3	\$	255.00
18-Jan-15	Postage and malout packets	post	\$13.44	2	\$	170.00
19-Jan-15						
20-Jan-15						
21-Jan-15						
22-Jan-15						
23-Jan-15						
24-Jan-15	Meeting Prep	Gen Comm	\$21.49		\$	-
25-Jan-15						
26-Jan-15	LAFCO meeting	copies	\$7.50	4	\$	340.00
27-Jan-15	In County Misc,	comm	\$32.68	8	\$	600.00
28-Jan-15	After meeting Admin			8	\$	600.00
29-Jan-15	Northwest Lassen Lopez shasta LAFCO CSDA request for Info			2.5	\$	212.50
30-Jan-15				1.5	\$	127.50
31-Jan-15					\$	-
1-Feb-15					\$	-
2-Feb-15					\$	-
3-Feb-15					\$	-
4-Feb-15					\$	-
5-Feb-15					\$	-
6-Feb-15					\$	-
7-Feb-15					\$	-
8-Feb-15					\$	-
9-Feb-15	Misc Planning Dept. Johnstonville and Big Valley Water				\$	-
10-Feb-15					\$	-
11-Feb-15		comm	\$21.68	1.5	\$	127.50
12-Feb-15	Admin	Front Ph	\$23.17		\$	-
13-Feb-15		Website Domain	\$64.00	1	\$	85.00
14-Feb-15					\$	-
15-Feb-15					\$	-
16-Feb-15	files for transport to Planning and Admin				\$	-
17-Feb-15				1.5	\$	127.50
18-Feb-15	S'ville MSR Jared Hancock and misc. County			7	\$	595.00
19-Feb-15	js meeting with Jared Hancock			5.5	\$	467.50
20-Feb-15					\$	-
21-Feb-15	Gen Admin and Service Review for HLRCO and City of Susanville			3	\$	255.00
22-Feb-15					\$	-
23-Feb-15					\$	-
24-Feb-15					\$	-
25-Feb-15	Letter to Shasta LAFCO re: Mayers HC. Distr annexation			1	\$	85.00
26-Feb-15	Admin Cega Changes			1	\$	85.00
27-Feb-15	Comm Misc	toner	\$22.33	0.5	\$	42.50
28-Feb-15		comm	\$32.68		\$	-

Lassen LAFCO

March 2015

DATE	DESCRIPTION	AMOUNT	CHECK #	DEBIT	CREDIT	BALANCE
1-Mar-15						-
2-Mar-15	comm Larry Kaboli re RCD MSR					42.50
3-Mar-15	Review Fall River Valley SOI					127.50
4-Mar-15	Admin and finances					212.50
5-Mar-15						-
6-Mar-15						-
7-Mar-15						-
8-Mar-15						-
9-Mar-15						-
10-Mar-15						-
11-Mar-15	Finances city reports					-
12-Mar-15						-
13-Mar-15	Big Valley Water issues Water rights on Modoc Decree					-
14-Mar-15						-
15-Mar-15						-
16-Mar-15						-
17-Mar-15						-
18-Mar-15	Comm re: SOI for Fall River Valley and Brent Cassidy, Northwest FPD					-
19-Mar-15	Misc Comm Re: RCD MSR					85.00
20-Mar-15						170.00
21-Mar-15						-
22-Mar-15	Prepare Proposed Budget report for April meeting and finances					-
23-Mar-15	Budget resolution and public notice					467.50
24-Mar-15						212.50
25-Mar-15	Big Valley Watermaster issues					-
26-Mar-15	Review MSR submitted to the city and edit					212.50
27-Mar-15	Review MSR submitted to the city and edit					382.50
28-Mar-15	Review MSR submitted to the city and edit					340.00
29-Mar-15	Prepare LAFCO Agenda					467.50
30-Mar-15	General Admin					127.50
31-Mar-15						297.50
	comm	\$33.05				-
						-

CITY OF SUSANVILLE
66 North Lassen Street
Susanville CA 96130-3904

INVOICE

Phone: (530) 252-5109 Fax: FAX (530) 257-4725

Date	Number	Page
03/31/2015	1000188	1

Bill To: LAFCo
JOHN BENOIT EXEC DIRECTOR
PO BOX 2694
GRANITE BAY CA 95746

Customer No. 3176

Due Date 10 DAYS FROM INVOICE DATE

Terms: NET 10 DAYS

Quantity	Description	Unit Price	Net Amount
2	LAFco CLERK CHARGES JAN 26TH	44.50	89.00
3	FINANCE CHARGES JAN - MARCH	143.53	430.59
Thank You.		Amount	519.59
		Past Due Amount	
		Balance Due	<u>519.59</u>

INVOICE March 2015

John Benoit

P.O. Box 2694
Granite Bay, CA 95746
Tel: (530) 257-0720
Fax (530) 797-7631

Invoice number: 2015-0031

Invoice date: 13-Apr-15

Vender ID #

Client name: Lassen LAFCO c/o City of Susanville
Address: 66 North Lassen Street
City, state, postal code: Susanville, CA 96130-3904

Telephone:
Fax:
PO number:

Lafco Staff	Hours	Start / End Date	Amount
John Benoit	39.00	Mar 1-31, 2015	\$3,315.00

	Staff Svcs		\$

Total activity cost: \$3,315.00

Materials / Other Expenses	Reason / Vendor	Amount
Reproduction Costs		
Postage		
Phone & Communications	Phone Internet and fax	\$ 85.42
Office Supplies		
Travel Exp.		

Total materials cost: \$85.42

Total billing: \$ 3,400.42

Lassen LAFCO

March 2015

1-Mar-15
2-Mar-15 comm Larry Kaboli re RCD MSR
3-Mar-15 Review Fall River Valley SOI
4-Mar-15 Admin and finances
5-Mar-15
6-Mar-15
7-Mar-15
8-Mar-15
9-Mar-15
10-Mar-15
11-Mar-15 Finances city reports
12-Mar-15
13-Mar-15 Big Valley Water issues Water rights on Modoc Decree
14-Mar-15
15-Mar-15
16-Mar-15
17-Mar-15
18-Mar-15 Comm re: SOI for Fall River Valley and Brent Cassidy, Northwest FPD
19-Mar-15 Misc Comm Re: RCD MSR
20-Mar-15
21-Mar-15
22-Mar-15 Prepare Proposed Budget report for April meeting and finances
23-Mar-15 Budget resolution and public notice
24-Mar-15
25-Mar-15 Big Valley Watermaster issues
26-Mar-15 Review MSR submitted to the city and edit
27-Mar-15 Review MSR submitted to the city and edit
28-Mar-15 Review MSR submitted to the city and edit
29-Mar-15 Prepare LAFco Agenda
30-Mar-15 General Admin
31-Mar-15

DESCRIPTION	AMOUNT	DATE
UNION TOTAL	331.00	
CASH	200.00	