

Lassen Local Agency Formation Commission

Special Meeting Agenda

MONDAY – April 13, 2020

3:00 PM

Welcome to the LASSEN LAFCo special meeting. This special meeting has the same agenda as, and supersedes, the regular meeting previously scheduled for the same time and date. The meeting is noticed as a special meeting to allow Commissioners and the public to participate in the meeting via teleconference or other electronic means. A roll call vote is required for all items on the agenda.

This Meeting will be via Teleconference (conference call) only due to the COVID-19 virus. Many items will be continued until the June 8th 2020 meeting.

You may use your phone for this conference call and no computer is required. There will be no video.

The DIAL IN NUMBER is (978) 990-5000 and the ACCESS CODE is 658749# at 3:00 PM - April 13, 2020

If you have any problems dialing in call LAFCo at (530) 257-0720

Items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. Members of the public are encouraged to participate in this teleconference meeting either by email prior to the meeting at j.benoit4@icloud.com or by phone by dialing the number and access code above at 3:00 PM Monday April 13th 2020. You may listen to the meeting by dialing the teleconference number.

This meeting is being agendized to allow staff and the public to participate via teleconference or other electronic means, pursuant to the Governor’s Executive Orders N-25-20 & N-29-20 and dated March 12 & March 17, 2020. These Executive Orders authorizes local legislative bodies to hold a public meeting via teleconference and to make public meetings accessible to telephonically to all members of the public and staff in effort to observe Social Distancing Recommendations in effect for the entire country.

**Board of Supervisors Chambers
707 Nevada Street
Susanville, CA.**

(All meeting materials are available on LAFCo’s Website: www.lassenlafco.org)

1. Call to order: Pledge of Allegiance

Commissioners

Todd Eid, Chair, Public Member

_____, City Member

Joe Franco, City Member

Jeff Hemphill, County Member

Chris Gallagher, Vice-Chair, County Member

Alternate Members

David Teeter, County Member Alt.

Kevin Stafford, City Member Alt.

Vacant, Public Alt.

LAFCO Staff

John Benoit, Executive Officer
Jennifer Stephenson, Deputy Executive Officer
Gwenna MacDonald, Clerk
John Kenny, LAFCO Counsel

2. Approval of Agenda (Additions and Deletions)

3. Correspondence:

4. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chairman reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

Public Hearings:

5. PUBLIC HEARING: 2020-2021 LAFCo Budget

- a. *Consider report of the Executive Officer and conduct Public Hearing*
- b. *Consider Resolution 2020-0001 adopting a proposed budget for 2020-2021*

6. PUBLIC HEARING: Fire District Service Review (MSR) and Sphere of Influence (SOI)

- a) *Continue Public Hearing until 3:00 PM June 8, 2020*

7. PUBLIC HEARING: Policy, Standards and Procedures Update

- a) *Continue Public Hearing until 3:00 PM June 8, 2020*

8. Authorize payment of claims

- a) *Authorize payment of claims for February 2020 and March 2020.*

9. Executive Officer's Monthly Report

- a) *700 Forms due **June 1, 2020***
- b) *Calafco Staff Workshop - Cancelled*

10. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

11. Adjourn to the next meeting to take place on Monday June 8th, 2020 at 3:00 P.M.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda area available for review for public inspection in the Clerk's office located at the City of Susanville, 66 North Lassen Street, Susanville CA. and the Lassen Co. Community Development Office located at 707 Nevada Street, Susanville CA. [such documents are also available on the Lassen LAFCo website (www.lassenlafco.org) to the extent practicable and subject to staff's ability to post the documents prior to the meeting]

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56700.1 and 57009 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, and 82015 and 82025 of the Political Reform Act applicants for LAFCO approvals and those opposing such proposals are required to report to LAFCO all political contributions and expenditures with respect to a proposal that exceeds \$1,000. LAFCO has adopted policies to implement the law, which are available on the Commission's webpage. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained by calling the calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff

LAFCO staff may be contacted at (530) 257-0720 or by email at lafco@co.lassen.ca.us. Copies of reports are located on the LAFCO webpage at: www.lassenlafco.org