

Lassen Local Agency Formation Commission

Regular Meeting Agenda

MONDAY – August 11, 2014

3:00 PM

**Board of Supervisors Chambers
707 Nevada Street
Susanville, CA.**

(website www.lassenlafco.org)

1. Call to order

Commissioners

Todd Eid, Chair, Public Member
Brian Wilson, City Member, Vice Chair
Rod De Boer, City Member
Larry Wosick, County Member
Jim Chapman, County Member

Alternate Members

Bob Pyle, County Member Alt.
_____, City Member Alt.
Andrew Wellborn, Public Member Alt.

LAFCO Staff

John Benoit, Executive Officer
John Kenny, LAFCO Counsel
Gwenna MacDonald, Clerk

2. Approval of Agenda (Additions and Deletions)

3. Correspondence:

4. Election of Chair and Vice-Chair for Fiscal Year 2014-2015.

- a. Election of Chair*
- b. Election of Vice-Chair*

5. Approval of Minutes: *June 9, 2014*

6. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chairman reserves the right to limit each speaker to three (3)

minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

PUBLIC HEARING

- 7. Conduct Public Hearing regarding the Service Review for Municipal Services provided in the Herlong area of Lassen County and the establishment or update of a Sphere of Influence for the Herlong PUD and the West Patton Village CSD or any combination thereof.**
 - a. Conduct Public Hearing, Review Executive Officer's report, receive public input, consider the (Municipal) Service Review and Sphere alternatives, provide direction to staff and (or) consider the following:*
 - 1. Consider Resolution 2014-0005 adopting a Municipal Service Review for services in the Herlong Area.*
 - 2. Continue the Public Hearing on the Sphere of Influence Update to the October Meeting (October 6th) until staff has met with Pat Williams of the HPUD and (or) members of the Herlong reorganization committee (or board of Directors) regarding the form and structure of a possible consolidation to determine the geographic area.*

Action Items:

- 8. 2014 Biennial Conflict of Interest Code Review.**
 - a. Review Conflict of Interest Code for Lassen LAFCo and authorize Executive Officer to sign the 2014 Local Agency Biennial Notice and return to the Lassen County Clerk.*
- 9. Authorize Payment of Claims for June 2014 and July 2014.**
 - a. Approve payment of expenses for June 2014 and July 2014.*
- 10. Calafco Achievement Awards Nominations**
 - a. Consider Calafco Achievement Award Nomination*
- 11. Nominations for Calafco Board of Directors**
 - a. Consider a nomination of a City or Public Member to the Calafco Board of Directors*
- 12. Authorize Commissioners and Staff to attend the Calafco Annual Conference in Ontario on October 15-17, 2014**
 - a. Authorize Commission and Staff to attend the Calafco Annual Conference in Ontario on October 15-17.*
- 13. Appoint Voting Member and Alternate Voting Member to vote on behalf of Lassen LAFCo at the 2014 Annual CALAFCo Conference in Ontario.**

14. Executive Officer's Monthly Report – Discussion

*Legislation - Groundwater
Meyers Healthcare District Annexation Meeting 21 August 2014 in FRM
Southern Cascades Community Services District – Status
Ethics Training – Fall 2014*

15. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

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16. Consider changing date for the next LAFCO meeting to October 6, 2014 instead of October 13, 2014.

***Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority
Government Code Section 56325.1***

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission’s subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Clerk’s office located at the City of Susanville, 66 North Lassen Street, Susanville CA. and the Lassen Co. Community Development Office located at 707 Nevada Street, Susanville CA. [such documents are also available on the Lassen LAFCO website (www.lassenlafco.org) to the extent practicable and subject to staff’s ability to post the documents prior to the meeting]

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56700.1 and 57009 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, and 82015 and 82025 of the Political Reform Act applicants for LAFCO approvals and those opposing such proposals are required to report to LAFCO all political contributions and expenditures with respect to a proposal that exceeds \$1,000. LAFCO has adopted policies to implement the law, which are available on the Commission’s webpage. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff

LAFCO staff may be contacted at (530) 257-0720 or by email at lafco@co.lassen.ca.us. Copies of reports are located on the LAFCO webpage at: www.lassenlafco.org