

Lassen Local Agency Formation Commission

Regular Meeting Agenda

MONDAY – August 8, 2016

3:00 PM

**Board of Supervisors Chambers
707 Nevada Street
Susanville, CA.**

(website www.lassenlafco.org)

1. Call to order

Commissioners

Todd Eid, Chair, Public Member
Brian Wilson, City Member, Vice Chair
Rod De Boer, City Member
Jeff Hemphill, County Member
Jim Chapman, County Member

Alternate Members

Bob Pyle, County Member Alt.
Kathie Garnier, City Member Alt.
Andrew Wellborn, Public Alt.

LAFCO Staff

John Benoit, Executive Officer
John Kenny, LAFCO Counsel
Gwenna MacDonald, Clerk

2. Approval of Agenda (Additions and Deletions)

3. Election of Chair and Vice-Chair for FY 2016-2017

- a. *Election of the LAFCo Chair for FY 2016-2017*
- b. *Election of the LAFCo Vice-Chair for FY 2016-2017*

4. Correspondence:

5. Approval of Minutes: June 27, 2016

6. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chairman

reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

7. **Consolidation of the Herlong Public Utility District and the West Patton Village Community Services District. The Public Hearing was closed on June 27, 2016. The Commission will act on Resolution 2016-0003.**
 - a. *Discuss and Consider Resolution 2016-0003 ordering the Dissolution of the West Patton Village Community Services District and the Herlong Public Utility District and forming the Herlong Public Utility District as the successor and consolidated agency.*

WORKSHOP

8. **Honey Lake Valley RCD Service Review and Sphere Update**
 - a. *Conduct Workshop, Review Service Review and set hearing date at the next regular LAFCo Meeting on October 17th.*
9. **Authorize Commissioners and Staff to attend the Calafco Annual Conference in Santa Barbara October 26-28, 2016.**
 - a. *Authorize Staff and Commissioners to attend the Calafco Annual Conference in October.*
10. **Calafco Achievement Award Nominations**
 - a. *Review Calafco memorandum regarding nominations for a Calafco Achievement Award and propose a nomination, if desired.*
11. **Calafco 2016-2017 Nominations for the Calafco Board of Directors**
 - a. *Review Calafco memorandum and nominate a City member or a Public member to the Calafco Board of Directors, if desired.*
12. **Authorize Payment of Claims for June 2016 and July 2016**
 - a. *Authorize Payment of Claims for June 2016-July 2016*

Executive Officer's Monthly Report – Information items and (or) Discussion items with Commissioners. No decisions will be made regarding the following:

Fall River Mills FPD-McArthur FPD Consolidation – waiting on County Tax Exchange Resolution

13. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

14. Adjourn to the next meeting to take place on Monday October 17, 2016 at 3:00 P.M. (Note October 10th is Columbus Day)

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda area available for review for public inspection in the Clerk's office located at the City of Susanville, 66 North Lassen Street, Susanville CA. and the Lassen Co. Community Development Office located at 707 Nevada Street, Susanville CA. [such documents are also available on the Lassen LAFCo website (www.lassenlafco.org) to the extent practicable and subject to staff's ability to post the documents prior to the meeting]

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56700.1 and 57009 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, and 82015 and 82025 of the Political Reform Act applicants for LAFCO approvals and those opposing such proposals are required to report to LAFCo all political contributions and expenditures with respect to a proposal that exceeds \$1,000. LAFCO has adopted policies to implement the law, which are available on the Commission's webpage. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained by calling the calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff

LAFCO staff may be contacted at (530) 257-0720 or by email at lafco@co.lassen.ca.us. Copies of reports are located on the LAFCO webpage at: www.lassenlafco.org

LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION

Herlong Chapel 160 DS Hall Avenue Herlong, CA 96113

SPECIAL MEETING

June 27, 2016 - 6:00 p.m.

Meeting was called to order at 6:08 p.m. by Chairperson Eid.

Roll call of members present: Jim Chapman, Jeff Hemphill, Brian Wilson, and Chairperson Todd Eid.

Staff Present: John Benoit, Executive Officer and Gwenna MacDonald, Clerk.

Motion by Commissioner Hemphill to approve the agenda as submitted; Commissioner Wilson provided a second and the motion carried. Ayes: Hemphill, Wilson, Chapman, and Eid.

Correspondence

There was no correspondence.

Minutes

Motion by Commissioner Chapman to approve the minutes of the June 13, 2016 meeting; Commissioner Hemphill provided a second and motion carried. Ayes: Chapman, Hemphill, Wilson and Eid.

Public Comments

Pat Williams, General Manager, HPUD, informed the Commission that the exterior lights on the Herlong Chapel building have not worked in years, and since the building is often used for public meetings it presented a hazard. The County owns the building and he requested that it be brought up to current building standards.

Commissioner Chapman responded that the Board of Supervisors was aware of the issue, and the problem was more complicated than changing out a burned light bulb. The County Engineer was working to identify a solution as the problem is located somewhere within an extensive infrastructure system.

6. PUBLIC HEARING: Consolidation of Herlong Public Utility District and West Patton Village Community Services District Mr. Benoit thanked those present for attending the public hearing which was scheduled to consider the consolidation of two districts, the West Patton Village Community Services District and the Herlong Public Utility District. The consolidation involved the dissolution of the West Patton Village CSD and consolidating the functions and territory with the Herlong PUD, which would then become the successor agency with the merger of the existing service district boundaries. Both Boards have approved substantially similar resolutions of application requesting that LAFCo initiate proceedings for the consolidation. As a Public Utility District, HPUD is authorized by law to provide the services currently provided by West Patton Village, there is no proposed change to the property taxes, and initially the two boards would be merged and then through attrition with the expiration of terms, the board would be reduced to five members over time.

Mr. Benoit reviewed the next steps in the process, which were to dissolve the West Patton Village Community Services District, establish benefit zones, maintain the integrity of funds between the respective Districts, and then essentially a Utility District is created as a new entity.

Mr. Benoit described the legal function of LAFCo in the process and that it is authorized by the Government Code to approve or conditionally approve the proposal of the districts to effect the consolidation. He explained the advantages to consolidation which include:

- The two districts provide the same types of services in close geographic proximity to each other, allowing for efficiencies and economies of scale to be achieved through consolidation;
- The two districts' wastewater and water systems are already interconnected which will facilitate the consolidation;
- Consolidation of the districts will benefit the community by making readily available certified staff and enhanced financial resources;
- Improved efficiencies regarding maintenance of facilities and equipment currently operated by the districts,
- Easier to obtain grant funds and loans and will facilitate bond financing, making such financing less expensive.

Chairperson Eid requested that audience members who wish to speak sign the attendance sheet for the record.

Commissioner Wilson asked that any representatives from the West Patton Village CSD and HPUD Boards share their comments.

Chairperson Eid opened the public hearing at 6:23 p.m. and invited comments.

Jim Swistowicz stated that on page 3, paragraph 5 of the resolution, it states that the merger will not take place until the system is fit. He asked what is wrong with the system that would need to be corrected before the consolidation takes place.

Vivian Peterson, West Patton Village CSD Manager, informed the Commission that the Herlong PUD Board passed a new resolution and that the West Patton Village CSD Board had not had the opportunity to review or revise their resolution accordingly. She added that the HPUD Board was down to four members, but that they have replaced the fifth member. She asked if the West Patton Village CSD would only be allowed to have two members on the new board, if there could only be seven members.

Commissioner Chapman noted that the language on Page 5 is different from what had been presented to LAFCO at the last meeting.

Pat Williams, General Manager, Herlong Public Utility District, explained that the resolution is different from the one which had been passed and presented to LAFCo. The Board met and considered information that they received regarding the condition of the West Patton Village CSD infrastructure, and placed an additional condition on the resolution. The resolution was passed, and the prior one rescinded. HPUD has been made aware of the results of the video testing of the West Patton Village system, and the entire system has failed. HPUD cannot assume liability for any possible ground water contamination that may be pre-existing and he provided pictures to the Commission of the condition of various lines. He added that the HPUD Board had one vacancy and reached out to West Patton Village, inviting them to appoint a board member and they declined.

Chairperson Eid commented that HPUD has known for some time that the system was in poor shape, so certainly this has not come as a complete surprise.

Mr. Williams stated that they have had a pretty good idea that the system was in very poor shape, but now they have evidence, and it involves the entire system. There are problems with tree roots, and crumbling lines where there is dirt inside the line, indicating the potential for ground water contamination. HPUD cannot assume that liability if the State Water Board comes and demands that it be replaced and assesses fines because that places a financial burden on existing HPUD customers.

Commissioner Chapman commented that the condition of the system has been discussed for a long time, but now with pictures it is a reality. He asked Mr. Williams how he envisioned the problem being solved and an estimated expense.

Mr. Williams replied that there would need to be a preliminary engineering report completed, which would take approximately 30 days, at around \$20,000. The environmental work would likely come back as exempt, and they would have to look at funding sources, and there are two available; USDA or State Funding. The application process can be completed on line through USDA, and that can take about 90 days, to include the financial study. The design work would need to be completed, which can be between 60 and 90 days, and Mr. Williams estimated the cost to replace the entire system at around \$1.5 million.

Chairperson Eid asked if there were any emergency relief funds available through USDA.

Mr. Williams responded that there weren't, however given the public health nature of the project that could mean the potential for more available need-based grant money.

Commissioner Chapman stated that given the amount of expertise with the process that Mr. Williams has, it would be preferable to have HPUD in charge of the project to make sure it moves forward as quickly as possible, because ultimately it is what benefits the community that is the most important.

Mr. Williams agreed, but stated that it is also a huge liability given the potential for existing and future groundwater contamination, and that is not something his Board feels comfortable assuming responsibility for.

Commissioner Hemphill stated that he understands HPUD's position, but something has to be done and HPUD has the expertise and experience to make it happen quickly.

Mr. Williams stated that he was more than willing to do whatever it takes, however he has determined that he cannot work with West Patton Village CSD staff. He cited examples of information that they were either unwilling or unable to provide, and he has gotten nowhere in his attempts to work with them. He added that as long as the existing staff was involved he was unable to do anything else at this time.

Commissioner Wilson discussed the timeline estimates that Mr. Williams provided, noting that under the best of circumstances if everything went smoothly, it will likely take up to two years to complete the project, and allowing West Patton Village CSD to take the lead in the process will probably add even more time to it because they are not experienced in projects of this magnitude. In the meantime, the residents have a septic system that has completely failed. He asked Mr. Williams what he saw as the reality in moving forward.

Commissioner Chapman added that when the Lahontan Water Board gets involved, they will not care whether the Districts and management are getting along or not, and they can fine up to \$10,000 per day for violations such as this.

Mr. Williams responded that he would prefer that HPUD take the lead on bringing the system up to current minimum standards.

An unnamed audience member complained about the condition of her home's plumbing, and demanded that the Commission do something to fix it.

Commissioner Chapman replied that the Commission has spent almost five years in trying to bring about a solution to the existing problem. It dated back to the recommendation made in the Municipal Service Review that the Districts should consolidate, and the Boards were in agreement but had never been able to work together to initiate the consolidation. A year ago, LAFCo was invited to step in to attempt to move the process forward, and it led to the current meeting which was supposed to be a blessing in the process of merging the two Districts together. A public meeting was scheduled, the Commission traveled to Herlong to conduct an evening meeting in order to provide an opportunity for the public to comment on the consolidation, only to find that the respective Boards are no closer to working together than they were three or four years ago.

Chairperson Eid explained that LAFCo does not have the regulatory authority, based upon the Government Code, to order work on the system, or to have any enforcement authority over the West Patton Village CSD. The purpose of LAFCo is to oversee the process of one District dissolving, and the formation of a new District to provide services to customers. How that service is provided is up to the District's Board. He stated that he supported coming to Herlong in the evening to conduct a special meeting because the opinions of the residents that will be affected by the consolidation are very important to him, and he wants to hear from everyone that took the time to attend the public hearing. He asked Mr. Williams what the way forward should be.

Mr. Williams responded that with the way things stand and given the condition of the system, there is no way for HPUD to move forward with assuming the responsibility and liability of a system that has completely failed.

Mr. Benoit stated that resolutions have been adopted by both Boards, and there are two conditions that are in question. LAFCo does have the authority to add or change the conditions listed in the resolution and could in fact force the consolidation at this time, regardless of the provision that HPUD has included in their most current resolution. He discussed options for HPUD to implement that would protect their existing customers from any costs that develop as a result of taking on the West Patton Village system, such as the establishment of benefit zones.

Vivian Peterson, West Patton Village CSD, explained the process that occurred during the video testing of the system. She said that Lahontan has become involved and that people were having their wells tested, and so far there has been no water contamination identified. She said that there are places where the sewer lines have to be replaced, and she had been in contact with an engineering firm out of Reno to move forward with the process of obtaining grant funding, identifying where all of the laterals are located, and West Patton Village CSD is taking steps to move forward.

John Everett commented that at this point, the arguing between the two Districts is getting nowhere and it is the people who are suffering. He has attended Board meetings on both sides, and he understands why HPUD does not want to accept the system, but they are the most capable to fix the problem. A patch here and there is not going to cut it, and the whole system needs to be replaced and HPUD has the experience to do it.

Rob Mitchell stated that he does not have any questions other than why has it taken five years for something to be done about the system when it just keeps getting worse. Lahontan has known and been involved since last November, so the State's involvement is already happening.

Commissioner Chapman explained the role of Lahontan. He served on the Board in the 1980's, and now that they are aware of the situation, they will be watching to see what steps the Districts will take to remedy the problem. If the Lahontan Board does not see a willingness to act on the issues and move forward, if they continue to see the Districts arguing amongst themselves and not making any progress then they will step in, and that is what needs to be avoided. It is not LAFCo's responsibility to fix the sewer system, it is the function of LAFCo to oversee the process of two Districts working together to provide services to customers, and that means to fix the system. So far, the Districts have been unable to do that.

Rob Mitchell talked about a situation with a blocked septic line and his struggle to deal with West Patton Village CSD Management to remedy the problem, and does not understand why all the questions are directed to HPUD when they are not the ones currently responsible for the condition of the septic system.

Commissioner Wilson added that this is not a case of "that's not our job to fix the problem" it is that LAFCo does not have the legal authority to take the action to order a District to fix the system. The Commission has scheduled the meeting to hear comments, listen to public testimony regarding a consolidation of two Districts, and to provide the affected residents an opportunity to voice their concerns. The Commission is addressing Mr. Williams and asking him questions because he is the one who has been the most involved in the process, and HPUD has been the most vocal presence in the boardroom over the past several years, begging for a solution. Now that the meeting is scheduled and the Commission has come to Herlong to hold what was assumed to be the final public hearing before the consolidation takes place, it is shocking to learn that at the last minute, HPUD has added conditions that were not talked about a few months ago. This information is very surprising to the Commission, and it is very unexpected based upon the discussion that was held only two weeks prior at the regular LAFCo meeting.

Rob Mitchell asked if there were any State agencies that the Commission could turn things over to in order to keep the process moving.

Commissioner Chapman replied that the Commission has a few choices; turn the resolutions back to the Board for each District to continue trying to come up with an agreement, or turn it over to the Health Board or Lahontan and allow them to step in and work with it.

Eric Neesen stated that for three years he has been attending both the HPUD and the West Patton Village CSD board meetings. He has been vocal, and because often times he has been the only public member at the meetings, he has become nothing but a nuisance that they ignore. He chastised those present for not being involved all along, so that the Board would take them all seriously. The Boards have procrastinated, side stepped, and he is seen as nothing but

an agitator. He stated that the West Patton Village CSD does not want to give up their power, but it is time all of the residents step up, attend all of the meetings, and demand that something be done to fix the problem.

Felix Flores, HPUD Boardmember, commented that the solution is very simple. West Patton Village CSD can schedule a special meeting, remove their existing management, and agree to enter into a contract with HPUD to manage the replacement of the system. They can stay involved, retain their Board and all of their assets, and HPUD will not assume the liability for a failed system, but can take the lead in moving the project forward as quickly and efficiently as possible.

Soledad McKee stated that she has lived in the area for 15 years, and would have never purchased a home there if she had known about any of this. She said that the West Patton Village CSD has not been honest or professional, and she used to attend their Board meetings but was told point blank that it did not matter what people said or thought. She was told years ago that the infrastructure in the system was failing, and she supported dissolving West Patton Village and having HPUD take over.

Jim Swistowicz commented that last week it was suggested that West Patton Village CSD contract with HPUD to take the lead on making the system whole, and it was discussed for a few hours, but there was still no determination. He suggested that West Patton Village CSD call a special meeting, as was suggested by Mr. Flores, and let the residents decide if they want to move forward with HPUD taking the lead. If something is not done, then as it stands, everyone's home is worthless because there is not a functioning sewer system.

Anthony Struve stated that he has lived in Herlong for two years, and he has gone to meetings. He has had sewer back up issues where he lives, and the problem with having the wells tested is that Lahontan requires it to be the property owner who authorizes the testing and a lot of the landlords are refusing to agree to do it.

Commissioner Wilson thanked everyone for their comments and input, stating that the LAFCo Commission does have the power to enforce a disbanding of the West Patton Village CSD and forcing the Districts to consolidate, but that is not necessarily the best idea. It is not often done in California and it also puts the Commission in jeopardy for forcing a consolidation. Both Boards working together is still the best solution. He requested Mr. William's comment.

Mr. Williams stated that the Commission might have to force it because from his standpoint, there is nothing more that can be done with the existing West Patton Village CSD management, and he has no expectation that anything will change as a result of the new information or this public hearing. It is important to protect all of the rate payers and with the establishment of benefit zones, that could be done. The HPUD Board wants to move forward but unfortunately from the liability stand point has been advised not to.

Commissioner Hemphill stated that there is a serious health issue involved and they have to move forward to remedy it, one way or the other.

Commissioner Chapman commented that forcing the consolidation would be the first time it has ever occurred in Lassen County. There have been two resolutions passed by the HPUD Board and the West Patton Village CSD Board, but the application has not been initiated. He thanked Mr. Benoit for all of his work in the process, and pointed out that the resolutions passed by the Boards do not have to be identical, but they have to be 'substantially similar' and in this case,

there is only one difference. LAFCo does not have to go back to both Boards and tell them to start over. LAFCo is here because both Boards have petitioned to move forward with oversight of what is essentially an arranged marriage between two service districts. LAFCo has that authority, and now that the pictures have been provided to show exactly how bad the system is, LAFCo has an obligation to move forward with bringing about the consolidation. The public testimony has been consistent, and the situation should not have gotten to this point. He cautioned those present that they did not want to have Lahontan step in and take charge, or they could potentially shut the whole system down and start assessing fines.

Eula Johnson, West Patton Village CSD Boardmember, stated that it is clear that the system is in trouble, and she agreed with the comments made, and that the issue need to be moved forward as quickly as possible.

Cindy Wheeler, HPUD Boardmember, asked if there would be any way to work with Lahontan to exempt HPUD from liability for the existing condition of the system. She supported the proposal to eliminate the existing management of West Patton Village CSD and contract with HPUD to run the system.

Chairperson Eid stated that the Commission is in a position to make a decision, or to leave tonight hoping that the West Patton Village CSD Board will make a decision to contract with Pat Williams and move the process forward. He does not support putting off the problem any longer and relying on the Boards to start working together, because so far they have proven that they are unable to do so.

Felix Flores, HPUD, stated that the West Patton Village CSD does not have the management or experience to deal with a problem this significant, and HPUD does. West Patton Village CSD does not have the knowledge or resources, and does not even have any idea how much money they have. He suggested tabling the matter and working to have a contract drawn up between the two Districts so that HPUD can manage the existing West Patton Village District.

Sandy Raffelson, Finance Manager HPUD, supported the concept, stating that she was proud of the community for coming out and participating in the hearing process, and she is proud of Pat Williams for stepping up to the plate. She added that if HPUD could contract to West Patton Village CSD, then West Patton Village's insurance would remain in effect to cover the liability for any possible contamination issues.

Commissioner Hemphill stated that he had a problem with the solution that was proposed, because there is no guarantee from West Patton Village CSD that the Board will actually vote to do as suggested, and contract with HPUD. He asked Ms. Johnson for some assurance that the Board would vote to support that.

Eula Johnson, West Patton Village CSD Boardmember, responded that two Boardmembers had discussed the option, and talked about scheduling a special meeting. At that time they would consider and discuss the proposal, but she was unable to provide a guarantee.

Felix Flores, HPUD Boardmember, stated that it should be the mandate of the people, and what the people want and support is how the Board should vote.

An unidentified member of the audience stated that the Environmental Protection Agency would still hold the individuals responsible for the problem of groundwater contamination, and asked if

it would take everyone going to the media and getting the word out that way in order to get something done.

Commissioner Wilson stated that he is in the insurance business, and insurance policies often have tails that cover future losses and future claims, and asked if there had been a legal opinion regarding the coverage that might be offered by West Patton Village's policy, even if HPUD were to assume responsibility for the system.

Pat Williams stated that HPUD is a public agency and is part of a risk pool, and that West Patton CSD is in the same pool. The insurance representative has told HPUD that there will be liability to HPUD if they assume the system.

Commissioner Chapman commented that just because the two Districts merge doesn't mean West Patton Village's liability just disappears. The reality is, that now HPUD is aware of the extent of the system failure and that there are pictures being provided, that they have a responsibility as well. He stated that his responsibility tonight as a Commissioner is to make a decision that is best for the residents and to move forward with the process that has been talked about for years.

An unnamed member of the audience stated that he is a resident in the area and has been without a functioning sewer system for 9 weeks. He knows that the West Patton Village CSD is not going to work with HPUD, and he suggested giving the Boards 30 days to prove that they will, or else move forward with forcing the consolidation process.

Chairperson Eid said that the Commission has a responsibility to move forward, and while it isn't LAFCo's job to fix the sewer system, it is their job to make sure the two Districts are working together to find a solution, and it does not look like they are any closer to an agreement tonight than they have been in the past.

Felix Flores said that it does not seem necessary to mandate a consolidation, when a solution to contract with HPUD has been proposed that would benefit everyone.

An unidentified woman in the audience stated that it does not seem right to let West Patton Village CSD off the hook for the liability, and she supported allowing them 30 days to schedule a meeting and contract with HPUD.

There being no further comments, Chairperson Eid closed the public hearing at 8:14 p.m.

Commissioner Wilson made a motion of intention to move forward with the adoption of Resolution No. 2016-0003 to take place at the regular meeting scheduled for August 8, 2016, with the stipulation that West Patton Village CSD contract with HPUD by that date in order to facilitate the system replacement; Commissioner Hemphill provided a second and the motion carried by polled vote. Ayes: Wilson, Hemphill, Chapman and Eid

Chairperson Eid thanked everyone for their comments, and stated that the community cannot grow without some type of action taken.

Commissioner Chapman added that at the August 8, 2016 meeting, it will be clear what commitment the Boards have to working together to finding a solution for the community.

7. Bylaw Amendment to adopt policy regarding Legislative Process Participation for Lassen LAFCo Mr. Benoit explained that the proposed policy amendment would allow him to represent Lassen LAFCo by participating in the legislative process through the submittal of letters regarding Lassen LAFCO's position on various relevant topics. The policy provides flexibility, given the timing of meetings and deadlines for submitting comments. Any letter or email submitted would be provided to the Commission prior to forwarding to the State, and would be discussed at the next available Commission meeting.

Motion by Commissioner Hemphill, second by Commissioner Chapman, to approve Resolution No. 16-0004; motion carried. Ayes: Wilson, Hemphill, Chapman and Eid.

Motion by Commissioner Hemphill, second by Commissioner Wilson to adjourn until August 8, 2016; motion carried. Ayes: Chapman, Hemphill, Wilson and Eid.

The meeting adjourned at 8:19 p.m.

Todd Eid, Chairperson

Approved _____
Gwenna MacDonald, Recording Secretary

**Resolution 2016-0003 of the
Lassen Local Agency Formation Commission**

A Resolution Making Determinations and Approving the Dissolution of the West Patton Village Community Services District and the Herlong Public Utility District and the Formation of the Herlong Public Utility District as a successor and consolidated agency

WHEREAS, Substantially similar resolutions of application from the West Patton Village Community Services District and the Herlong Public Utility District have been filed with LAFCo for the dissolution of the West Patton Village Community Services District and the Herlong Public Utility District and the formation of the [consolidated] Herlong Public Utility District, as defined in Sections 15501-18055 of the California Public Utilities Code Section have been filed with the Executive Officer of the Local Agency Formation Commission of Lassen County, California and said application complied with all the requirements of law and the Commission; and,

WHEREAS, The West Patton Village and the Herlong Public Utility Districts both circulated notice to agencies and interested parties including LAFCo and have adopted a notice of intention to adopt a resolution initiating LAFCo proceedings and have conducted public hearings based on their notification, and have received and considered comments presented at the the public hearings; and

WHEREAS, The West Patton Village CSD contains 33,125 acres more or less and the HPUD contains 7,394 acres more or less. With the exception of 275 acres the majority of the 7,394 acres overlap with territory within the WPVCS. The total consolidated district will contain 33,400 acres more or less.

WHEREAS, The West Patton Village CSD provides domestic water distribution services, wastewater collection services, lighting services to a 95-acre area more or less within its existing district boundaries. The WPVSCD provides Fire and EMS services to its entire 33,125 acre territory.

WHEREAS, The Herlong Public Utility District provides domestic water extraction, treatment and distribution services and wastewater collection treatment services and wholesale water services.

WHEREAS, The proceedings for the district dissolutions and formations are governed by the Cortese-Knox-Hertzberg Local Government Reorganization Act, Section 56000 *et seq.* of the Government Code; and

WHEREAS, It is the desire of the West Patton Village Community Services District and the Herlong Public Utility District that the territory currently served and within these districts be included into the newly formed [consolidated] Herlong Public Utility District; and

WHEREAS, At the time and in the manner provided by law, the Executive Officer gave notice of the date, time, and place of a public hearing by the Commission upon said application; and

WHEREAS, The Lassen Local Agency Formation Commission has one year to adopt a new Sphere of Influence for the new Herlong Public Utility District, once formed.

WHEREAS, The Executive Officer has reviewed the application and has prepared a report including staff recommendations thereon within the time required by law and has furnished copies of said report to the Commission and to all other persons required by law to receive it; and

WHEREAS, At a hearing on June 27, 2016, the Commission considered the proposal and the report of the Executive Officer; the factors determined by the Commission to be relevant to this proposal, including, but not limited to, factors specified in Government Code Section 56668; and all other relevant evidence and information presented at said hearing, including the comments of all interested parties desiring to be heard; and

WHEREAS, The Herlong Public Utility District on behalf of the two districts prepared and certified as the Lead Agency a Notice of Exemption for LAFCO Project # 2016-0001 on May 19, 2016 for the affected territory pursuant to the requirements of the California Environmental Quality Act (Section 21000 et seq. of the Public Resources Code).

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Lassen Local Agency Formation Commission as follows:

1. The foregoing recitals are true and correct.
2. The territory comprises approximately 33,400 acres more or less and is found to be inhabited.
3. The change of organization is assigned the following distinctive short-term designation: Herlong Public Utility District – Consolidated —Formation (LAFCo file 2016-0001)
4. The Consolidated District shall exist and operate, pursuant to the Public Utility District Law and shall include all territory (service area) formerly in the West Patton Village Community Services District (hereinafter the “Consolidated District”) as depicted in Exhibits “A” (Geographic Description) and Exhibit “B” - Map.”
5. This change of organization includes all the Tax Rate Areas within the boundaries of the West Patton Village CSD and the Herlong Public Utility District in the territory shown in Exhibit “A” proposed consolidated Herlong Public Utility District Description and Exhibit “B” Map for the proposed consolidated Herlong Public Utility District. The boundaries of the district, as set forth in the proposal, are hereby approved as described and shown in Exhibits A and B attached hereto.
6. The Commission affirms the Notice of Exemption prepared by the Herlong Public Utility District on May 19, 2016 for this change of organization and makes a specific determination that the environmental findings as adopted by the lead agency adequately addresses this change of organization. The Commission hereby affirms and incorporates by reference the decision of the lead agency as part of the findings for this resolution.
7. The proposed Herlong Public Utility District (as consolidated) is consistent with and coterminous with the existing West Patton Village CSD together with the Boundary of the Herlong Public Utility District and does not conflict with any other agency providing similar services.
8. The Commission adopts the determinations regarding consistency with LAFCO policies contained in the staff report for this project and incorporates them by reference herein.
9. As permitted under Section 56826.5 of the Government Code this formation is allowed for districts performed under different principal acts included in 16461 and 16463 of the Public Utilities Code. The West Patton Village Community Services District was formed pursuant to Section 61000 of the Government Code and the

Herlong Public Utility District was formed pursuant to Section 15501 of the Public Utilities Code) are hereby dissolved and the successor district shall be the Herlong Public Utility District (as consolidated and successor agency).

10. The Consolidated District shall exist and operate, pursuant to the Public Utility District Law and shall include all territory (service area) formerly in the West Patton Village Community Services District and the Herlong Public Utility District. The district shall provide the range of services authorized by the Public Utility District Law, commencing at Section 15501 of the California Public Utilities Code, as authorized by LAFCo. Specifically, the consolidated Herlong Public Utility District, as the successor agency, may provide domestic water, wastewater, fire and EMS, and street lighting services. All other services allowed under the Public Utilities Law may be provided upon approval of LAFCo for a new or different service in accordance with the LAFCo Act commencing with Section 56000 of the Government Code.
11. The Consolidated District shall be the successor to the dissolved West Patton Village Community Services District (together the "Consolidated Districts" and individually the "Reorganized Herlong Public Utility District" or the "Dissolved West Patton Village Community Services District") for the purpose of succeeding to all rights, duties, and obligations of the Dissolved District with respect to enforcement, performance, or payment of any outstanding bonds, including revenue bonds or other contracts and obligations of the Dissolved District.
12. The Herlong Public Utility District shall be the successor agency to this change of organization and all of its corporate powers shall continue. The West Patton Village Community Services District shall be dissolved, terminated, disincorporated and extinguished and all of its corporate powers shall cease.
13. Subject to the limitations of Government Code section 57202, the date of the Consolidation shall be upon recordation of the Certificate of Completion occurring after completion of all LAFCo proceedings.
14. Prior to the effective date of consolidation the current required independent audit shall be completed for both the WPVCSD and HPUD. Any identified financial issues must be resolved.
15. Prior to the effective date of Consolidation, WPVCSD shall: (a) repair or replace all of its utility systems (water, sewer and streetlights) such that they meet HPUD's development standards as outlined in HPUD Policy 6010, a copy of which is attached to HPUD Initiating Resolution 2016-04 as Exhibit "E"; and (b) have received written notification from the Lahontan Regional Water Quality Control Board stating that any and all actual (if any) and potential groundwater contamination from the failed sewer collection system has been mitigated to the satisfaction of the Lahontan Regional Water Quality Control Board.
16. All property, whether real or personal, including all monies (including cash on hand and monies due to uncollected) of the Dissolved District shall be transferred to and vested in the Consolidated District.
17. Notwithstanding Section 16 above, the respective capital reserves and assets of Herlong Public Utility District and West Patton Village Community Services District as

of the effective date of formation of the Consolidated District shall be held and maintained exclusively for the benefit of the respective customers of the Reorganized Herlong Public Utility District and Dissolved West Patton Village Community Services District and shall be transferred to the consolidated district within 30 days of the effective date of consolidation. In the event capital reserve funds are reserved for a specific project prior to the formation of the consolidated district, funds identified to be used a specific project must be expended within five years after formation of the consolidated district or completion of the specific project, whichever is earlier.

18. Employees:

- a. The current part-time employees of the Dissolved District who are employed as of the effective date of the consolidation shall be offered to, and become employees of the Consolidated District if they qualify for employment and employment is available. The terms and conditions of employment for the employees of the Consolidated District shall be as determined by the Board of Directors of the Consolidated District and pursuant to adopted personnel policies.
 - b. Probationary employees of both the WPVCSD and HPUD will continue in a probationary status with the Consolidated District until completion of their remaining probationary period, but the probationary status of future employees of the Consolidated District shall consistent with the employment policies of the Consolidated District.
 - c. The Consolidated District will have a General Manager and such other positions consistent with the Public Utilities Code as well as State Permit requirements and shall be determined by the Board of Directors. The appointment of the General Manager shall be determined by the Board of Directors.
19. Upon reorganization, the successor agency [the Herlong Public Utility District] succeeds to all properties, rights, contracts, obligations of each of the two (2) Districts; and any funds to which it succeeds may be expended and properly disposed of as provided in the Public Utilities Code for a Public Utility District (commencing with Section 15501 et seq.).
20. All income from taxes, assessments, fees or any other source, which has been a continuing right to tax distribution, or historical distribution or allocation of funds to each of the Districts to be reorganized, shall continue to be distributed to the Herlong Public Utility District.
21. The provisional appropriation limit of the Herlong Public Utility District shall be set in the amount as determined by the Lassen LAFCo for the first full fiscal year. This amount is to be set from the proceeds of property taxes currently received by the West Patton Village Community Services District and the Herlong Public Utility District. As stated in Government Code section 56811, the permanent appropriations limit of the district shall be set following the first full fiscal year of operation.
22. The Herlong Public Utility District shall establish two service zones or benefit zones and/or such other structure as may be necessary to ensure that the debts and obligations of the respective dissolved districts are borne by the customers residing

in the territory of the dissolved districts, which incurred the debt of obligation. The service zones, areas of benefit or other structures shall correspond to the existing service territory of the dissolved West Patton Village Community Services District being zone of benefit #1, and for the dissolved Dissolved Herlong Public Utility District being zone of benefit #2 as identified in Exhibits C-1 and C-2 (geographic descriptions) and Exhibits D-1 and D-2 (maps).

23. All previously authorized charges, fees, assessments, and/or taxes currently in effect, now levied or collected by each district, including improvement or assessment districts thereof, shall continue to be levied and collected by the successor Herlong Public Utility District. The Consolidated District shall be authorized and entitled to continue to levy or fix and collect any special, extraordinary, or additional taxes, assessments, benefit fees, service charges, rentals, rates, fee, fines or penalties, or any combination of the above within the HPUD and WPVCSD territory as existed prior to the formation of the consolidated district (See Exhibits "D-1" and "D-2"). Any special tax or assessment levied within territory not within the HPUD or WPVCSD boundaries as existed prior to the formation of the consolidated district shall be subject to approval of the registered voters/landowners within the additional territory.
24. After formation, the Consolidated District may establish initial service divisions, areas of benefit, and/or such other structure as may be necessary to ensure that the debts and obligations of the respective Reorganized and/or Dissolved District are borne by the customers residing in the territory which incurred the debt or obligation. The service zones, areas of benefit, or other structures will correspond to the respective existing service territory of the Reorganized Herlong Public Utility District and Dissolved West Patton Village Community Services District, and may be referred to as "Division 1, *et al*" or by such other names as the Consolidated District may select.
25. Debt and/or expenses incurred by the Consolidated District to remedy a deficiency in the West Patton Village Community Services District wastewater collection system and water distribution systems which exists as of the effective date of the Consolidation shall be treated internally as debts or expenses of the service division, area of benefit, or other structure corresponding to the Dissolved West Patton Village Community Services District, and funds for the repayment or recoupment of such debt or expenses shall be collected solely from customers in such service zone, area of benefit, or other structure to the greatest extent feasible. Notwithstanding the foregoing, debt and expense incurred in upgrading the Consolidated District's wastewater treatment plant shall be repaid and borne by the customers of the entire Consolidated District.
26. Indebtedness of each District shall remain the legal obligation of only the lands and areas, which incurred such indebtedness; however, the outstanding indebtedness of each district at the time of consolidation shall remain the obligation of the successor Herlong Public Utility District.
27. Any and all capital debt of the Reorganized Herlong Public Utility District or Dissolved West Patton Village Community Services District will become the capital debt of the Consolidated District.
28. Any pending annexation proceedings submitted to or by either of the Dissolved Districts at any stage of such proceedings shall be assumed and continued by the Consolidated District as successor agency to the Dissolved Districts with no change

- of status or consideration.
29. The services to be provided by the Consolidated District shall be provided in a manner consistent with the "Plan for Services" attached hereto as Exhibit "E" to this resolution.
 30. Reorganization of these two (2) districts shall not change the rights of the lands in the respective district as they existed immediately prior to the consolidation.
 31. Pursuant to the Public Utilities Code, the Board of Directors of the Consolidated District shall initially and temporarily comprise of seven (7) members. The Herlong Public Utility District Board of Directors desires to immediately appoint a current member of the West Patton Village Community Services District Board of Directors to the currently vacant position on the Herlong Public Utility District Board of Directors (optional). The four (4) seated Directors of the HPUD Board of Directors shall continue to serve on the Board of Directors of the Consolidated District and three (3) of the members of the WPVCSD Board of Directors shall be appointed by the existing WPVCSD Board of Directors. All shall continue to serve and be subject to reelection pursuant to all applicable provisions of law, provided that the Board of Directors of the Consolidated District shall be reduced to five (5) members pursuant to section 15973.1 of the Public Utilities Code. Voting for the Board of Directors of the Consolidated District shall be at-large.
 32. The Sphere of Influence Plan for the Herlong Public Utility District will include the territory within the Sphere of Influence adopted by LAFCo on October 6, 2014 (LAFCo Resolution 2014-0006) shown in Exhibit E (Sphere of Influence Map). Any application for annexation or change of organization shall not be approved by LAFCo without the territory being within the adopted Sphere of Influence.
 33. As stated in the LAFCO Staff Report of June 27, 2016, West Patton Village CSD, and the Herlong Public Utilities District initiating resolutions the amount of property tax revenue currently allocated to the WPVCSD and the HPUD shall be re-allocated to the Herlong Public Utility District and the entire amount of tax increment that would have otherwise been allocated to the WPVCSD will be allocated to the Herlong Public Utility District pursuant to Section 56810 of the California Government Code.
 34. LAFCO is the conducting authority for this formation. In accordance with the provisions of Section 56000 et.seq. of the Government Code and Lassen LAFCO Policies, If the Commission does not receive written protests prior to the close of the public hearing on June 27, 2016, the protest-hearing requirement pursuant to Government Code Section 57000 et seq. shall be waived and the change of organization is ordered complete. If written protests are received at the public hearing, the proposal shall be subject to protest proceeding thresholds in Government Code Section 57077.2.
 35. Five sets of copies of all exhibit maps and descriptions, two 8 1/2 reductions of all maps and electronic copies in PDF format meeting the state Board of Equalization Requirements shall be submitted to LAFCO prior to the recordation of the Certificate of Completion.
 36. All geographic descriptions and maps included in this resolution shall meet the requirements in 54902 and 54902.5 of the Government Code and as stated in the

State Board of Equalization Change of Jurisdictional Boundary Requirements for Statements, Boundary Descriptions, Maps and Schedule of Processing Fees as well as the requirements of the Lassen County Surveyor. If any map or description is rejected by the State Board of Equalization or Lassen County Surveyor, Maps and Descriptions shall be revised at the expense of the applicant prior to LAFCO recording the Certificate of Completion. All required Board of Equalization fees shall be paid in full prior to recording the Certificate of Completion.

37. Approval of this reorganization is conditioned upon the applicant's obligation to defend, indemnify, and hold harmless the Lassen Local Agency Formation Commission and its agents, officers and employees from any claim, action or proceeding against the Commission or its agents, officers, and employees; including all costs, attorney's fees, expenses and liabilities incurred in the defense of such claim, action, or proceeding to attack, set aside, or void the approval or determinations of this Commission concerning this annexation. The Lassen Local Agency Formation Commission shall promptly notify the applicant of any such claim, action, or proceeding and be entitled to representation by counsel of its choosing.
38. All LAFCO, Lassen County and State of California fees must be paid in full prior to filing the Certificate of Completion. LAFCO will forward invoices and (or) a list of estimated required fees or deposits to the agency prior to filing the Certificate of Completion.
39. The Executive Officer is hereby directed to transmit a certified copy of this resolution to each affected agency, as provided in G.C. Section 56882.
40. The Executive Officer is directed to record a Certificate of Completion for this proposal upon completion of all proceedings.
41. Completion of proceedings shall be concluded within one year after adoption of this resolution. If the proceedings are not concluded within one year after passage of this resolution, all proceedings shall be terminated unless a request for an extension is submitted to LAFCO prior to the expiration date.

The foregoing resolution was duly passed by the Lassen Local Agency Formation Commission at a regular meeting held on August 8th, 2016 by the following roll call vote:

Ayes:

Noes:

Abstains:

Absent:

Signed and approved by me after its passage this 8th day of August, 2016.

Attest:

Todd Eid, Chair
Lassen LAFCO

John Benoit, Executive Officer

LEGAL DESCRIPTION OF THE TERRITORY

ALL THAT REAL PROPERTY SITUATE IN THE COUNTY OF LASSEN, STATE OF CALIFORNIA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SECTION CORNER COMMON TO SECTIONS 27, 28, 21, AND 22 T27N, R16E MDB&M, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE N01° 09' 30"W 1056.05 FEET TO THE MEANDER LINE OF HONEY LAKE; THENCE ALONG THE EASTERN MEANDER LINE OF HONEY LAKE, N49° 45' 20"E 1741.53 FEET; THENCE N10° 10' 20"E 1833.92 FEET; THENCE N10° 11' 40"W 1498.02 FEET TO THE NORTHWEST CORNER OF LOT 1 IN SECTION 22, T27N, R16E MDB&M; THENCE N27° 07' 50"W 3193.58 FEET TO THE INTERSECTION OF THE WESTERN LINE OF SECTION 15, T27N, R16E MDB&M; THENCE N31° 14' 50"W 2899.89 FEET TO THE INTERSECTION OF THE NORTH LINE OF SECTION 16, T27N, R16E MDB&M; THENCE N41° 15' 02"W 2017.02 FEET; THENCE N86° 02' 02"W 1828.91 FEET; THENCE N63° 58' 02"W 729.32 FEET TO THE INTERSECTION OF THE WEST LINE OF SECTION 9, T27N, R16E MDB&M; THENCE N50° 17' 27"W 1187.62 FEET; THENCE N18° 01' 27"W 923.05 FEET; THENCE N04° 30' 33"E 1778.79 FEET TO THE INTERSECTION OF THE NORTH LINE OF SECTION 8, T27N, R16E MDB&M; THENCE N08°47' 01"E 3570.75 FEET; THENCE N03° 20' 01"E 1810.71 FEET TO THE INTERSECTION OF THE NORTH LINE OF SECTION 5, T27N, R16E MDB&M; THENCE CONTINUING ALONG THE MEANDER LINE OF HONEY LAKE N02° 35' 59"W 2333.39 FEET; THENCE N08° 05' 59"W 3000.07 FEET TO THE INTERSECTION OF THE NORTH LINE OF SECTION 32, T28N, R16E MDB&M; THENCE N10° 05' 59"W 2733.40 FEET; THENCE N11° 35' 59"W 2666.73 FEET TO

THE INTERSECTION OF THE NORTH LINE OF SECTION 29, T28N, R16E MDB&M; THENCE N11° 05' 59"W 2400.06 FEET; THENCE N10°35' 59"W 3000.07 FEET TO THE NORTH LINE OF SECTION 20, T28N, R16E MDB&M; THENCE LEAVING THE EASTERN MEANDER LINE OF HONEY LAKE, EAST ALONG THE NORTHERLY LINE OF SECTION 20, N88° 52' 52"E 2837.63 FEET TO THE NORTHEAST CORNER OF SAID SECTION 20; THENCE N89° 41' 46"E 2685.63 FEET; THENCE S89° 38' 48"E 2657.34 FEET TO THE NORTHEAST CORNER OF SECTION 21, T28N, R16E MDB&M; THENCE N89° 50' 27"E 2661.90 FEET; THENCE N89°48' 20"E 2667.77 FEET TO THE NORTHEAST CORNER OF SECTION 22, T28N, R16E MDB&M; THENCE N89° 52' 29"E 2642.51 FEET; THENCE N89° 50' 24"E 2642.12 FEET TO THE NORTHEAST CORNER OF SECTION 23, T28N, R16E MDB&M; THENCE S89° 25' 19"E 1586.09 FEET TO THE SOUTHWESTERLY LINE OF THE SOUTHERN PACIFIC RAILROAD RIGHT OF WAY; THENCE S61° 30' 15"E 2271.71 FEET; THENCE S29° 42'W 74.976 FEET; THENCE S60° 18'E 3108.864 FEET; THENCE CONTINUING S60°18'E 3007.62 FEET MORE OR LESS TO THE EAST LINE OF SECTION 19, T28N, R17E MDB&M; THENCE LEAVING SAID SOUTHERN PACIFIC RAILROAD RIGHT OF WAY SOUTH ALONG THE EAST LINE OF SAID SECTION 19, S00° 53'W 402.60 FEET TO THE SOUTHWEST CORNER OF SAID SECTION 19; THENCE S00° 54'W 2647.26 FEET ALONG THE WEST LINE OF SECTION 29, T28N, R17E MDB&M; THENCE EASTERLY ALONG THE EAST WEST CENTERLINE OF SAID SECTION 29, TO THE EAST LINE OF SAID SECTION 29; THENCE SOUTHERLY ALONG THE EAST LINE OF SECTION 29 AND 32, T28N, R17E MDB&M, TO THE SOUTHEAST CORNER OF SAID SECTION 32; THENCE CONTINUING SOUTHERLY ALONG THE EAST LINE OF SECTIONS 5, 8, 17, 20, 29, AND 32, T27N, R17E MDB&M, TO A POINT ON THE NORTHERLY LINE OF THE

WESTERN PACIFIC RAILROAD RIGHT OF WAY; THENCE WESTERLY ALONG THE NORTHERLY LINE OF SAID RIGHT OF WAY TO THE INTERSECTION OF THE WEST LINE OF SECTION 31, T27N, R17E MDB&M; THENCE CONTINUING SOUTHWESTERLY ALONG THE NORTHERN LINE OF SAID RAILROAD TO THE INTERSECTION OF THE SOUTHERN LINE OF SECTION 2, T26N, R16E MDB&M; THENCE LEAVING SAID WESTERN PACIFIC RAILROAD RIGHT OF WAY, WEST ALONG THE SOUTHERLY LINE OF SAID SECTION 2, TO THE SOUTHWEST CORNER THEREOF; THENCE NORTHERLY ALONG THE WEST LINE OF SAID SECTION 2; THENCE N0° 25' 25"E 2632 FEET MORE OR LESS TO THE E1/4 CORNER OF SECTION 3 AS SHOWN UPON THAT CERTAIN MAP ENTITLED "MILFORD HERLONG FINANCIAL" IN A PORTION OF THE NORTHEAST ¼ OF SECTION 3, T26N, R16E MDB&M, LASSEN COUNTY CALIFORNIA, FILED ON THE 30TH DAY OF SEPTEMBER, 1981 IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA, IN BOOK 20 OF MAPS, AT PAGE 12; THENCE N89° 31' 38"W TO THE INTERSECTION WITH THE EAST LINE OF COUNTY ROAD 313, ALSO KNOWN AS GARNIER ROAD AND THE WESTERLY PROLONGATION OF SAID QUARTER SECTION; THENCE WESTERLY TO THE INTERSECTION OF THE WEST LINE OF COUNTY ROAD 313 AND THE SOUTH LINE OF THE EASTERN TERMINUS OF COUNTY ROAD 309, ALSO REFERRED TO AS SAGE VALLEY ROAD AS SHOWN ON THAT "RECORD OF SURVEY FOR MONTY A JOY TRUST" AS RECORDED IN THE OFFICE OF THE RECORDER OF LASSEN COUNTY, STATE OF CALIFORNIA, THE 18TH DAY OF SEPTEMBER, 1984 IN BOOK 23 OF MAPS AT PAGE 44; THENCE N89° 28' 32"W 2640.4 FEET TO THE CENTER SECTION 4 AS SHOWN UPON THAT CERTAIN MAP ENTITLED "HERLONG-HONEY LAKE SUBD'N" IN A PORTION OF SECTIONS 3, 4 & 5, T27N, R16E MDB&M, LASSEN

COUNTY CALIFORNIA, FILED ON THE 22ND DAY OF AUGUST 1981 IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA, IN BOOK 6 PAGES 76-77; THENCE S0° 33' 15"W 2650.67 FEET TO THE SOUTH ¼ CORNER OF SECTION 4 AS SHOWN UPON "PARCEL MAP NO. 4-06083" PREPARED FOR DAVID L. JENSEN AS RECORDED IN THE OFFICE OF THE RECORDER OF LASSEN COUNTY, STATE OF CALIFORNIA, THE 5TH DAY OF DECEMBER, 1984 IN BOOK 23 OF MAPS AT PAGES 80-81; THENCE N89° 29' 04"W 2647.62 FEET TO THE SECTION CORNER COMMON TO SECTIONS 4, 5, 8, AND 9, T26N, R16E MDB&M AS SHOWN UPON SAID "PARCEL MAP NO. 4-06-83"; THENCE N0° 01' 09"E, 1325.56 FEET; THENCE N89° 34' 29"W 2637.94 FEET TO THE SOUTHWEST CORNER OF PARCEL 4 AS SHOWN UPON "PARCEL MAP NO. 1-03-86" PREPARED FOR RICHARD P. EACOBACCI AS RECORDED IN THE OFFICE OF THE RECORDER OF LASSEN COUNTY, STATE OF CALIFORNIA, THE 4TH DAY OF DECEMBER, 1987 IN BOOK 26 OF MAPS AT PAGES 44-45; THENCE N0° 44' 42"E 1323.24 FEET TO THE NORTHWEST CORNER OF PARCEL 4 AS SHOWN ON SAID "PARCEL MAP NO. 1-03-86"; THENCE S0° 37"W TO THE INTERSECTION WITH THE NORTH LINE OF COUNTY ROAD 359, ALSO KNOWN AS HERLONG ACCESS ROAD; THENCE ALONG THE NORTH LINE OF COUNTY ROAD 359 TO THE SECTION LINE COMMON TO SECTIONS 4 AND 5 T26N, R16E AS SHOWN UPON SAID "PARCEL MAP NO. 66-10-79" PREPARED FOR HAROLD A. SMITH AS RECORDED IN THE OFFICE OF THE RECORDER OF LASSEN COUNTY, STATE OF CALIFORNIA, THE 9TH DAY OF SEPTEMBER, 1980 IN BOOK 18 OF MAPS AT PAGE 38; THENCE NORTHERLY ALONG THE SECTION LINE COMMON TO SECTIONS 32 AND 33 T27N, R16E MDB&M; THENCE NORTHERLY ALONG THE SECTION LINE COMMON TO SECTIONS 28 AND 29 T27N, R16E MDB&M TO

THE SECTION CORNER COMMON TO SECTIONS 28, 29, 20 AND 21, T27N, R16E MDB&M; THENCE EASTERLY ALONG THE NORTH LINE OF SAID SECTION 28 TO THE POINT OF BEGINNING. CONTAINING 33,030 ACRES, MORE OR LESS.

BEGINNING AT THE NE CORNER OF SECTION 3, T26N, R16E, MDB&M, AND RUNNING THENCE N89° 38'W 2283.00 FEET, THENCE SOUTH 457.00 FEET, THENCE EAST 759.75 FEET, THENCE SOUTH 377.24 FEET, THENCE EAST 313.25 FEET, THENCE S0° 22'W, 716.00 FEET, THENCE N89° 38'W 168.00 FEET, THENCE S0° 22'W 206 FEET, THENCE S89° 38'E 268 FEET, THENCE N0° 22'E 90.0 FEET, THENCE S 89° 38'E 370.00 FEET, THENCE SOUTH 226 FEET, THENCE S89° 38'E 375 FEET THENCE NORTH 238 FEET, THENCE N69° 34'E 392.76 FEET, THENCE NORTH 1512.00 FEET TO THE AFOREMENTIONED PLACE OF BEGINNING.

ALL IN NE1/4 OF SECTION 3, T26N, R16E, MDB&M.

Together With

All that certain real property as described by Document Number 2003-01427 of the Official Records of Lassen County, California, situate within a portion of Sections 5 and 6, Township 26 North, Range 16 East, Mount Diablo Meridian, in the County of Lassen, State of California, being more particularly described as follows:

Beginning at the Southwest Corner of aforementioned Section 5 of Township 26 North, Range 16 East of the Mount Diablo Meridian thence along the South line of said Section 5 as shown on Parcel Map 1-03-86 recorded in Book 26, Page 44 of the Official Records of Lassen County, South $89^{\circ}31'37''$ East a distance of 2654.55 feet to the South One-Quarter Corner of said Section 5; thence leaving aforementioned South line North $00^{\circ}44'42''$ East a distance of 1323.23 feet along the South One-Sixteenth line of said Section 5 to the Southwest Corner of Parcel 4 as shown on Parcel Map 1-03-86, recorded in Book 26, Page 44 of the Official Records of Lassen County; thence along the Westerly line of aforementioned Parcel 4 North $00^{\circ}44'42''$ East a distance of 1323.24 feet to the Northwest Corner of Said Parcel 4 also being the Southwest Corner of Parcel D-1 as shown on Parcel Map 66-10-79, recorded in Book 18, Page 48 of the Official Records of Lassen County; thence along the Westerly line of aforementioned Parcel D-1 North $00^{\circ}44'42''$ East a distance of 697.13 more or less to a point situate on the southerly Right-of-Way of the Herlong Access Road as described by Deed in Book 41, Page 160 recorded January 12, 1943 of the Official Records of Lassen County; thence along the Southerly Right-of-Way the following five (5) courses and distances:

1. South $77^{\circ}23'50''$ West a distance of 1007.61 feet to a point of curvature;
2. thence along a tangent curve to the left, having a radius of 2925 feet, a central angle of $25^{\circ}52'00''$ an arc length of 1320.52 feet;
3. thence South $51^{\circ}31'50''$ West a distance of 1261.86 feet to a point of curvature;
4. thence along a tangent curve to the right, having a radius of 4075.00 feet, a central angle of $20^{\circ}45'29''$ and arc length of 1476.36 feet;
5. thence South $72^{\circ}27'13''$ West a distance of 2667.43 feet to the Northerly corner of that parcel of land as described by Deed in Book 504, Page 800 recorded May 16, 1989 of the Official Records of Lassen County;

thence leaving said Southerly Right-of-Way, along the easterly line of aforementioned parcel of land South $17^{\circ}19'46''$ East a distance of 231.76 more or less to the Southerly line of aforementioned Section 6, Township 26 North, Range 16 East of the Mount Diablo Meridian, as shown on Record of Survey 8-01-95, recorded in Book 32, Page 97 of the Official Records of Lassen County; thence along aforementioned Southerly line South $89^{\circ}29'58''$ East a distance of 4224.63 more or less to the Point of Beginning.

Containing 33,400 acres more or less

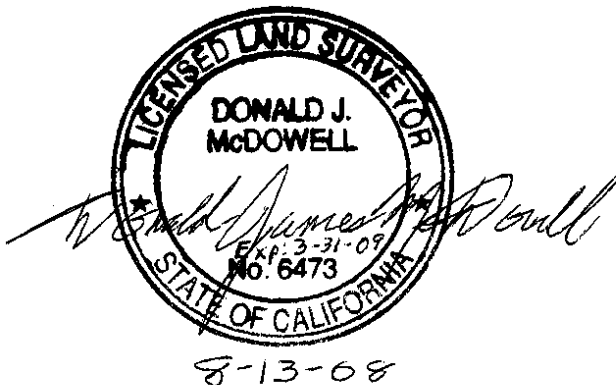
The basis of bearings for this description being the same as that shown on Record of Survey 8-01-95 recorded in Book 32 at Page 97 of the Official Records of Lassen County, State of California.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the lands described.

This legal description was prepared from record mapping information and does not represent a field survey.

Prepared By:

Donald James Mc Dowell LS 6473
Bigby and Associates, Inc.
960 Matley Lane, #4
Reno, Nevada 89502
Ph: (775) 851-0432



**HERLONG UTILITIES
PUBLIC UTILITY DISTRICT BOUNDARY
GEOGRAPHIC DESCRIPTION**

All that certain real property situate within Section 30 and 31, Township 27 North, Range 17 East, Sections 25, 26, 27, 28, 33, 34, 35 and 36, Township 27 North, Range 16 East, a portion of Sections 1, 2, 3 and 4, Township 26 North, Range 16 East, Mount Diablo Meridian, in the County of Lassen, State of California, being more particularly described as follows:

Beginning at the Northwest Corner of Section 28, Township 27 North, Range 16 East Mount Diablo Meridian thence along the North line of said Section 28 South $89^{\circ}00'00''$ East a distance of 5276.04 feet to the Northwest Corner of Section 27, Township 27 North, Range 16 East, Mount Diablo Meridian; thence along the North line of said Section 27 North $88^{\circ}49'00''$ East a distance of 5249.64 feet to the Northwest Corner of Section 26, Township 27 North, Range 16 East, Mount Diablo Meridian; thence along the North line of said Section 26 South $89^{\circ}15'00''$ East a distance of 5324.88 feet to the Northwest Corner of Section 25, Township 27 North, Range 16 East, Mount Diablo Meridian; thence along the North line of said Section 25 South $89^{\circ}49'00''$ East a distance of 5305.08 feet to the Northwest Corner of Section 30, Township 27 North, Range 17 East, Mount Diablo Meridian; thence along the North line of said Section 30 South $89^{\circ}08'00''$ East a distance of 5316.30 feet to the Northeast Corner of Section 30, Township 27 North, Range 17 East, Mount Diablo Meridian; thence along the East line of said Section 30 South $00^{\circ}36'00''$ West a distance of 5297.16 feet to the Northeast Corner of Section 31 Township 27 North, Range 17 East, Mount Diablo Meridian; thence along the East line of said Section 31 South $00^{\circ}53'00''$ West a distance of 5304.47 feet to the Southeast Corner of said Section 31; thence along the South line of said Section 31 North $89^{\circ}16'00''$ West a distance of 2612.94 feet to the South One-quarter Corner of said Section 31; thence continuing along the South line of said Section 31 North $89^{\circ}19'00''$ West a distance of 2752.86 feet to the Southeast Corner of Section 36, Township 27 North, Range 16 East, Mount Diablo Meridian; thence along the South line of said Section 36 North $89^{\circ}38'00''$ West a distance of 428.55 feet to the point of intersection of the South line of said Section 36 and the Northerly Right-of-Way line of the Western Pacific Rail Road; thence departing the South line of said Section 36 along the Northerly Right-of-Way line of the Western Pacific Rail Road over and across a portion of Sections 1 and 2, Township 26 North, Range 16 East, Mount Diablo Meridian South $69^{\circ}02'00''$ West a distance of 4052.60 feet to a point of curvature; thence along a tangent curve to the left having a radius of 5829.58 feet, a central angle of $52^{\circ}07'09''$ an arc length of 5302.89 feet to the point of intersection of the Northerly Right-of-Way of the Western Pacific Rail Road and the Southerly line of Section 2, Township 26 North, Range 16 East, Mount Diablo Meridian; thence departing the said Northerly Right-of-Way along the South line of said Section 2 South $89^{\circ}50'00''$ West a distance of 2879.66 feet to the Southwest Corner of said Section 2; thence along the West line of said Section 2 North $00^{\circ}14'00''$ West a distance of 2640.00 feet to the West One-quarter Corner of said Section 2; thence departing the West line of said Section 2 along the South line of the North One-half of Section 3, Township 26 North, Range 16 East, Mount Diablo Meridian North $89^{\circ}17'21''$ West a distance of 5283.83 feet to the West One-quarter Corner of said Section 3; thence along the West line of said Section 3 North $00^{\circ}27'27''$ East a distance of 337.59 feet to the Northeast Corner of Parcel 3 per Record of Survey, Book 17, Page 22 of the Official Records of Lassen County; thence departing the West line of said Section 3 along the Northerly lines of Parcels 1, 2 and 3 of said Record of Survey, Book 17, Page 22 South $87^{\circ}10'52''$ West a distance of 624.76 feet

Herlong Utilities Public Utility District Boundary
Geographic Description
Continued

to the Northwest Corner of said Parcel 1; thence along the Easterly line of Lot 27 of the HERLONG-HONEY LAKE SUBDIVISION, Recorded in Book 6, Page 76 of the Official Records of Lassen County, California North $00^{\circ}48'41''$ East a distance of 561.59 feet; thence departing said Easterly line along the Northerly line of said Lot 27 South $80^{\circ}10'53''$ West a distance of 98.82 feet to a point on the Easterly line of the Herlong Airport property as show on Record of Survey Number 42-12-80 of the Official Records of Lassen County, California; thence along the Easterly and Northerly lines of said Herlong Airport property North $09^{\circ}49'07''$ West a distance of 250.00 feet; thence South $80^{\circ}10'53''$ West a distance of 3300.00 feet to a point on the Easterly line of Lot 11 of said HERLONG-HONEY LAKE SUBDIVISION; thence along the Easterly line of said Lot 11 North $24^{\circ}34'23''$ West a distance of 97.73 feet to a point on the Northerly line of said Lot 11; thence along the Northerly lines of Lots 6, 7, 8, 9, 10 and 11 of said HERLONG-HONEY LAKE SUBDIVISION South $83^{\circ}43'17''$ West a distance of 1014.45 feet to the Northeast Corner of said Lot 6; thence along the Easterly line of Lot 5 of said HERLONG-HONEY LAKE SUBDIVISION North $00^{\circ}34'47''$ East a distance of 400.92 feet to the Northeast Corner of said Lot 5; thence along the Northerly line of said Lot 5 extended South $77^{\circ}04'08''$ West a distance of 250.64 feet to the West line of the Northwest One-quarter of Section 4, Township 26 North, Range 16 East, Mount Diablo Meridian; thence along said West line of the Northwest One-quarter of Section 4 North $01^{\circ}06'48''$ East a distance of 1810.98 feet to the Northwest Corner of said Section 4; thence along the West line of Section 33, Township 27 North, Range 16 East, Mount Diablo Meridian North $00^{\circ}58'04''$ East a distance of 5235.37 feet to the Northwest Corner of said Section 33; thence along the West line of Section 28, Township 27 North, Range 16 East Mount Diablo Meridian North $00^{\circ}54'00''$ East a distance of 5280.00 feet more or less to the **True Point of Beginning**.


Containing 7,619 acres of land more or less.

The basis of bearings for this description being the same as that shown on the Official General Land Office Township Plat of Township 27 North, Range 17 East, Mount Diablo Meridian, dated November 4, 1942.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the lands described.

This legal description was prepared from record mapping information and does not represent a field survey.

Prepared By:


Donald James Mc Dowell LS 6473
Bigby and Associates, Inc.
960 Matley Lane, #4
Reno, Nevada 89502
Ph: (775) 851-0432



HERLONG PUBLIC UTILITY DISTRICT WELL SITE BOUNDARY

All that certain real property as described by Document Number 2003-01427 of the Official Records of Lassen County, California, situate within a portion of Sections 5 and 6, Township 26 North, Range 16 East, Mount Diablo Meridian, in the County of Lassen, State of California, being more particularly described as follows:

Beginning at the Southwest Corner of aforementioned Section 5 of Township 26 North, Range 16 East of the Mount Diablo Meridian thence along the South line of said Section 5 as shown on Parcel Map 1-03-86 recorded in Book 26, Page 44 of the Official Records of Lassen County, South $89^{\circ}31'37''$ East a distance of 2654.55 feet to the South One-Quarter Corner of said Section 5; thence leaving aforementioned South line North $00^{\circ}44'42''$ East a distance of 1323.23 feet along the South One-Sixteenth line of said Section 5 to the Southwest Corner of Parcel 4 as shown on Parcel Map 1-03-86, recorded in Book 26, Page 44 of the Official Records of Lassen County; thence along the Westerly line of aforementioned Parcel 4 North $00^{\circ}44'42''$ East a distance of 1323.24 feet to the Northwest Corner of Said Parcel 4 also being the Southwest Corner of Parcel D-1 as shown on Parcel Map 66-10-79, recorded in Book 18, Page 48 of the Official Records of Lassen County; thence along the Westerly line of aforementioned Parcel D-1 North $00^{\circ}44'42''$ East a distance of 697.13 more or less to a point situate on the southerly Right-of-Way of the Herlong Access Road as described by Deed in Book 41, Page 160 recorded January 12, 1943 of the Official Records of Lassen County; thence along the Southerly Right-of-Way the following five (5) courses and distances:

1. South $77^{\circ}23'50''$ West a distance of 1007.61 feet to a point of curvature;
2. thence along a tangent curve to the left, having a radius of 2925 feet, a central angle of $25^{\circ}52'00''$ an arc length of 1320.52 feet;
3. thence South $51^{\circ}31'50''$ West a distance of 1261.86 feet to a point of curvature;
4. thence along a tangent curve to the right, having a radius of 4075.00 feet, a central angle of $20^{\circ}45'29''$ and arc length of 1476.36 feet;
5. thence South $72^{\circ}27'13''$ West a distance of 2667.43 feet to the Northerly corner of that parcel of land as described by Deed in Book 504, Page 800 recorded May 16, 1989 of the Official Records of Lassen County;

thence leaving said Southerly Right-of-Way, along the easterly line of aforementioned parcel of land South $17^{\circ}19'46''$ East a distance of 231.76 more or less to the Southerly line of aforementioned Section 6, Township 26 North, Range 16 East of the Mount Diablo Meridian, as shown on Record of Survey 8-01-95, recorded in Book 32, Page 97 of the Official Records of Lassen County; thence along aforementioned Southerly line South $89^{\circ}29'58''$ East a distance of 4224.63 more or less to the Point of Beginning.

Containing 275 acres of land more or less.

Herlong Public Utility District Well Site Boundary
Continued

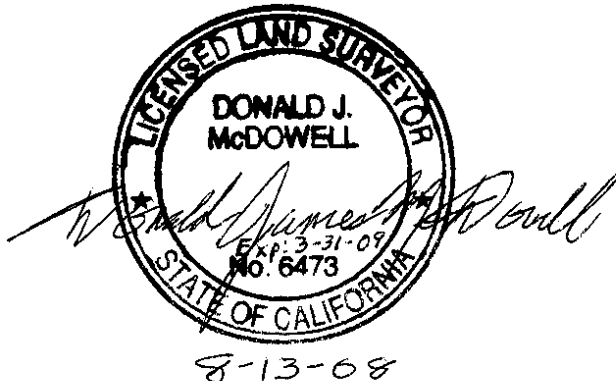
The basis of bearings for this description being the same as that shown on Record of Survey 8-01-95 recorded in Book 32 at Page 97 of the Official Records of Lassen County, State of California.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the lands described.

This legal description was prepared from record mapping information and does not represent a field survey.

Prepared By:

Donald James Mc Dowell LS 6473
Bigby and Associates, Inc.
960 Matley Lane, #4
Reno, Nevada 89502
Ph: (775) 851-0432



ALL THAT REAL PROPERTY SITUATE IN THE COUNTY OF LASSEN, STATE OF CALIFORNIA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SECTION CORNER COMMON TO SECTIONS 27, 28, 21, AND 22 T27N, R16E MDB&M, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE N01° 09' 30"W 1056.05 FEET TO THE MEANDER LINE OF HONEY LAKE; THENCE ALONG THE EASTERN MEANDER LINE OF HONEY LAKE, N49° 45' 20"E 1741.53 FEET; THENCE N10° 10' 20"E 1833.92 FEET; THENCE N10° 11' 40"W 1498.02 FEET TO THE NORTHWEST CORNER OF LOT 1 IN SECTION 22, T27N, R16E MDB&M; THENCE N27° 07' 50"W 3193.58 FEET TO THE INTERSECTION OF THE WESTERN LINE OF SECTION 15, T27N, R16E MDB&M; THENCE N31° 14' 50"W 2899.89 FEET TO THE INTERSECTION OF THE NORTH LINE OF SECTION 16, T27N, R16E MDB&M; THENCE N41° 15' 02"W 2017.02 FEET; THENCE N86° 02' 02"W 1828.91 FEET; THENCE N63° 58' 02"W 729.32 FEET TO THE INTERSECTION OF THE WEST LINE OF SECTION 9, T27N, R16E MDB&M; THENCE N50° 17' 27"W 1187.62 FEET; THENCE N18° 01' 27"W 923.05 FEET; THENCE N04° 30' 33"E 1778.79 FEET TO THE INTERSECTION OF THE NORTH LINE OF SECTION 8, T27N, R16E MDB&M; THENCE N08°47' 01"E 3570.75 FEET; THENCE N03° 20' 01"E 1810.71 FEET TO THE INTERSECTION OF THE NORTH LINE OF SECTION 5, T27N, R16E MDB&M; THENCE CONTINUING ALONG THE MEANDER LINE OF HONEY LAKE N02° 35' 59"W 2333.39 FEET; THENCE N08° 05' 59"W 3000.07 FEET TO THE INTERSECTION OF THE NORTH LINE OF SECTION 32, T28N, R16E MDB&M; THENCE N10° 05' 59"W 2733.40 FEET; THENCE N11° 35' 59"W 2666.73 FEET TO

THE INTERSECTION OF THE NORTH LINE OF SECTION 29, T28N, R16E MDB&M; THENCE N11° 05' 59"W 2400.06 FEET; THENCE N10°35' 59"W 3000.07 FEET TO THE NORTH LINE OF SECTION 20, T28N, R16E MDB&M; THENCE LEAVING THE EASTERN MEANDER LINE OF HONEY LAKE, EAST ALONG THE NORTHERLY LINE OF SECTION 20, N88° 52' 52"E 2837.63 FEET TO THE NORTHEAST CORNER OF SAID SECTION 20; THENCE N89° 41' 46"E 2685.63 FEET; THENCE S89° 38' 48"E 2657.34 FEET TO THE NORTHEAST CORNER OF SECTION 21, T28N, R16E MDB&M; THENCE N89° 50' 27"E 2661.90 FEET; THENCE N89°48' 20"E 2667.77 FEET TO THE NORTHEAST CORNER OF SECTION 22, T28N, R16E MDB&M; THENCE N89° 52' 29"E 2642.51 FEET; THENCE N89° 50' 24"E 2642.12 FEET TO THE NORTHEAST CORNER OF SECTION 23, T28N, R16E MDB&M; THENCE S89° 25' 19"E 1586.09 FEET TO THE SOUTHWESTERLY LINE OF THE SOUTHERN PACIFIC RAILROAD RIGHT OF WAY; THENCE S61° 30' 15"E 2271.71 FEET; THENCE S29° 42"W 74.976 FEET; THENCE S60° 18"E 3108.864 FEET; THENCE CONTINUING S60°18"E 3007.62 FEET MORE OR LESS TO THE EAST LINE OF SECTION 19, T28N, R17E MDB&M; THENCE LEAVING SAID SOUTHERN PACIFIC RAILROAD RIGHT OF WAY SOUTH ALONG THE EAST LINE OF SAID SECTION 19, S00° 53"W 402.60 FEET TO THE SOUTHWEST CORNER OF SAID SECTION 19; THENCE S00° 54"W 2647.26 FEET ALONG THE WEST LINE OF SECTION 29, T28N, R17E MDB&M; THENCE EASTERLY ALONG THE EAST WEST CENTERLINE OF SAID SECTION 29, TO THE EAST LINE OF SAID SECTION 29; THENCE SOUTHERLY ALONG THE EAST LINE OF SECTION 29 AND 32, T28N, R17E MDB&M, TO THE SOUTHEAST CORNER OF SAID SECTION 32; THENCE CONTINUING SOUTHERLY ALONG THE EAST LINE OF SECTIONS 5, 8, 17, 20, 29, AND 32, T27N, R17E MDB&M, TO A POINT ON THE NORTHERLY LINE OF THE

WESTERN PACIFIC RAILROAD RIGHT OF WAY; THENCE WESTERLY ALONG THE NORTHERLY LINE OF SAID RIGHT OF WAY TO THE INTERSECTION OF THE WEST LINE OF SECTION 31, T27N, R17E MDB&M; THENCE CONTINUING SOUTHWESTERLY ALONG THE NORTHERN LINE OF SAID RAILROAD TO THE INTERSECTION OF THE SOUTHERN LINE OF SECTION 2, T26N, R16E MDB&M; THENCE LEAVING SAID WESTERN PACIFIC RAILROAD RIGHT OF WAY, WEST ALONG THE SOUTHERLY LINE OF SAID SECTION 2, TO THE SOUTHWEST CORNER THEREOF; THENCE NORTHERLY ALONG THE WEST LINE OF SAID SECTION 2; THENCE N0° 25' 25"E 2632 FEET MORE OR LESS TO THE E1/4 CORNER OF SECTION 3 AS SHOWN UPON THAT CERTAIN MAP ENTITLED "MILFORD HERLONG FINANCIAL" IN A PORTION OF THE NORTHEAST ¼ OF SECTION 3, T26N, R16E MDB&M, LASSEN COUNTY CALIFORNIA, FILED ON THE 30TH DAY OF SEPTEMBER, 1981 IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA, IN BOOK 20 OF MAPS, AT PAGE 12; THENCE N89° 31' 38"W TO THE INTERSECTION WITH THE EAST LINE OF COUNTY ROAD 313, ALSO KNOWN AS GARNIER ROAD AND THE WESTERLY PROLONGATION OF SAID QUARTER SECTION; THENCE WESTERLY TO THE INTERSECTION OF THE WEST LINE OF COUNTY ROAD 313 AND THE SOUTH LINE OF THE EASTERN TERMINUS OF COUNTY ROAD 309, ALSO REFERRED TO AS SAGE VALLEY ROAD AS SHOWN ON THAT "RECORD OF SURVEY FOR MONTY A JOY TRUST" AS RECORDED IN THE OFFICE OF THE RECORDER OF LASSEN COUNTY, STATE OF CALIFORNIA, THE 18TH DAY OF SEPTEMBER, 1984 IN BOOK 23 OF MAPS AT PAGE 44; THENCE N89° 28' 32"W 2640.4 FEET TO THE CENTER SECTION 4 AS SHOWN UPON THAT CERTAIN MAP ENTITLED "HERLONG-HONEY LAKE SUBD'N" IN A PORTION OF SECTIONS 3, 4 & 5, T27N, R16E MDB&M, LASSEN

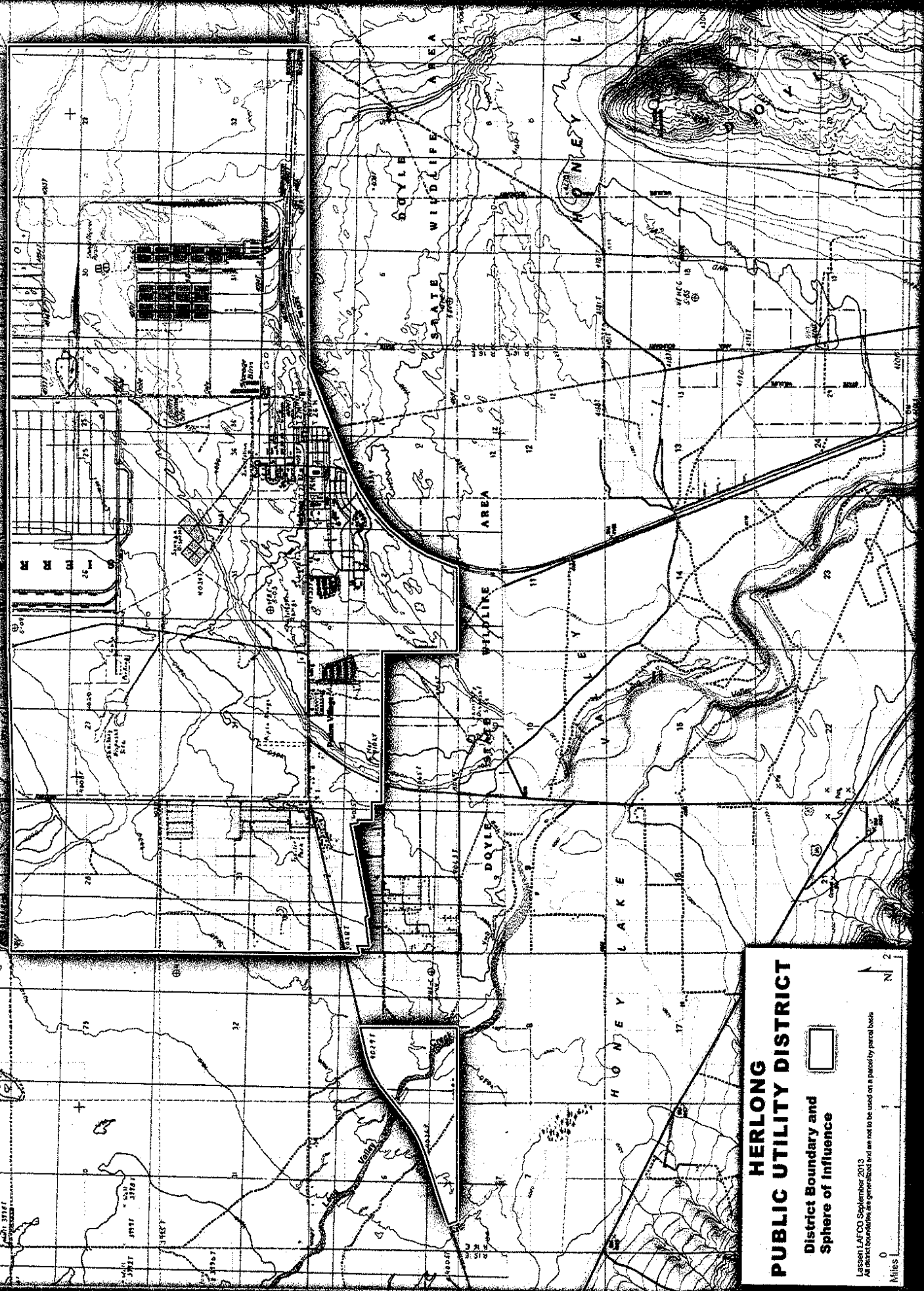
COUNTY CALIFORNIA, FILED ON THE 22ND DAY OF AUGUST 1981 IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA, IN BOOK 6 PAGES 76-77; THENCE S0° 33' 15"W 2650.67 FEET TO THE SOUTH ¼ CORNER OF SECTION 4 AS SHOWN UPON "PARCEL MAP NO. 4-06083" PREPARED FOR DAVID L. JENSEN AS RECORDED IN THE OFFICE OF THE RECORDER OF LASSEN COUNTY, STATE OF CALIFORNIA, THE 5TH DAY OF DECEMBER, 1984 IN BOOK 23 OF MAPS AT PAGES 80-81; THENCE N89° 29' 04"W 2647.62 FEET TO THE SECTION CORNER COMMON TO SECTIONS 4, 5, 8, AND 9, T26N, R16E MDB&M AS SHOWN UPON SAID "PARCEL MAP NO. 4-06-83"; THENCE N0° 01' 09"E, 1325.56 FEET; THENCE N89° 34' 29"W 2637.94 FEET TO THE SOUTHWEST CORNER OF PARCEL 4 AS SHOWN UPON "PARCEL MAP NO. 1-03-86" PREPARED FOR RICHARD P. EACOBACCI AS RECORDED IN THE OFFICE OF THE RECORDER OF LASSEN COUNTY, STATE OF CALIFORNIA, THE 4TH DAY OF DECEMBER, 1987 IN BOOK 26 OF MAPS AT PAGES 44-45; THENCE N0° 44' 42"E 1323.24 FEET TO THE NORTHWEST CORNER OF PARCEL 4 AS SHOWN ON SAID "PARCEL MAP NO. 1-03-86"; THENCE S0° 37"W TO THE INTERSECTION WITH THE NORTH LINE OF COUNTY ROAD 359, ALSO KNOWN AS HERLONG ACCESS ROAD; THENCE ALONG THE NORTH LINE OF COUNTY ROAD 359 TO THE SECTION LINE COMMON TO SECTIONS 4 AND 5 T26N, R16E AS SHOWN UPON SAID "PARCEL MAP NO. 66-10-79" PREPARED FOR HAROLD A. SMITH AS RECORDED IN THE OFFICE OF THE RECORDER OF LASSEN COUNTY, STATE OF CALIFORNIA, THE 9TH DAY OF SEPTEMBER, 1980 IN BOOK 18 OF MAPS AT PAGE 38; THENCE NORTHERLY ALONG THE SECTION LINE COMMON TO SECTIONS 32 AND 33 T27N, R16E MDB&M; THENCE NORTHERLY ALONG THE SECTION LINE COMMON TO SECTIONS 28 AND 29 T27N, R16E MDB&M TO

THE SECTION CORNER COMMON TO SECTIONS 28, 29, 20 AND 21, T27N, R16E MDB&M; THENCE EASTERLY ALONG THE NORTH LINE OF SAID SECTION 28 TO THE POINT OF BEGINNING. CONTAINING 33,030 ACRES, MORE OR LESS.

BEGINNING AT THE NE CORNER OF SECTION 3, T26N, R16E, MDB&M, AND RUNNING THENCE N89° 38'W 2283.00 FEET, THENCE SOUTH 457.00 FEET, THENCE EAST 759.75 FEET, THENCE SOUTH 377.24 FEET, THENCE EAST 313.25 FEET, THENCE S0° 22'W, 716.00 FEET, THENCE N89° 38'W 168.00 FEET, THENCE S0° 22'W 206 FEET, THENCE S89° 38'E 268 FEET, THENCE N0° 22'E 90.0 FEET, THENCE S 89° 38'E 370.00 FEET, THENCE SOUTH 226 FEET, THENCE S89° 38'E 375 FEET THENCE NORTH 238 FEET, THENCE N69° 34'E 392.76 FEET, THENCE NORTH 1512.00 FEET TO THE AFOREMENTIONED PLACE OF BEGINNING.

ALL IN NE1/4 OF SECTION 3, T26N, R16E, MDB&M.

Exhibit 2 Map Zone of Benefit #2



**HERLONG
PUBLIC UTILITY DISTRICT**

District Boundary and
Sphere of Influence

0 1 2
Miles

Laslett LAFCO September 2013
All district boundaries are generated and are not to be used on a parcel by parcel basis

WEST PATTON VILLAGE COMMUNITY SERVICE DISTRICT

District Boundary and
Sphere of Influence



Lassen LAFCD September 2013

All district boundaries are generalized and are not to be used on a parcel by parcel basis.



Exhibit D-2 Map Zone of Benefit #1

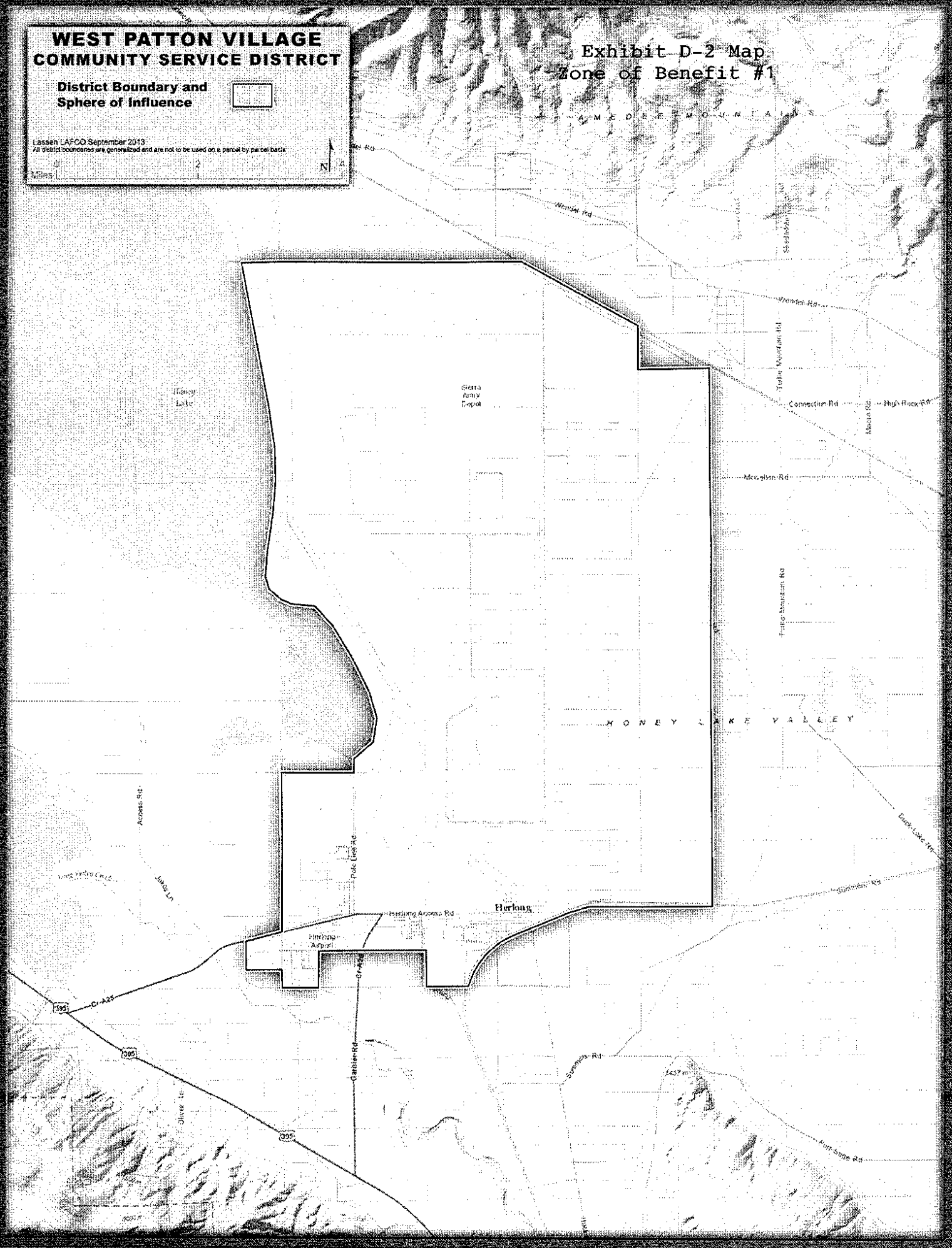


Exhibit "E"
Plan for Services
(LAFCo Resolution 2016-0003)

1. A description of the level and range of each service to be provided to the affected territory.

Following the proposed Consolidation, the Consolidated District will continue providing the services currently provided by HPUD and WPVCSD, in the territory, which is currently within the bounds of the HPUD and WPVCSD **as well as the adopted Sphere of Influence for the Herlong area**. The Consolidation will not affect the level or the range of services currently being provided.

2. An indication of when the service can be feasibly extended to the affected territory.

Since the level and range of services, and the territory in which they will be provided, will remain the same following the Consolidation, such services ~~can~~ **will** continue to be provided without any break in service.

3. An identification of any improvement or upgrading of structures, road, water or sewer facilities, other infrastructure, or other conditions the affected agency would impose upon the affected territory.

The Consolidated District may undertake improvements and upgrades to existing facilities, but those improvements and upgrades will not be required specifically due to the Consolidation.

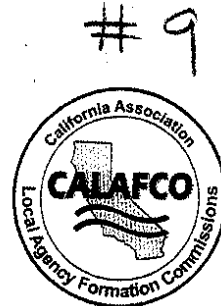
4. The estimated cost of extending the service and a description of how the service or required improvements will be financed. A discussion of the sufficiency of revenues for anticipated service extensions and operations is also required.

The total estimated cost of providing services within the territory of the Consolidated District is zero, since the services are already being provided within this territory. **Constituents within the Herlong Area Sphere of Influence but not within the existing boundaries of either the HPUD or the WPVCSD will be given the opportunity to vote on the imposition of any fee, special tax or assessment.**

- Rates: WPVCSD rates will stay in effect until LAFCo has recorded a certificate of completion. Allowing the consolidated district to develop a rate plan for implementation of water rates based on consumption allowing for transitional billing.



Announcing The 2016 CALAFCO Annual Conference



Hosted by Santa Barbara LAFCo

October 26-28, 2016

Fess Parker DoubleTree by Hilton
Santa Barbara, CA



Value-Added and Relevant General & Breakout Session Topics

- The Big Picture: A Water Report From a State, Regional and Local Level*
- Back to Our Roots: Ag Preservation - Where Are We and Where Are We Going?*
- Cutting Edge Trends & LAFCo: GIS, Public Policy Future Challenges
- AB 8 - Property Tax Exchanges and LAFCo
- Water Alternatives: Desal, Recycled Water and Interagency Coordination
- Growth & Development by the Numbers: A Look at Key Demographics & Governance Changes post CKH
- CEQA and LAFCo as a Responsible Agency
- DUCs: How Is It Going?
- LAFCo and State Legislative Overrides - What's That All About Anyway?*
- Annual CALAFCO Legislative Update*

Plus more!

Note: The Program is subject to change.

*Indicates General Session

Special Highlights

Mobile Workshop

We will start with a tour of a greenhouse filled with flowers grown with cutting edge technology, including robotics, in Carpinteria. The tour then winds up into the Los Padres National Forest offering breathtaking views of the Santa Barbara coastline before arriving at Lake Cachuma, a primary County water source now at 14% capacity, to learn how local water agencies are coping with extended drought. The workshop concludes with lunch at Lake Cachuma County Park before returning to the hotel.

*Wednesday from
7:30 a.m. to 12:30 p.m.
(times approx.)*

LAFCo 101

An introduction to LAFCo and LAFCo law for commissioners, staff, and anyone interested in learning more about LAFCo

*Wednesday from
10:00 a.m. to Noon*

**Thursday Luncheon
Keynote**

To Be Announced

Invaluable Networking Opportunities

- Regional Roundtable discussions on current regional LAFCo issues
- Roundtable discussions for LAFCo counsel and CALAFCO Associate members
- 10th CALAFCO Beer & Wine Competition and Reception
- Networking breakfasts
- Receptions
- Awards Banquet

**Fess Parker DoubleTree
by Hilton**



Make your reservations now at the Fess Parker DoubleTree by Hilton at the special CALAFCO special rate of \$165. Special rates available two days pre-conference. Reservation cutoff date is 9/25/16. Find the link at www.calafco.org.

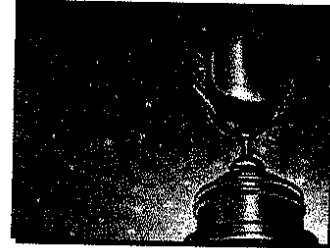
**Mark your calendar and
plan to attend!**
Registration is now open!
Visit www.calafco.org

Date: 20 June 2016

To: LAFCo Commissioners and Staff
CALAFCO Members
Other Interested Organizations

From: CALAFCO Achievement Awards Committee

Subject: **2016 CALAFCO Achievement Award Nominations**



Each year, CALAFCO recognizes outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at the Annual Conference Achievement Awards Ceremony.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who go above and beyond in their work to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition. ***The nomination procedures have changed this year, so please review the instructions below carefully.***

To make a nomination, please use the following procedure:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization. There is no limit to the number of nominations you can submit.
2. Please use a separate form (attached) for each nomination. Nominations must be submitted with a completed nomination form. The form is your opportunity to highlight the most important points of your nomination.
3. Nominations must be limited to no more than 1500 words or 3 pages in length maximum. You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request.
4. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. Please limit supporting documentation to no more than 5 pages. If the Awards Committee members require additional information, you will be contacted with that request.
5. All nomination materials must be submitted at one time and must be received by the deadline. Electronic submittals are encouraged.
6. **Nominations and supporting materials must be received no later than 5:00 p.m., Wednesday, August 31, 2016.** Send nominations via e-mail, or U.S. mail to:

Pamela Miller, Executive Director
CALAFCO
1215 K Street, Suite 1650
Sacramento, CA 95814
pmiller@calafco.org

Members of the 2016 CALAFCO Board of Directors Awards Committee are:

Larry Duncan, Committee Chair (Butte LAFCo, Northern Region)
John Leopold, CALAFCO Board Chair (Santa Cruz LAFCo, Coastal Region)
Cheryl Brothers (Orange LAFCo, Southern Region)
Michael Kelley (Imperial LAFCo, Southern Region)
William Kirby (Placer LAFCo, Central Region)

lduncan@calafco.org
jleopold@calafco.org
cbrothers@calafco.org
mkelley@calafco.org
wkirby@calafco.org

Please contact Pamela Miller, CALAFCO Executive Director, at pmiller@calafco.org or (916) 442-6536 with any questions. A list of the previous Achievement Award recipients is attached to this announcement.



2016 Achievement Award Nominations

Nomination Form

NOMINEE - Person or Agency Being Nominated:

Name:

Organization:

Address:

Phone:

E-mail:

NOMINATION CATEGORY (check one – see category criteria on attached sheet)

- ☐ Outstanding CALAFCO Member
- ☐ Most Effective Commission
- ☐ Outstanding Commissioner
- ☐ Outstanding LAFCo Professional
- ☐ Outstanding LAFCo Clerk
- ☐ Outstanding CALAFCO Associate Member
- ☐ Project of the Year
- ☐ Distinguished Service Award
- ☐ Government Leadership Award
- ☐ Legislator of the Year (must be approved by the full CALAFCO Board)
- ☐ Mike Gotch Courage and Innovation in Local Government Award
- ☐ Lifetime Achievement Award

NOMINATION SUBMITTED BY:

Name:

Organization:

Address:

Phone:

E-mail:



2016 Achievement Award Nominations

ACHIEVEMENTS

Please indicate the reasons why this person or agency deserves to be recognized (Remember to keep this portion to 1500 words or 3 pages maximum and use additional sheets as needed):



2016 Achievement Award Nominations

CALAFCO ACHIEVEMENT AWARD CATEGORIES

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are being accepted until **Monday, July 20, 2015**, in the following categories:

| | |
|--|--|
| Outstanding CALAFCO Member | Recognizes a CALAFCO Board Member or staff person who has provided exemplary service during the past year. |
| Distinguished Service Award | Given to a member of the LAFCo community to recognize long-term service by an individual. |
| Most Effective Commission | Presented to an individual Commission to recognize innovation, streamlining, and/or initiative in implementing LAFCo programs; may also be presented to multiple Commissions for joint efforts. |
| Outstanding Commissioner | Presented to an individual Commissioner for extraordinary service to his or her Commission. |
| Outstanding LAFCo Professional | Recognizes an Executive Officer, Staff Analyst, or Legal Counsel for exemplary service during the past year. |
| Outstanding LAFCo Clerk | Recognizes a LAFCo Clerk for exemplary service during the past year. |
| Outstanding CALAFCO Associate Member | Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos, and has helped elevate the roles and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement. |
| Project of the Year | Recognition for a project-specific program that involved complex staff analysis, community involvement, or an outstanding solution. |
| Government Leadership Award | Presented to a decision-making body at the city, county, special district, regional or state level which has furthered good government efforts in California. |
| Legislator of the Year | Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals. Selected by CALAFCO Board. |
| Mike Gotch Courage and Innovation in Local Government Award | Presented to an individual who has taken extraordinary steps to improve and innovate local government. This award is named for Mike Gotch: former Assembly Member, LAFCo Executive Officer and CALAFCO Executive Director responsible for much of the foundations of LAFCo law and CALAFCO. He is remembered as a source of great inspiration for staff and legislators from throughout the state. |
| Lifetime Achievement Award | Recognizes any individual who has made extraordinary contributions to the LAFCo community in terms of longevity of service, exemplary advocacy of LAFCo-related legislation, proven leadership in approaching a particular issue or issues, and/or demonstrated support in innovative and creative ways of the goals of LAFCos throughout California. At a minimum, the individual should be involved in the LAFCo community for at least ten years. |

June 27, 2016

To: Local Agency Formation Commission
Members and Alternate Members

From: Jim Curatalo, Committee Chair
Board Recruitment Committee
CALAFCO Board of Directors

**CALAFCO
ELECTION
2016**

RE: Nominations for 2016/2017 CALAFCO Board of Directors

Nominations are now open for the fall elections of the CALAFCO Board of Directors. Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal and operational issues that affect us all. The Board meets four to five times each year at alternate sites around the state. Any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat.

CALAFCO's Recruitment Committee is accepting nominations for the following seats on the CALAFCO Board of Directors:

Northern Region

City Member
Public Member

Central Region

County Member
District Member

Coastal Region

County Member
District Member

Southern Region

City Member
Public Member

The election will be conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 27, 2016 at the Fess Parker DoubleTree in Santa Barbara, CA.

Please inform your Commission that the CALAFCO Recruitment Committee is accepting nominations for the above-cited seats until *Monday, September 26, 2016*.

Incumbents are eligible to run for another term. Nominations received by September 26 will be included in the Recruitment Committee's Report and will be on the ballot. The Report will be distributed to LAFCo members no later than October 12 and ballots made available to Voting Delegates at the Annual Conference. Nominations received after this date will be returned; however, nominations will be permitted from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting an electronic ballot will be made available if requested in advance. The ballot request must be made no later than Monday, September 26, 2016. Completed absentee ballots must be returned by October 21, 2016.

Should your Commission nominate a candidate, the Chair of your Commission must complete the attached Nomination Form and the Candidate's Resume Form, or provide the specified information in another format other than a resume. Commissions may also include a letter of recommendation or resolution in support of their nominee.

The nomination forms and materials must be received by the CALAFCO Executive Director no later than *Monday, September 26, 2016*

Here is a summary of the deadlines for this year's nomination process:

- **June 27** – Nomination Announcement and packet sent to LAFCo membership and posted on the CALAFCO website.
- **September 26** – Completed Nomination packet due
- **September 26** – Request for an absentee/electronic ballot due
- **September 26** – Voting delegate name due to CALAFCO
- **October 12** – Distribution of the Recruitment Committee Report (includes all completed/submitted nomination papers)
- **October 12** – Distribution of requested absentee/electronic ballots.
- **October 21** – Absentee ballots due to CALAFCO
- **October 27** – Elections

Returning the nomination form prior to the deadline ensures your nominee is placed on the ballot. Electronic filing of nomination forms and materials is encouraged to facilitate the recruitment process. Please send e-mails with forms and materials to info@calafco.org. Alternatively, nomination forms and materials can be mailed or faxed to the address or fax number below. Please forward nominations to:

CALAFCO Recruitment Committee c/o Executive Director
California Association of Local Agency Formation Commissions
1215 K Street, Suite 1650
Sacramento, California 95814
FAX: 916-442-6535
EMAIL: info@calafco.org

Questions about the election process can be sent to the Chair of the Committee, Jim Curatalo, at jcuratalo@calafco.org or by calling him at 909-261-7005. You may also contact CALAFCO Executive Director Pamela Miller at pmiller@calafco.org or by calling 916-442-6536.

Members of the 2016/2017 CALAFCO Recruitment Committee are:

| | |
|---|--|
| James Curatalo, Chair jcuratalo@calafco.org | San Bernardino LAFCo (Southern Region) 909-261-7005 |
| Bill Connelly bconnelly@calafco.org | Butte LAFCo (Northern Region) 530-538-2134 |
| John Marchand jmarchand@calafco.org | Alameda LAFCo (Coastal Region) 925-960-4020 |
| Anita Paque apaque@calafco.org | Calaveras LAFCo (Central Region) 408-893-4353 |

Attached please find a copy of the CALAFCO Board of Directors Nomination and Election Procedures.

Please consider joining us!

Enclosures

7. LOSS OF ELECTION IN HOME LAFCO

Board Members and candidates who lose elections in their home office shall notify the Executive Director within 15 days of the certification of the election.

8. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007, 8 February 2008, 13 February 2009, 12 February 2010, 18 February 2011, and 29 April 2011. They supersede all previous versions of the policies.

CALAFCO Regions

FOUR REGIONS



The counties in each of the four regions consist of the following:

Northern Region

Butte
Colusa
Del Norte
Glenn
Humboldt
Lake
Lassen
Mendocino
Modoc
Nevada
Plumas
Shasta
Sierra
Siskiyou
Sutter
Tehama
Trinity
Yuba

CONTACT: Steve Lucas
Butte LAFCo
slucas@buttecounty.net

Southern Region

Orange
Los Angeles
Imperial
Riverside
San Bernardino
San Diego

CONTACT: Paul Novak
Los Angeles LAFCo
pnovak@lalaftco.org

Coastal Region

Alameda
Contra Costa
Marin
Monterey
Napa
San Benito
San Francisco
San Luis Obispo
San Mateo
Santa Barbara
Santa Clara
Santa Cruz
Solano
Sonoma
Ventura

CONTACT: David Church
San Luis Obispo LAFCo
dchurch@slolaftco.com

Central Region

Alpine
Amador
Calaveras
El Dorado
Fresno
Inyo
Kern
Kings
Madera
Mariposa
Merced
Mono
Placer
Sacramento
San Joaquin
Stanislaus
Tulare
Tuolumne
Yolo

CONTACT: Kris Berry, Placer LAFCo
kberry@placer.ca.gov

**Board of Directors
2016/2017 Nominations Form**

Nomination to the CALAFCO Board of Directors

In accordance with the Nominations and Election Procedures of CALAFCO,

_____ LAFCo of the _____ Region

Nominates _____

for the (check one) ☐ City ☐ County ☐ Special District ☐ Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual
Membership Meeting of the Association.

LAFCo Chair

Date

NOTICE OF DEADLINE

Nominations must be received by **September 26, 2016**
to be considered by the Recruitment Committee. Send
completed nominations to:
CALAFCO Recruitment Committee
CALAFCO
1215 K Street, Suite 1650
Sacramento, CA 95814

Lassen Local Agency Formation Commission

#12

CLAIMS

June 2016 and July 2016

Authorize payment of the following claims (FY 2015-2016):

| <u>Date of Claim</u> | <u>Description</u> | <u>Amount</u> |
|----------------------|----------------------------------|---------------|
| Aug 1, 2016 | Staff Svcs & Expenses –June 2016 | \$ 6,085.21 |

Authorize payment of the following claims (FY 2016-2017):

| | | |
|-------------|--|-------------|
| Aug 1, 2016 | July 2016 Staff Svcs & Expenses | \$ 3,843.16 |
| Aug 8, 2016 | Registration and Lodging for the Calafco Annual Conf in Santa Barbara. | \$ 460.00 |

DATED: August 8, 2016

APPROVED: August 8, 2016

Todd Eid, Chair or Brian Wilson, Vice-Chair
Lassen Local Agency Formation Commission

Attest:

John Benoit
Executive Officer



Please submit one form for each person registering

FIRST NAME _____ LAST NAME _____
 Brian Wilson
 NAME ON NAME TAG _____
 Brian Wilson
 LAFCO/ORGANIZATION _____ POSITION _____
 Lassen LAFCO City Member
 GUEST NAME (For guest/spouse registration) _____
 MAILING ADDRESS _____
 2200 Main Street _____
 CITY _____ ZIP _____
 Susanville, CA 96130-4704
 PHONE # _____
 530.257.5189
 E-MAIL ADDRESS _____
 brian.wilsonmb1t@statefarm.com

EMERGENCY CONTACT NAME: _____

PHONE # _____



2016 ANNUAL CONFERENCE OCTOBER 26-28 REGISTRATION FORM

For Registration by Check
 To pay with credit cards please visit www.calafco.org
 REGISTRATION DEADLINE IS OCTOBER 14, 2016

LAFCO _____
 Received _____
 Check # _____

CONFERENCE REGISTRATION RATES

| | PAYMENT Received after September 16 th | PAYMENT Received after September 16 th | Amount Due |
|---|---|---|---------------|
| Member – Full Conference | \$460 | \$500 | 460 |
| Non-member – Full Conference | \$560 | \$600 | |
| Guest/Spouse* – All Meals | \$225 | \$250 | |
| Guest/Spouse* – Wed Reception/ Thu Banquet Only | \$150 | \$200 | |
| Member – One Day (<input type="checkbox"/> Wed or <input type="checkbox"/> Thur or <input type="checkbox"/> Fri) | \$290 | \$310 | |
| Non-Member – One Day (<input type="checkbox"/> Wed or <input type="checkbox"/> Thur or <input type="checkbox"/> Fri) | \$390 | \$410 | |
| Mobile Workshop – Wednesday | \$50 | \$50 | |
| Attorney MCLE Credit (LAFCO counsel only) | \$50 | \$50 | |
| LAFCO 101 (no charge for those with full conf. registration. \$35 for those just attending this session.) | \$35 | \$35 | |
| TOTAL REGISTRATION RATE DUE | | | \$ 460 |

Payment must accompany registration. Early registration rate payments **MUST** be received by September 16, 2016 in order for that rate to apply. **NO EXCEPTIONS.** Please make checks payable to "CALAFCO."

Mail completed forms and payment to:

CALAFCO
 1215 K Street, Suite 1650
 Sacramento, CA 95814

Hotel Information:
Fess Parker DoubleTree by Hilton
Santa Barbara

ROOMS STARTING AT \$165 PER NIGHT. CUT-OFF DATE IS SEPTEMBER 25, 2016.

TO MAKE HOTEL RESERVATIONS, PLEASE VISIT:
<https://resweb.passkey.com/Resweb.do?mode=welcome&eventID=14443625>

NEW CANCELLATION AND REFUND POLICY

1. Registrations are considered complete upon receipt of fees.
2. Cancellation requests made in writing and received by October 6, 2016 receive a 100% refund less \$20 handling fee and any transaction fees.
3. Credits are not issued for any cancellations.
4. Registration fees are transferable to another person not already registered provided the request is received in writing. Deadline to transfer registrations is October 14, 2016.
5. Registration fees for guests and special events are not transferable and are fully refundable (minus any transaction fees) if requests are made in writing and received by October 6, 2016 or if the special event is cancelled.
6. Cancellation requests must be made by e-mail, fax or mail to the CALAFCO office.
7. Cancellation requests made after October 6, 2016 are not eligible for a refund.

2015-2016 Expenditures

Lassen LAFCO

| Item | Insurance | Office Expens | copies | Communication: | Postage | Memberships | Legal Svcs | Ex. OFF. Svcs | Brown Act | Publications |
|--|----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------|----------------------|--------------------|
| Account Number | 4521 | 4610 | 4550 | 4530 | 4641 | 4830 | 4310 | 4331 | 4332 | 4540 |
| Total Budgeted | \$ 1,000.00 | \$ 250.00 | \$ 750.00 | \$ 1,000.00 | \$ 300.00 | \$ 785.00 | \$ 2,500.00 | \$ 30,000.00 | \$ 3,500.00 | \$ 400.00 |
| Staff Svcs June 2015 #0065 FY 14-15 | | | | | | | | | | |
| Staff Svcs July 2015 #0066 | | | | (63.96) | | | | (3,282.50) | | |
| Final Budget notice #1024 | | | | | | | | | | |
| Dissolution of CSA #2 Notice | | | | | | | | | | |
| Calafco Dues 2015-2016 | | | | | | | | | | |
| Calafco reg Chapman and Hemphill | | | | | | (785.00) | | | | |
| Staff Svcs August 2015 | | | (78.74) | (62.56) | (18.72) | | | (2,500.00) | (500.00) | |
| Staff SVCS September 2015 | | | (10.00) | (61.32) | | | | (3,000.00) | | |
| Notice Consolidation intention HPUD WPV | | | | | | | | | | |
| Chapman Confl travell reimbursement | | | | | | | | | | (75.95) |
| Revenue NWLFPD Reorg. | | | | | | | | | | |
| Staff SVCS October2015 | | | | | | | | | | |
| Notice SCCSD 3rd time | | | (57.24) | (67.85) | (23.82) | | | (1,745.00) | (500.00) | |
| City of Susanville Apr-Sept Invoice1000591 | | | | | | | | | | (88.20) |
| Staff SVCS November 2015 | | | (10.00) | (65.33) | | | | (2,000.00) | | |
| Staff Svcs December 2015 | | (91.23) | (75.00) | (63.25) | (25.31) | | | (2,000.00) | (500.00) | |
| Staff Svcs January 2016 | | (74.42) | | (62.72) | | | | (1,000.00) | | |
| Liability Insurance for FY 15-16 | | | | | | | | | | |
| Staff Svcs Feb 16 Inv#0025 | (1,000.00) | | (38.95) | (70.57) | (5.68) | | | (2,000.00) | (500.00) | |
| Staff Svcs March 16 Inv 0026 | | | | (63.15) | | | | (3,000.00) | | |
| City of Susanville Oct Feb 2016 | | | | | | | | | | |
| Feather Pub 16-17PropBud&Herlong | | | | | | | | | | (44.10) |
| REVENUE HPUD-WPVCSD Reorg 16-01 | | | | | | | | | | |
| Staff Services Apr 16 Inv #16-43 | | (15.00) | (105.03) | (61.11) | (34.13) | | | (2,217.50) | (500.00) | |
| Staff Svcs May 16 Inv #16-44 | | (15.00) | (20.00) | (62.84) | | | | (2,570.00) | | |
| Feather Pub 16-17 Final Budget | | | | | (34.30) | | | | | |
| Feather Pub WPVCSDHPUD Consolid notice | | | | | (73.50) | | | | | |
| Staff Svcs June 2016 | | | (146.44) | (65.53) | (40.74) | | | (3,000.00) | (1,000.00) | |
| TOTAL EXPENDED | \$ (1,000.00) | \$ (195.65) | \$ (548.90) | \$ (770.19) | \$ (256.20) | \$ (785.00) | \$ - | \$ (28,315.00) | \$ (3,500.00) | \$ (299.50) |
| TOTAL REMAINING | \$ - | \$ 54.35 | \$ 201.10 | \$ 229.81 | \$ 43.80 | \$ - | \$ 2,500.00 | \$ 1,685.00 | \$ - | \$ 100.50 |

Lassen LAFCO

[illegible]

2016-2017 Expenditures

Lassen LAFCO

| Item | Insurance | Office Expens | copies | Communication | Postage | Memberships | Legal Svcs | Ex. OFF. Svcs | Brown Act | Publications |
|------------------------|-------------|---------------|-------------|---------------|-----------|-------------|-------------|---------------|-------------|--------------|
| Account Number | 4521 | 4610 | 4550 | 4530 | 4641 | 4830 | 4310 | 4331 | 4332 | 4540 |
| Total Budgeted | \$ 1,000.00 | \$ 250.00 | \$ 750.00 | \$ 1,000.00 | \$ 300.00 | \$ 840.00 | \$ 2,500.00 | \$ 30,000.00 | \$ 3,500.00 | \$ 400.00 |
| Calafco Dues 2016-2017 | | | | | | | | | | |
| Staff Svcs July 2016 | | \$ (10.00) | \$ (110.75) | \$ (67.41) | | \$ (840.00) | | \$ (442.50) | | |

| | | | | | | | | | | |
|-----------------|-------------|------------|-------------|------------|-----------|-------------|-------------|--------------|-------------|-----------|
| TOTAL EXPENDED | \$ - | \$ (10.00) | \$ (110.75) | \$ (67.41) | \$ - | \$ (840.00) | \$ - | \$ (442.50) | \$ - | \$ - |
| TOTAL REMAINING | \$ 1,000.00 | \$ 240.00 | \$ 639.25 | \$ 932.59 | \$ 300.00 | \$ - | \$ 2,500.00 | \$ 29,557.50 | \$ 3,500.00 | \$ 400.00 |

Lassen LAFCO

[illegible]

INVOICE June 2016

John Benoit

P.O. Box 2694
Granite Bay, CA 95746
Tel: (530) 257-0720
Fax (530) 797-7631

Invoice number: 2016-0054

Invoice date: 1-Aug-16

Vender ID #

Client name: Lassen LAFCO c/o City of Susanville
Address: 66 North Lassen Street
City, state, postal code: Susanville, CA 96130-3904

Telephone:
Fax:
PO number:

| Lafco Staff | Hours | Start / End Date | Amount |
|-------------|------------------|------------------|------------|
| John Benoit | 70.50 Staff Svcs | June 1-30, 2016 | \$5,832.50 |
| | | | \$ - |

Total activity cost: \$5,832.50

| Materials / Other Expenses | Reason / Vendor | Amount |
|----------------------------|------------------------------------|----------|
| Reproduction Costs | Packets Jn 13 & Jn 27th LAFCo Mtgs | \$146.44 |
| Postage | Packets Jn 13 & Jn 27th LAFCo Mtgs | \$40.74 |
| Phone & Communications | Comm June 2016 | \$ 65.53 |
| Office Supplies | | |
| Travel Exp. | | |
| Web Domain | | |

Total materials cost: \$252.71

Total billing: \$ 6,085.21

INVOICE July 2016

John Benoit

P.O. Box 2694
Granite Bay, CA 95746
Tel: (530) 257-0720
Fax (530) 797-7631

Invoice number: 2016-0055

Invoice date: 1-Aug-16

Vender ID #

Client name: Lassen LAFCO c/o City of Susanville
Address: 66 North Lassen Street
City, state, postal code: Susanville, CA 96130-3904

Telephone:
Fax:
PO number:

| Lafco Staff | Hours | | Start / End Date | Amount |
|-------------|-------|------------|------------------|------------|
| John Benoit | 43.00 | Staff Svcs | July 1-31, 2016 | \$3,655.00 |
| | | | | \$ - |

Total activity cost: \$3,655.00

| Materials / Other Expenses | Reason / Vendor | Amount |
|----------------------------|---------------------|----------|
| Reproduction Costs | HLVRCD MSR Printing | \$110.75 |
| Postage | | |
| Phone & Communications | Comm July 2016 | \$ 67.41 |
| Office Supplies | envelopes | \$10.00 |
| Travel Exp. | | |
| Web Domain | | |

Total materials cost: \$188.16

Total billing: \$ 3,843.16

July 2016

| | | | | |
|----------|--|----------|----|--------------------|
| SUBTOTAL | | \$188.16 | 43 | \$ 3,655.00 |
| TOTAL | | | | \$ 3,843.16 |