

Lassen Local Agency Formation Commission

Regular Meeting Agenda

MONDAY – August 12, 2019

3:00 PM

**Board of Supervisors Chambers
707 Nevada Street
Susanville, CA.**

(Website: www.lassenlafco.org)

1. Call to order: Pledge of Allegiance

Commissioners

Todd Eid, Chair, Public Member
Brian Wilson, City Member
Joe Franco, Vice-Chair, City Member
Jeff Hemphill, County Member
Chris Gallagher, County Member

Alternate Members

David Teeter, County Member Alt.
Kevin Stafford, City Member Alt.
Vacant, Public Alt.

LAFCO Staff

Jennifer Stephenson, Deputy Executive Officer
John Benoit, Executive Officer
John Kenny, LAFCO Counsel
Gwenna MacDonald, Clerk

2. Election of Chair and Vice-Chair for FY 2019-2020 per LAFCo's Bylaws

- a. Election of Chair*
- b. Election of Vice-Chair*

3. Approval of Minutes from April 8, 2019

- a. Consider the April 8, 2019 minutes*

4. Approval of Agenda (Additions and Deletions)

5. Correspondence:

6. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chairman reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

7. Finance Policy Update (continued discussion)

- a) *Review, Discuss and provide direction to staff regarding proposed LAFCo Finance Policies*

8. Report from the Lassen Modoc Flood Control meeting of June 25th, 2019

- a) **Provide direction to LAFCo Staff regarding the Service Review and Sphere of Influence for the District.**

9. 2018-2019 Lassen County Grand Jury Report and LAFCo's response

- a) **Authorize Chair to sign response letter on behalf of Lassen LAFCo thereby responding to the 2018-2019 Lassen Co. Grand Jury Report**

10. Authorize Commissioners and Staff to attend the CALAFCO Annual Conference at the Hyatt Regency in Sacramento October 30- November 1, 2019.

- a) *Authorize Commissioners and Staff to attend the CALAFCO Annual Conference October 30 – November 1, 2019.*

11. Nomination for the Calafco Board of Directors 2019-2020. Nominate a County Member and (or) a Special District Member for the Calafco Northern Region.

- a) *Nominate a County Member to run for the Calafco Board of Directors, if desired.*

12. Consider nominations for CALAFCO 2019 Annual Achievement Awards

- a) *Nominate individuals/groups for any of the following 1) Outstanding CALAFCO Member, 2) Most Effective Commission, 3) Outstanding Commissioner, 4) Outstanding LAFCo Professional, 5) Outstanding LAFCo Clerk, 6) Outstanding CALAFCO Associate Member, 7) Project of the Year, 8) Distinguished Service Award, 9) Government Leadership Award, 10) Legislator of the Year, 11) Mike Gotch Courage and Innovation in Local Government Award, 12) Lifetime Achievement Award.*

13. Designate voting member (and voting member alternate) to vote on behalf of Lassen LAFCo at the Annual Calafco Conference in Sacramento.

- a) *Designate voting member and alternate*

14. Authorize payment of Claims for June 2019 and July 2019

- a) *Authorize payment of claims for June 2019 and July 2019.*

15. Executive Officer's Monthly Report

- a) *Fire and EMS Service Reviews and Spheres of Influence status*
b) *Policies, Procedures and Standards Update*
c) *Big Valley Recreation District MSR and SOI*

16. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

17. Adjourn to the next meeting to take place on Monday October 21st, 2019 at 3:00 P.M.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda area available for review for public inspection in the Clerk's office located at the City of Susanville, 66 North Lassen Street, Susanville CA. and the Lassen Co. Community Development Office located at 707 Nevada Street, Susanville CA. [such documents are also available on the Lassen LAFCo website (www.lassenlafco.org) to the extent practicable and subject to staff's ability to post the documents prior to the meeting]

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56700.1 and 57009 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, and 82015 and 82025 of the Political Reform Act applicants for LAFCO approvals and those opposing such proposals are required to report to LAFCo all political contributions and expenditures with respect to a proposal that exceeds \$1,000. LAFCO has adopted policies to implement the law, which are available on the Commission's webpage. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained by calling the calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff

LAFCO staff may be contacted at (530) 257-0720 or by email at lafoo@co.lassen.ca.us. Copies of reports are located on the LAFCO webpage at: www.lassenlafco.org