

**LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION**  
Board of Supervisors Chambers 707 Nevada Street Susanville, CA 96130

REGULAR MEETING  
August 8, 2016 - 6:00 p.m.

Meeting was called to order at 3:02 p.m. by Chairperson Eid.

Roll call of members present: Jim Chapman, Jeff Hemphill, Joe Franco and Vice Chairperson Brian Wilson. Absent: Todd Eid.

Staff Present: John Benoit, Executive Officer and Gwenna MacDonald, Clerk.

**2. Approval of Agenda**

Motion by Commissioner Hemphill to approve the agenda as submitted; Commissioner Franco provided a second and the motion carried. Ayes: Chapman, Hemphill, Franco and Wilson.

**3. Election of Chair and Vice-Chair for FY 2016-2017**

Motion by Commissioner Hemphill to appoint Todd Eid to serve as Chairperson for Fiscal Year 2016-2017; Commissioner Chapman provided a second and the motion carried. Ayes: Chapman, Hemphill, Franco and Wilson. Absent: Eid.

Motion by Commissioner Chapman to appoint Brian Wilson to the position of Vice Chairperson for Fiscal Year 2016-2017; Commissioner Hemphill provided a second and the motion carried. Ayes: Chapman, Hemphill, Franco and Wilson. Absent: Eid.

**4. Correspondence** There was no correspondence.

**5. Minutes**

Motion by Commissioner Chapman to approve the minutes of the June 27, 2016 special meeting; Commissioner Hemphill provided a second and motion carried. Ayes: Chapman, Hemphill and Wilson. Abstain: Franco. Absent: Eid.

**6. Public Comments** There were no comments.

**7. Consolidation of Herlong Public Utility District and West Patton Village Community Services District** Mr. Benoit reported that since the June 27<sup>th</sup> special meeting, West Patton Village has entered into a contract with Herlong Public Utility District to provide operations and management services to WPV. The public hearing to consider the consolidation of the two districts was closed at the last meeting, and staff has prepared the resolution to effect the consolidation of the functions and merge the existing service district boundaries. The terms and conditions of the resolution must be met before the districts can merge. As a Public Utility District, HPUD is authorized by law to provide the services currently provided by West Patton Village and there is no proposed change to the property taxes.

Commissioner Wilson asked if the West Patton Village Board was still intact.

**Pat Williams**, HPUD General Manager, responded that the WPV Board has four members, with two seats available at the next election.

Commissioner Chapman stated that he was glad to know progress was being made for the consolidation and improvement of services for the West Patton Village customers.

Mr. Benoit noted that with one party responsible for management and operations, it was anticipated that the process of consolidating the two districts would go smoothly.

Commissioner Wilson asked if there was a timeline anticipated for the consolidation.

Pat Williams responded that one year was a safe assumption. The contract for operations and management services has been valid for one week, and engineering work will begin soon on the WPV system.

Mr. Benoit noted that approvals enacted by the resolution before the Commission are generally for one year. If it is found that an extension is requested, the HPUD Board will notify him in ample time to present a request for extension for the Commission's review and authorization.

There were no comments from the public.

Motion by Commissioner Chapman to approve Resolution No. 16-0003 approving the dissolution of the West Patton Village Community Services District and the Herlong Public Utility District and authorizing the formation of the Herlong Public Utility District as a successor and consolidated agency; Commissioner Hemphill provided a second and the motion carried. Ayes: Chapman, Hemphill, Franco and Wilson. Absent: Eid.

**8. Workshop: Honey Lake Valley RCD Service Review and Sphere Update** Mr. Benoit reviewed the draft MSR for the Honey Lake Valley RCD. He stated that the District received recommendations from the Grand Jury and those corrections have been made, but the manager has resigned so there is still a lot of controversy within the District. As such, the MSR is a snapshot only, it is not recommended to dissolve the District, and the Sphere of Influence should be coterminous with the District boundary. The District is looking for a new manager, and consideration of the MSR and SOI Update should be set for an October public hearing. The challenge for the District seems to be the Water Master program which can be a very controversial program. The draft MSR was circulated to the District, and they were notified of the workshop. They had a few comments regarding the draft, but no representatives were present.

Commissioner Franco asked if there was any way to separate the District function and the Water Master Program.

Mr. Benoit responded that it is not a LAFCO process. There was a general discussion regarding the program and potential agencies who would assume the program if the RCD drops it. The program could also be eliminated by petition of the landowners in the area and turned back over to the Department of Water Resources.

The public hearing was scheduled for October 17, 2016.

**9. Calafco Annual Conference / Santa Barbara October 26 -28, 2016** Mr. Benoit indicated that the annual Calafco Conference was scheduled for Santa Barbara this year, and it was a valuable opportunity for the Commissioners who may want to attend. It is normally included in the budget for two Commissioners and himself to attend the conference. It was the

consensus of the Commission that Commissioner Franco would attend, and Chairperson Eid may also attend if his schedule allows.

**10. Calafco Achievement Award Nominations** It was the consensus that no nominations would be submitted for the annual Achievement Award.

**11. Calafco Board of Directors Nominations – FY 2016-2017** Mr. Benoit discussed the opportunity to serve on the Calafco Board of Directors, and clarified that representatives who attended the Calafco Conference would be serving as the appointed voting delegate and voting member alternate at the annual conference.

**12. Authorize Payment of Claims for June 2016 and July 2016** Mr. Benoit reviewed the claims presented for June and July 2016. He explained that Lassen LAFCo's share of the expenses for registration and lodging is \$460.00 for his attendance at the annual conference.

Motion by Commissioner Hemphill to approve the claims for June and July 2016 in the amount of \$9,928.37 and Calafco Conference registration and lodging in the amount of \$460.00; Commissioner Chapman provided a second and the motion carried. Ayes: Chapman, Hemphill, Franco and Wilson. Absent: Eid.

#### **Executive Officer's Monthly Report**

Mr. Benoit provided an update regarding the consolidation of Fall River Mills Fire Protection District and the McArthur Fire Protection District, explaining that Lassen LAFCo assumed the lead role in effecting the consolidation due to dysfunction that was occurring with Shasta LAFCo. He stated that he was waiting on the tax exchange resolution prepared by the County.

Mr. Benoit announced that ethics training as required by AB1234 would be scheduled for the first week in November and he would provide announcements to local agencies so that the elected officials could take advantage of this training opportunity.

Motion by Commissioner Hemphill, second by Commissioner Chapman to adjourn until October 17, 2016; motion carried. Ayes: Chapman, Hemphill, Franco and Wilson. Absent: Eid.

The meeting adjourned at 3:47 p.m.

---

Brian Wilson, Vice Chairperson

---

Approved \_\_\_\_\_  
Gwenna MacDonald, Recording Secretary