

**LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION**

66 N. Lassen St. Susanville, CA 96130

**SPECIAL MEETING**

December 7, 2020 - 3:00 p.m.

Meeting was called to order at 3:04 p.m. by Vice Chair Schuster.

Staff Present: John Benoit, Executive Officer, Officer and Ruth McElrath, Building Permit Technician.

**Approval of Agenda**

Motion by Commissioner Stafford, second by Commissioner Hemphill to approve the agenda. Motion carries. Ayes: Stafford, Hemphill and Vice Chair Schuster.

**Approve LAFCo meeting schedule for 2021**

Motion by Commissioner Hemphill, second by Commissioner Stafford to approve the LAFCo meeting schedule for 2021. Motion carries. Ayes: Hemphill, Stafford and Schuster. Absent: Gallagher and Eid.

**Correspondence:** None.

**Approval of the August 10, 2020 and October 19, 2020 LAFCo minutes**

Motion by Commissioner Hemphill, second by Commissioner Stafford to approve the August 10 and October 19, 2020 minutes Motion carries: Ayes: Hemphill, Stafford and Schuster. Absent: Gallagher and Eid.

**Public Comment:** None

**Public Hearing regarding the Leavitt Lake Community Services District MSR and SOI**

Public Hearing opened at 3:06 p.m.

Mr. Benoit explained there weren't any concerns with the district and that the \$30,000 in taxes that the district paid was for payroll taxes.

Motion by Commissioner Stafford, second by Commissioner Hemphill, to approve Resolution 20-0004 adopting a Service Review for services provided by the Leavitt Lake CSD. Roll Call. Stafford: Yes; Hemphill: Yes; Schuster: Yes. Absent. Gallagher and Eid.

Motion by Commissioner Hemphill, second by Commissioner Stafford, to approve Resolution 20-0005 approving Sphere of Influence for the Leavitt Lake CSD. Roll Call: Hemphill Yes; Stafford: Yes; Vice Chair Schuster: Yes. Absent: Gallagher and Eid.

Public Hearing closed at 3:10 p.m.

### **Continued Public Hearing regarding the Fire District Service Review (MSR) and Sphere of Influence (SOI)**

Mr. Benoit stated there wasn't much to report since the last meeting and they would not be proposing that Janesville or the County take over the Standish Litchfield Fire District. It wants to be an independent district and the sphere should stay the same as it is now.

Mr. Benoit continued that the bigger problem in Lassen County is that the fire districts are woefully under-funded and Standish Litchfield Fire District is one of them. The best way is to help each other out with JPAs and agreements.

Motion by Commissioner Hemphill, second by Stafford to approve Resolution 2020-2006 adopting a Service Review for services provided by the Fire Services providers in Lassen County. Roll Call: Hemphill: Yes; Stafford: Yes; Vice Chair Schuster: Yes. Absent: Gallagher and Eid.

Mayor Schuster stated had there been a quorum, she was going to abstain from the next item as she had property in the Stones-Bengard area.

Mr. Benoit responded there was not a conflict.

Motion by Commissioner Hemphill, second by Commissioner Stafford to approve Resolution 2020-2007 Roll Call: Hemphill: Yes; Stafford: Yes; Vice Chair Schuster. Absent: Gallagher and Eid.

### **Payment of Claims**

Motion by Commissioner Hemphill, second by Commissioner Stafford to authorize payment of claims. Motion carries: Hemphill, Stafford and Vice Chair Schuster. Absent: Gallagher and Eid.

### **LAFCo 101**

Motion by Commissioner Hemphill, second by Commissioner Stafford to table the matter until all commissioners were present.

Motion Carries: Ayes: Hemphill, Stafford and Vice Chair Schuster. Absent: Gallagher and Eid.

### **Executive Officer Reports**

Mr. Benoit started his report by stating that staff would be bringing the Stones-Bengard and Spalding CSD MSRs in the spring.

He continued that Calafco is having a regional roundtable meeting via zoom and he provided a flyer in the board packet.

Mr. Benoit explained that CSDA now has a pay as you go membership available to districts with budgets of less than \$250,000. He highlighted the benefits of being a member. He listed the eligible fire districts in Lassen County and stated that districts can learn a lot from each other and having the resources of the CSDA so they can comply with the laws.

He ended the report by addressing the LAFCo fee schedule that needs to be updated, as well as the record retention policy which can be updated the same time the bylaws are. The application form also needs to be updated and if they have a more efficient application form, they wouldn't need to ask for items that are not needed.

**Commissioner Reports**

None

**Adjournment**

Motion by Commissioner Hemphill, second by Commissioner Stafford to adjourn at 3:28 p.m. Motion carries. Ayes: Hemphill, Stafford and Vice Chair Schuster. Absent: Gallagher and Eid.

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Mendy Schuster, Vice Chair

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Approved \_\_\_\_\_  
Ruth McElrath, Secretary