

LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION
Board of Supervisors Chambers 707 Nevada Street Susanville, CA 96130

REGULAR MEETING
February 10, 2014 - 3:00 p.m.

Meeting was called to order at 3:00 p.m. by Chairperson Eid.

Roll call of members present: Jim Chapman, Cheryl McDonald, Larry Wosick, Brian Wilson and Todd Eid.

Staff Present: John Benoit, Executive Officer and Gwenna MacDonald, Clerk.

Motion by Commissioner De Boer to approve the agenda as submitted; Commissioner Wilson provided a second and the motion carried unanimously.

Correspondence

There was no correspondence.

Minutes

Motion by Commissioner De Boer to approve the minutes of the December 9, 2013 meeting; Commissioner Wilson provided a second and the motion carried unanimously.

Public Comments

There were no comments.

6 Public Hearing: Formation of the Southern Cascades Community Services District

Mr. Benoit reported that LAFCO received a resolution of application from the Board of Supervisors from both Lassen and Modoc County requesting the formation of an Emergency Medical Services CSD to serve the communities of Bieber, Nubieber, Adin and the Termo area with ambulance, emergency medical and emergency medical training services. The unincorporated area consists of 1,670 square miles of territory that is not currently served by emergency services, and ambulances to serve the area must come from Alturas, Fall River or Susanville. The Last Frontier Healthcare district and the Meyers Healthcare district currently provide health care services and operate hospitals in Alturas and Fall River. He reviewed the recommended actions, service plan, and proposal to put a special tax on the ballot for long-term funding of the District.

Chairperson Eid opened the public hearing at 3:08 p.m. and requested comments from the public.

Eileen Spencer, Kan We Help, presented a letter to the Commission detailing a complaint regarding the process by which the resolution of application was approved by the Lassen County Board of Supervisors.

There was general discussion regarding the process to approve the resolution, with Mr. Benoit clarifying that although both Lassen and Modoc County presented resolutions of application, only one resolution was needed in order to proceed with the District formation process.

Several people spoke in support of the formation of the District, including Valerie Andecotta, Aaron Albaugh, Dan Bouse, Norman Carpez, Sheila Conner, and Kevin Cramer.

Ms. Spencer clarified that she was very much in favor of the formation of a District to provide ambulance services, she only objected to the actions of the Board of Supervisors.

Mr. Benoit clarified that the Board would be required to conduct a special meeting to meet the requirement of placing the proposed special tax on the 2014 election ballot.

There being no further questions, Chairperson Eid closed the public hearing at 3:37 p.m.

Motion by Commissioner De Boer to approve Resolution No. 2014-0001; Commissioner Wosick provided a second and motion carried unanimously.

7 Continued Public Hearing: Proposed amendment to LAFCO Policies, Standards and Procedures Mr. Benoit reviewed the proposal to amend LAFCO's Policies, Standards and Procedures to define Disadvantaged Unincorporated Communities (DUCs). He described the Section as reflecting the intent of the mandates established by law and referred to Exhibit A, Section R. 3 which defines what constitutes a Disadvantaged Unincorporated Community. He reviewed the amendment as discussed at the December 9, 2013 public hearing.

Jared G. Hancock, City Administrator, recognized Mr. Benoit's effort to respond to the legislation which has been initiated to address the issue of DUC's. He and Maurice Anderson were planning to meet and discuss the impact of this legislation as it pertains to Lassen County and Susanville, and he would be satisfied with continuing those discussions or adopting the amendment as presented.

It was the consensus of the Commission to table the item until the April 14, 2014 meeting.

8 Continued By Law Amendment: Rosenberg's Rules of Order

Mr. Benoit explained that the proposed amendment to the By Laws had been discussed as a means of simplifying the manner that LAFCO conducts its business by observing Rosenberg's Rules of Order. It is a straightforward version of Robert's Rules of Order and in large part reflects the conduct of business that the Commission currently observes. He reviewed the responsibilities of the Chairperson, various types of motions, and stated that the majority of it is the manner by which LAFCO meetings are already conducted.

The Commission discussed the benefits of unilateral adoption of the Rules of Order by all local agencies and the disadvantages of proceeding as the only Board to adopt the new rules. It was the consensus to table the matter pending additional community education efforts.

9 Payment of Claims: December 2013 and January 2014

Motion by Commissioner Wosick, second by Commissioner De Boer to approve claims for December 2013 and January 2014 in the amount of \$12,781.74; motion carried unanimously.

10 Policy regarding fiscal impact analyses: changes of organization before LAFCO Mr. Benoit reviewed the existing policy for determining the financial impact of annexation on other agencies and the process for identifying the most efficient service provider. The proposal before the Commission for consideration is a revision which would require the completion of a fiscal impact analysis to be included in the Commissions' decision making process when reviewing applications for annexation. He reviewed the proposed language would takes a middle-ground approach to allow the Commission to make informed decisions when considering applications. The Commission discussed the unique aspect of annexations in Lassen County where there is only one incorporated City, the adoption of a master tax-sharing agreement, and the benefit of requiring a fiscal impact analysis at the beginning of the process. They discussed the practicality of a developer investing time and money for completion of the

lengthy annexation process only to discover through the fiscal analysis process that the annexation or development is not feasible. It is important for the Commission to be informed and base decisions on solid numbers that the City and County can agree on and not information provided by the Developer. It was the consensus of the Commission to allow the City and County time to work on common language that would provide the framework for the Commission to make informed decisions based upon the science of the fiscal impact analysis.

11 2013 Calafco Conference Update: California Office of Planning and Research The Commission reviewed and discussed information presented at the annual Conference regarding the Office of Planning and Research, particularly the Vision and Values which refers to an urban strategy method of managing the State's Environmental Goals and the impact on the future of local agencies and the regulations affecting the local decision making processes.

12 Travel Authorization: April 22-25, 2014 Staff Workshop
Motion by Commissioner Chapman, second by Commissioner Wosick to approve Mr. Benoit's travel to the April staff workshop; motion carried unanimously.

13 Executive Officers Report
Mr. Benoit provided an update regarding the Municipal Service Review and Sphere of Influence Update for the Herlong Area and City of Susanville.

14 Commissioner Reports No discussion.

At 4:42 p.m. motion by Commissioner Chapman, second by Commissioner Wilson to adjourn until April 14, 2014; motion carried unanimously.

Todd Eid, Chairperson

Gwenna MacDonald, Recording Secretary

Approved