

Lassen Local Agency Formation Commission

Regular Meeting Agenda

MONDAY – February 10, 2014

3:00 PM

**Board of Supervisors Chambers
707 Nevada Street
Susanville, CA.**

1. Call to order

Commissioners

Todd Eid, Chair, Public Member
Brian Wilson, City Member, Vice Chair
Rod De Boer, City Member
Larry Wosick, County Member
Jim Chapman, County Member

Alternate Members

Bob Pyle, County Member Alt.
Cheryl McDonald, City Member Alt.
Andrew Wellborn, Public Member Alt.

LAFCO Staff

John Benoit, Executive Officer
John Kenny, LAFCO Counsel
Gwenna MacDonald, Clerk

2. Approval of Agenda (Additions and Deletions)

3. Correspondence:

4. Approval of Minutes: *December 9, 2013*

5. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chairman reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

PUBLIC HEARING

- 6. Formation of the Southern Cascades Community Services District to provide Locally Based Ambulance, Emergency Medical Services and Training for territory located in Northwestern Lassen County and Southwestern Modoc County.**
 - a. Receive Executive Officer's Report*
 - b. Conduct Public Hearing*
 - c. Consider Resolution 2014-0001 approving the Formation of the Southern Cascades Community Services District to provide locally based ambulance, emergency medical services and training.*

PUBLIC HEARING (Continued from December 9, 2013):

- 7. Continued Public Hearing regarding establishing a policy as mandated by SB-244 - Disadvantaged Unincorporated Communities**
 - a. Review Executive Officer's report and revised policy and, consider resolution 2014-0002 adopting a policy regarding adding a new section entitled Disadvantaged Unincorporated Communities to LAFCo Policies, Standards and Procedures.*

ACTION ITEMS:

- 8. Continued Bylaw Amendment – Rosenberg's Rules of Order**
 - a. Review and Discuss Rosenberg's Rules of Order*
 - b. Consider Resolution 2014-0003 adopting Rosenberg's Rules of Order for Lassen LAFCo's Rules of Procedure*
- 9. Authorize Payment of Claims for December 2013 and January 2014.**
 - a. Approve payment of expenses for December 2013 and January 2014.*

DISCUSSION ITEMS:

- 10. Policy regarding fiscal impact analyses for certain changes of organization before LAFCo**
 - a. Discuss and provide direction to staff*
- 11. California Office of Planning and Research (OPR) Update from the August 2013 Calafco Confernece**
 - a. Discuss OPR update materials*

12. Authorize Executive Officer to attend the annual Calafco Staff Workshop in Berkeley April 22nd -25th 2014

- a. *Authorize Staff to attend the Calafco Annual Staff Workshop.*

13. Executive Officer's Monthly Report

*Herlong Area MSR and SOI
City of Susanville MSR and SOI
Madeline and Likely Fire services
700 Forms Due April 1, 1014*

14. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

15. Adjourn to next regular LAFCO meeting for March 10, 2014

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Clerk's office located at the City of Susanville, 66 North Lassen Street, Susanville CA. and the Lassen Co. Community Development Office located at 707 Nevada Street, Susanville CA. [such documents are also available on the Lassen LAFCo website (www.lassenlafco.org) to the extent practicable and subject to staff's ability to post the documents prior to the meeting]

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56700.1 and 57009 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, and 82015 and 82025 of the Political Reform Act applicants for LAFCO approvals and those opposing such proposals are required to report to LAFCo all political contributions and expenditures with respect to a proposal that exceeds \$1,000. LAFCO has adopted policies to implement the law, which are available on the Commission's webpage. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained by calling the calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff

LAFCO staff may be contacted at (530) 257-0720 or by email at lafco@co.lassen.ca.us. Copies of reports are located on the LAFCO webpage at: www.lassenlafco.org