

Lassen Local Agency Formation Commission

Special Meeting Agenda

Monday February 8, 2021

3:00 PM

Welcome to the Lassen LAFCo special meeting. This meeting will be via Zoom (conference call) only due to the COVID-19 virus. A roll call vote is required for all items on the agenda.

You may use your phone for this meeting and no computer is required. There will be video if you choose to use it.

The complete agenda, including backup materials and materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Lassen LAFCo website. www.lassenlafco.org

Lassen LAFCo is inviting you to a scheduled Zoom meeting.

Topic: Lassen LAFCo

Time: Feb 8, 2021 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84832091565?pwd=aVY3TnBiNmxEsIZHcm9kWTVHWEx0UT09>

Meeting ID: 848 3209 1565

Passcode: 078468

One tap mobile

+16699006833,,84832091565#,,,,*078468# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

Agenda Items:

1. Call to order: Pledge of Allegiance

Commissioners

Todd Eid, Chair, Public Member
Member Alt.

Kevin Stafford, City Member

Mendy Schuster, Vice-Chair, City Member

Jeff Hemphill, County Member

Chris Gallagher, County Member

Alternate Members

_____, County

Quincy McCourt, City
Member Alt.

Vacant, Public Alt.

LAFCO Staff

John Benoit, Executive Officer
Jennifer Stephenson, Deputy Executive Officer
Ruth McElrath, Clerk
John Kenny, LAFCO Counsel

2. **Approval of Agenda (Additions and Deletions)**
3. **Correspondence:** *Calafco Calendar*
4. **Approval of the December 7, 2020, LAFCo minutes**
 - a) *Approve the December 7, 2020 LAFCo minutes*

5. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chairman reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

WORKSHOPS:

6. **Workshop regarding the Stones Bengard and Spalding Community Services District MSR and SOI**
 - a. *Conduct workshop and schedule a Public Hearing regarding the Stones Bengard and Spalding Community Services District MSR and SOI at the April 12, 2021 LAFCo meeting.*
7. **Workshop regarding the Work Program for FY 2020-2021 Fiscal Year**
 - a. *Review DRAFT MSR and SOI completion list and determine LAFCo MSR's and SOI's to be prepared during FY 2021-2022.*
8. **Authorize payment of claims**
 - a) *Authorize payment of claims for December 2020 and January 2021.*
9. **Executive Officer's Monthly Report**

Public Member Recruitment 2021

LAFCo 101
LAFCo Budget Schedule for 2021-2022 Budget
LAFCo Fee Schedule - 2003
LAFCo Records Retention Policy – 2013
LAFCo Application Forms - 2012

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

10. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

11. Adjourn to the next meeting to take place on Monday April 12, 2021 at 3:00 P.M.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

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Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda area available for review for public inspection in the Clerk's office located at the City of Susanville, 66 North Lassen Street, Susanville CA. and the Lassen Co. Community Development Office located at 707 Nevada Street, Susanville CA. [such documents are also available on the Lassen LAFCo website (www.lassenlafco.org) to the extent practicable and subject to staff's ability to post the documents prior to the meeting]

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting. The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Pursuant to Government Code Sections 56700.1 and 57009 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, and 82015 and 82025 of the Political Reform Act applicants for LAFCO approvals and those opposing such proposals are required to report to LAFCo all political contributions and expenditures with respect to a proposal that exceeds \$1,000. LAFCO has adopted

policies to implement the law, which are available on the Commission's webpage. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff

LAFCO staff may be contacted at (530) 257-0720 or by email at lafco@co.lassen.ca.us. Copies of reports are located on the LAFCO webpage at: www.lassenlafco.org