

**LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION**  
Board of Supervisors Chambers 707 Nevada Street Susanville, CA 96130

REGULAR MEETING  
June 8, 2015 - 3:00 p.m.

Meeting was called to order at 3:03 p.m. by Chairperson Eid.

Roll call of members present: Jim Chapman, Jeff Hemphill, Rod De Boer and Chairperson Todd Eid. Absent: Vice Chairperson Brian Wilson.

Staff Present: John Benoit, Executive Officer and Gwenna MacDonald, Clerk.

Motion by Commissioner Hemphill to approve the agenda as submitted; Commissioner De Boer provided a second and the motion carried. Ayes: Chapman, Hemphill, De Boer, and Eid. Absent: Wilson.

At 3:06 p.m. Vice Chairperson Wilson arrived and assumed his seat on the dais.

**Correspondence**

Mr. Benoit discussed a letter from the California Special Districts Association regarding the Drought Water System Consolidation Budget Trailer Bill 825.

**Minutes**

Motion by Vice Chairperson Wilson to approve the minutes of April 13, 2015; Commissioner Chapman provided a second and the motion carried. Ayes: Chapman, Hemphill, Wilson and Eid. Abstain: De Boer.

**Public Comments**

There were no public comments.

It was the consensus of the Commission to table consideration of Item #6 to provide an opportunity for representatives from the City of Susanville to be present for consideration of the public hearing item regarding the Municipal Service Review.

**8 Northwest Lassen FPD and McArthur FPD Consolidation**

Mr. Benoit reported that Lassen LAFCO has received a formal request from the Northwest Lassen Fire Protection District to process an application to merge the Northwest Lassen Fire Protection District which is located in Lassen County with the McArthur Fire Protection District, located in Shasta County. Shasta County is the principal LAFCO for this reorganization and would normally process the application, however as principal LAFCO they have the authority to vest another jurisdiction if the districts involved are located in more than one county. The Shasta LAFCO Commission approved a request on June 4, 2015 authorizing Lassen LAFCO to assume exclusive jurisdiction for the reorganization. Resolution 2015-0005 provides the authority for Lassen LAFCO to accept the designation to exercise exclusive jurisdiction for a Change of Organization concerning the respective Fire Protection Districts.

**Brent Cassidy** stated that the recommendation in the MSR was to reorganize and for five years the district has tried to move forward with it through several executive officers, and have failed to make any progress. The reorganization will formalize what has been occurring already.

The Commission discussed numerous challenges facing Shasta LAFCO due to performance deficiencies involving a former executive officer.

Motion by Commissioner Hemphill to approve Resolution No. 2015-0005; Commissioner Chapman provided a second and the motion carried unanimously. Ayes: Chapman, Hemphill, De Boer, Wilson and Eid.

#### **7 Public Hearing – Fiscal Year 2015/2016 Final Budget**

Mr. Benoit explained that the draft recommended budget was presented at the April 13, 2015 meeting. He reviewed the final proposed budget including a summary of expenses, with a recommended City and County apportionment of \$50,848.03. The carryover amount of \$5,222.30 will be used to fund the fiscal year 2015/2016 contingency. Mr. Benoit noted that the amount of \$1,500 for transportation and conference attendance may need to be increased slightly if more than one Commissioner attends the annual conference.

At 3:24 p.m. Chairperson Eid opened the public hearing and requested comments. There being no comments, Chairperson Eid closed the public hearing at 3:25 p.m.

Motion by Commissioner Hemphill to adopt Resolution No. 15-0004 approving the final budget for fiscal year 2015/2016; Commissioner De Boer provided a second and the motion carried unanimously. Ayes: Chapman, Hemphill, De Boer, Wilson and Eid.

#### **9 Payment of Claims: April and May 2015**

Motion by Vice Chairperson Wilson to approve claims for April and May 2015 in the amount of \$9,354.34; Commissioner Hemphill provided a second and the motion carried unanimously. Ayes: Hemphill, Chapman, De Boer, Wilson and Eid.

#### **10 Calafco Conference – September 2-4, 2015**

The Commission discussed availability to attend the Calafco Conference in September, and it was the consensus that Commissioner Chapman and Commissioner Hemphill would attend.

#### **11 Lassen LAFCO Voting Delegate – Calafco Conference**

It was the consensus that Commissioner Chapman would act as the voting delegate at the Annual Calafco Conference.

#### **12 Calafco Executive Board of Directors Nomination**

It was the consensus of the Commission to decline nomination of a representative to serve on the Calafco Executive Board of Directors.

#### **13 Nomination for Calafco Achievement Award**

It was the consensus of the Commission to nominate Commissioner Chapman for the Lifetime Achievement Award for his many years of public service and involvement with Lassen LAFCO.

#### **6 Public Hearing: Municipal Services Review – City of Susanville**

Mr. Benoit reported that the Commission conducted a workshop at the April 13, 2015 meeting to review the draft MSR for the City of Susanville. Several comments discussed at the workshop have been incorporated into the final document to include:

Page 25/Section 4.4 A statement of auxiliary funding pertaining to the Lassen High School Resource Officer;

Page 33/Section 5.7 Removal of sentence referring to the 2008 expenditure on improvement projects;

Page 66/Correct sentence to reflect the annual review of natural gas rates by the Susanville Municipal Energy Commission;

The revision of a statement related to water capacity and usage to reflect that the current water supply projections estimate that demand will not outweigh supply for the City of Susanville water system;

The addition of two MSR Determinations recommending the update of the Urban Water Management Plan and a comprehensive update of the General Plan;

A clarification regarding the unmet parkland needs, which shows 16.3 acres of recreation/open space per 1,000 population. The MSR Determination recommends the preparation of a Parks Facilities Master Plan taking into account National Park and Recreation Association standards as determined relevant to the City.

The Commission had a lengthy discussion regarding the City of Susanville General Plan update, reconciling with the Lassen County Area Plan, quantifying the parkland needs of the community, and the importance of flexibility in the MSR in order to provide current services as well as plan for the future needs of the community.

**Jared Hancock**, City Administrator, discussed the progress made to date regarding the City's update of various elements of the General Plan. He suggested incorporating the following language into the MSR Determination regarding Parks: Recommend City review Parks Policies and acreage thresholds to meet the current priorities of the community.

At 3:58 p.m. Chairperson Eid opened the public hearing and requested comments regarding the MSR. There being no comments, the public hearing was closed at 3:59 p.m.

Motion by Vice Chairperson Wilson to adopt Resolution No. 2015-0003 approving the Municipal Services Review of services provided by and within the City of Susanville area incorporating the changes suggested; Commissioner Chapman provided a second and the motion carried unanimously. Ayes: Chapman, Hemphill, De Boer, Wilson and Eid.

#### **14 Executive Officer Report**

Mr. Benoit provided the following updates:

Meyers Healthcare District Annexation: The annexation has been on hold and Mr. Benoit is staying in contact with Shasta LAFCO to remain up to date on any progress;

Fall River Mills FPD/McArthur FPD/Northwest Lassen FPD Sphere of Influence: Mr. Benoit will be meeting with representatives to move forward with the reorganization;

Big Valley Water Users Legislation: The Big Valley water users have been affected by a decree in Modoc Superior Court that was stuck in Committee and are working with Modoc LAFCO on the process of forming water districts.

Honey Lake Valley RCD: MSR and SOI Mr. Benoit reported that it has been impossible to obtain information from the District and they are mired in litigation

CSA #2 Dissolution Mr. Benoit stated that he anticipated a simple dissolution and he is waiting for submittal of the application.

Commissioner Chapman asked for an update regarding the Herlong PUD consolidation.

Mr. Benoit responded that the consolidation of the Herlong PUD and West Patton Village had been scheduled to go before the Board of Supervisors however the West Patton Village Board

has stated they do not want to move forward with the consolidation. He will be following up and report back to the Commission at the next meeting.

**15 Commissioner Reports**

Motion by Commissioner Chapman, second by Commissioner De Boer to adjourn until August 10, 2015; motion carried unanimously. Ayes: Chapman, Hemphill, De Boer, Wilson and Eid.

The meeting adjourned at 4:16 p.m.

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Todd Eid, Chairperson

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Approved \_\_\_\_\_  
Gwenna MacDonald, Recording Secretary