

**LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION**  
Board of Supervisors Chambers 707 Nevada Street Susanville, CA 96130

REGULAR MEETING  
October 15, 2018 - 3:00 p.m.

Meeting was called to order at 3:20 p.m. by Chairperson Eid.

Roll call of members present: Joe Franco, Chris Gallagher and Chairperson Todd Eid. Absent: Jeff Hemphill and Brian Wilson

Staff Present: John Benoit, Executive Officer, Jennifer Stevenson, Deputy Executive Officer and Gwenna MacDonald, Clerk.

**Election of Chairperson for Fiscal Year 2018/2019**

Motion by Commissioner Gallagher, second by Commissioner Franco, to appoint Todd Eid to serve as LAFCo Chairperson; motion carried. Ayes: Gallagher, Franco and Eid. Absent: Hemphill and Wilson.

**Approval of Agenda**

Motion by Commissioner Gallagher, second by Commissioner Franco to approve the agenda as submitted; motion carried. Ayes: Gallagher, Franco and Eid. Absent: Hemphill and Wilson.

**Correspondence** None.

**Minutes** None.

**Public Comments** No comments.

**Public Hearing: Conflict of Interest Code Update** Mr. Benoit explained that the appointment of Ms. Stevenson to the position of Deputy Executive Officer requires an update to the LAFCo Conflict of Interest Code to add the position and disclosure requirements.

Chairperson Eid opened the public hearing at 3:23 p.m. and requested comments from the public. There being no comments, Chairperson Eid closed the public hearing at 3:24 p.m.

Motion by Commissioner Franco, second by Commissioner Gallagher, to approve Resolution No. 2018-0005 adopting the updated Conflict of Interest Code; motion carried. Ayes: Franco, Gallagher and Eid. Absent: Hemphill and Wilson.

**Standish-Litchfield Fire Protection District** Mr. Benoit provided an update to the Commission regarding the challenges facing the Standish-Litchfield Fire Protection District, discussed issues related to the consolidation of fire districts, and the filing of a new Municipal Service Review that

would address Fire and Emergency Medical Services. The Commission generally discussed the challenge of funding, training, and providing fire protection in the rural areas of Lassen County. The Commission discussed the effort that was put forth by the Commission during the process of consolidation of the West Patton Village with the Herlong Public Utility District, and that if a consolidation of fire protection districts was to happen, that it must come from the districts themselves.

**Lassen-Modoc County Flood Control/Water Conservation District MSR and SOI Update**

Mr. Benoit presented the second draft Municipal Service Review and Sphere of Influence Update and reviewed the changes that have been incorporated since the August 2018 review. The changes were; the re-writing of Chapter 1 to clarify the role of LAFCo and the MSR and SOI Update requirements; an improved definition of District and why the District falls under LAFCo's jurisdiction; the adoption of budget requirements, public hearing requirements for changes of organization, clarification of the status of Lassen County employees in terms of management services, the District's function, and concerns regarding the map of the District. Mr. Benoit explained that the third draft would be brought for consideration and approval at the December 10<sup>th</sup> meeting, in order to provide more time for the District Board to review the document, and he will be discussing the information with the Modoc County Board.

**CALAFCo Annual Conference October 2-5, 2018**

Mr. Benoit and Commissioner Franco discussed their experiences and highlights of the Annual Calafco Conference. Discussion topics included land use and forestry issues as related to disaster prevention, Special District representation on the Board, budgets, and general issues related to the Cortese-Knox Act. Commissioner Franco commented that Mr. Benoit deserved accolades for the respect that he has among his LAFCo colleagues, and that Lassen LAFCo has been fortunate to have him serving for so many years.

**Authorize Payment of Claims for August and September 2018**

Mr. Benoit reviewed the claims presented for August and September, 2018 in the amount of \$8,773.80, with an additional \$3,181.49 approved for Finance and Clerk services for the City of Susanville.

Motion by Commissioner Gallagher, second by Commissioner Franco, to approve payment of claims for August and September 2018; motion carried. Ayes: Gallagher, Franco and Eid. Absent: Hemphill and Wilson.

**Executive Officer's Monthly Report**

Mr. Benoit announced that Ethics Training would again be offered by the firm of Best, Best and Krieger, and was scheduled for November 9, 2018 at the City of Susanville Council Chambers. He reviewed the impacts of legislation, specifically AB2258, SB606 and AB1668. The Government vetoed AB2258, which addressed the establishment of a local agency formation commissions grant program for various disadvantaged Districts; SB606 and AB1668 pertained to the drought bill and affects water purveyors. He discussed the requirements of AB929 which requires all special districts to have a website by 2020.

**Commissioner Reports**

Commissioner Gallagher stated that the Clear Creek CSD has recently passed their budget, and they have approximately 10 or 11 people running to serve on the Board.

Commissioner Franco discussed local tourism, and generating interest to increase visitors to Lassen County. He and Supervisor Teeter have joined the Visit California group, and he described the service they provide to visitors to the region.

Motion by Commissioner Franco, second by Commissioner Gallagher to adjourn until December 10, 2018; motion carried. Ayes: Franco, Gallagher and Eid. Absent: Hemphill and Wilson.

The meeting adjourned at 4:27 p.m.

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Todd Eid, Chairperson

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Approved \_\_\_\_\_  
Gwenna MacDonald, Recording Secretary